

Energy Transition Climate Resilience Committee

2025-2027 Term - Recruitment Profile

2 Vacancies

Edmonton

Edmonton City Council values the voices of citizens in local governance and is committed to appointing individuals who reflect the diversity of the community. These appointments are made through a fair, equitable and inclusive recruitment process.

Mandate

The mandate of the [Energy Transition Climate Resilience Committee](#) (ETCRC) will be to:

- (a) promote the City's climate change plans and energy transition strategy to each member's professional and community networks;
- (b) share with, and receive from the City Manager, information regarding the implementation of the City's climate change plans and energy transition strategy;
- (c) provide broad independent advice to Council about the City's climate change plans and energy transition strategy; and
- (d) assist Council in developing performance measures for the City's climate change plans and energy transition strategy.

Current Committee Priorities

- Climate resilient planning and development: substantial completion
 - Substantial completion determines how and where the City plans and allows growth outside currently developing areas, and is critical to reduce emissions and get on a pathway to net-zero.
- Emissions-free district energy
 - The potential for emissions-free building heating is substantial, affordable and can help us avoid locking into long-term, significant emissions depending on the infrastructure choices we make today. District energy and distributed heating systems are vital tools.
- Tracking and reporting results from the [Community Energy Transition Strategy](#) and [Climate Resilient Edmonton: Adaptation Strategy and Action Plan](#)
 - It's challenging to keep track of the City's goals and results around energy transition and climate resilience. The solution is a report card to track progress, highlight the best opportunities for improvement, and bring profile to the City's efforts to reduce emissions and build a sustainable future.

Energy Transition Climate Resilience Committee

2025-2027 Term - Recruitment Profile

2 Vacancies



- Emissions-neutral buildings
 - Buildings are responsible for 36% of emissions in Edmonton, but this challenge is solvable with existing technologies and solutions at the neighbourhood or individual building level.

ETCRC Principles for Action on Climate Change

- Equity and justice
- Health and wellbeing
- Cultural change

For more information on the committee's work: [The Energy Transition Climate Resilience Committee 2024-2025 Priorities](#)

Under Bylaw 18156 - Council Committees Bylaw, a Council Committee [ETCRC] may establish sub-committees, with council approval, to conduct research, obtain and summarize public input, or to obtain specialized expertise. These sub-committees provide reports to the Council Committee [ETCRC] on the matter assigned to them.

Governing Bylaws and Policies for City Agencies

Honoraria and Expenses

Honoraria and expenses are available to members who are appointed by City Council in accordance with [Procedure C628 Honoraria and Expenses for City Agencies](#) (members may opt out of receiving an honoraria if they choose).

Honoraria for Advisory and Decision-Making Bodies

Position	Meeting Up to and Including 5 Hours	Meeting Over 5 Hours
Member	\$100	\$200
Chair	\$125	\$250

Energy Transition Climate Resilience Committee

2025-2027 Term - Recruitment Profile

2 Vacancies

Edmonton

Members appointed to City agencies may be compensated for out-of-pocket receipted expenses, such as parking, transit and care-giving expenses to attend regular meetings. Mileage is not paid for attendance at meetings.

Council Committees Code of Conduct

Council appointed members of Council Committees are required to abide by Bylaw 19870 [Council Committee Code of Conduct Bylaw](#).

Publicly Accessible Meetings

All Council Committee meetings will be publicly accessible, which includes being live streamed via the Committee's YouTube channel. This aligns with Bylaw 18155 Council Procedures Bylaw requirement to have a live audio and video view of Council Committee meetings and *Municipal Government Act* requirements.

Appointment Term

- ETCRC members are appointed for terms of up to two-years, from May 1 to April 30, renewable to a maximum of eight consecutive years.
- Civic agency members eligible for reappointment will be evaluated as per [Procedure C575E, Agencies, Boards, Committees and Commissions](#).

To Apply

- Applicants must complete the online application questions and attach a current resume.
- Candidates who are shortlisted are required to submit two written letters of reference prior to the applicant interviews. References should be from individuals that can verify the applicant's suitability for this Committee.
- We strive to provide reasonable access and accommodations to applicants throughout the application and selection process. To request an accommodation, please contact 780-496-8178 or civic.agencies@edmonton.ca.

Application Process Timeline

The Executive Committee serves as the Selection Committee for ETCRC members. It is anticipated that selection processes will take place on the following dates:

- January 12, 2025 - Posting closes

Energy Transition Climate Resilience Committee

2025-2027 Term - Recruitment Profile

2 Vacancies

Edmonton

- March 12, 2025 - Applicant shortlisting
- April 16, 2025 - Applicant Interviews
- April 22, 2025 - Appointments made by City Council

Eligibility

- Members appointed to Advisory Committees **must be residents** of the City of Edmonton.
- City employees are eligible for appointment to Advisory Committees [with due consideration given to potential conflicts of interest].

Qualifications

The Committee would benefit from new member selection with the following attributes:

- A passion for Edmonton becoming a just, energy sustainable, and climate resilient city.
- Diverse professional or community networks that can be leveraged to create community awareness and support for energy transition and/or climate resilience.
- Significant knowledge and background in climate resilience, adaptation and/or mitigation.
- The ability to understand and assess proposals and key actions necessary to stay within Edmonton's carbon budget to provide strong advice to Council.
- Willingness to take leadership in writing memos and speaking at Council committee meetings on behalf of the ETCRC.
- Diversity of talents, abilities or perspective regarding climate resilience, adaptation and mitigation.

Time Commitment

- Members must be willing to commit to the following time commitment:
 - **6 to 10 hours for each of the 6 regular meetings per year** (includes review of agenda material prior to meeting), plus other Committee-related activities.
 - An additional 4-8 hours per meeting for any sub-committees approved by Council for the ETCRC.

Energy Transition Climate Resilience Committee

2025-2027 Term - Recruitment Profile

2 Vacancies

Edmonton

- The Committee meets for standard sessions six times per year, generally on Thursdays, from 1 - 4:30 p.m., typically in-person. Approved dates for 2025 are May 15, June 26, September 11, and November 27. Meetings take place at the [Edmonton Tower meetings facility](#) or a nearby downtown location.
- Sub-committee meetings are held as required, at a date and time determined by member poll.
- Members are encouraged to attend regular meetings in person. Sub-committee meetings are typically virtual. Members must have the appropriate technology to attend meetings remotely.

Expectations

Committee members are expected to:

- Develop and maintain a good working knowledge of the Committee's mandate, Bylaw, and related policies;
- Actively participate in Committee meetings, orientation and planning sessions, and other Committee activities;
- Review materials and prepare for meetings, participate in discussions and decision-making, and honour decisions of the Committee;
- Act as a climate resilience, adaptation and mitigation leader by creating awareness and support within their sector and throughout the community; and
- Work with Administration to provide rigorous, ongoing feedback for City Council regarding the Climate Resilient Edmonton Adaptation Strategy and Action Plan Edmonton's Community Energy Transition Strategy; and their respective implementation.