

Edmonton Combative Sports Commission

2025-2027 Term - Recruitment Profile

3 Vacancies

Edmonton

Edmonton City Council values the voices of citizens in local governance and is committed to appointing individuals who reflect the diversity of the community. These appointments are made through a fair, equitable and inclusive recruitment process.

Mandate

The mandate of the [Edmonton Combative Sports Commission](#) is to control and regulate all aspects of Combative Sports and Events in the city including:

- (a) hearing appeals from the Executive Director's licensing and permitting decisions;
- (b) approving Regulations governing the:
 - (i) licensing criteria and requirements for all aspects of Combative Sports and Events;
 - (ii) conduct of Promoters, Contestants, and other Persons participating in Combative Sports or attending Events;
 - (iii) credentials, qualifications and selection processes for Officials;
 - (iv) Contests;
 - (v) disciplinary proceedings and sanctions;
 - (vi) internal Commission procedures and governance; and
 - (vii) any other matter relating to the control or regulation of Combative Sports and Events in the city.

Subcommittees

None at this time.

Current Commission Activities

- Comprehensive review of Commission policies and procedures.
- Stakeholder engagement.

Governing Bylaws and Policies for City Agencies

Honoraria and Expenses

Honoraria and expenses are available to Members who are appointed by City Council in accordance with [Procedure C628 Honoraria and Expenses for City Agencies](#) (members may opt out of receiving an honoraria if they choose).

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Honoraria for Advisory and Decision-Making Bodies

Position	Meeting Up to and Including 5 Hours	Meeting Over 5 Hours
Member	\$100	\$200
Chair	\$125	\$250

Members appointed to City agencies may be compensated for out-of-pocket receipted expenses, such as parking, bus fare, and taxis. Mileage is not paid for attendance at meetings. Members who require child care, elder care and/or special needs care in order to attend meetings will be reimbursed with submission of a receipt for the reasonable cost of care.

Publicly Accessible Meetings

All Council Committee meetings will be publicly accessible, which includes being live streamed via the Commission's YouTube channel. This aligns with Bylaw 18155 Council Procedures Bylaw requirement to have a live audio and video view of Council Committee meetings and *Municipal Government Act* requirements.

Council Committees Code of Conduct

Council appointed members of Council Committees are required to abide by Bylaw 19870 [Council Committee Code of Conduct Bylaw](#).

Appointment Term

- Commission members are appointed for two-year terms, from May 1 to April 30, renewable to a maximum of six consecutive years.
- Civic agency members eligible for reappointment will be evaluated as per [Procedure C575E, Agencies, Boards, Committees and Commissions](#).

To Apply

- Applicants are to complete the online application questions and attach a current resume.

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- Candidates who are shortlisted are required to submit two written letters of reference by a requested due date prior to the applicant interviews. References should be from individuals that can verify your suitability for the Commission.
- We strive to provide reasonable access and accommodations throughout the application and selection process. If you would like to request an accommodation at any stage of the process, please contact 780-496-8178 or civic.agencies@edmonton.ca.

Application Process Timeline

The Community and Public Services Committee serves as the Selection Committee for Commission members. It is anticipated that selection processes will take place on the following dates:

- January 12, 2025 - Posting closes
- March 11, 2025 - Applicant Shortlisting
- April 14, 2025 - Applicant Interviews
- April 22, 2025 - Appointments made by City Council

Qualifications

- Governance experience with a primary focus on administration, regulations, adherence to rules and safety.
- Interest in combative sports is an asset, however, expertise is not a requirement as training is provided.
- Computer competency is desirable.

Time Commitment

- The ability to commit to the following:
 - Approximately **six hours per month** for Commission meetings, activities and hearings as required.
- The Commission generally meets on the second Monday of each month, from 7-9 p.m., at the Commonwealth Community Recreation Centre or virtually.
- Members must have appropriate technology to participate in meetings virtually.

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Expectations

- A strong commitment to the mandate of the Commission.
- To provide for a licensing and permitting system and establish the criteria to be met before a license or permit will be issued.
- Develop and revise rules, regulations, policies and procedures relating to events and the Commission's activities.
- Direct the Executive Director with respect to matters within the Commission's mandate.
- Develop an awareness of best practices governing events.
- Actively participate in Commission meetings, and activities:
 - To review materials and prepare for meetings, participate in discussions and decision-making, and honor decisions of the Commission.
- To work cohesively and productively with others in a respectful manner.