

Energy Transition Climate Resilience Committee

2024-2026 Term - Recruitment Profile

2 Vacancies

Edmonton

Mandate

The mandate of the [Energy Transition Climate Resilience Committee](#) (ETCRC) will be to:

- (a) promote the City's climate change plans and energy transition strategy to each member's professional and community networks;
- (b) share with, and receive from the City Manager, information regarding the implementation of the City's climate change plans and energy transition strategy;
- (c) provide broad independent advice to Council about the City's climate change plans and energy transition strategy; and
- (d) assist Council in developing performance measures for the City's climate change plans and energy transition strategy.

Current Committee Activities

Planning and implementation, including:

- City Plan implementation
- Council's Strategic Plan, ConnectEdmonton (metrics)
- Climate Resilient Edmonton: Adaptation Strategy and Action Plan
- Edmonton's revised Community Energy Transition Strategy implementation
- New developments and redevelopments (e.g. river crossing, exhibition lands)
- Zoning Bylaw renewal

Energy solutions, including:

- City-wide district energy
- Green electricity procurement
- Solar PV on City and private buildings and land
- Blatchford utility

Community energy transition programs, including:

- Home Energy Retrofit Accelerator
- Building Energy Retrofit Accelerator
- Clean Energy Improvement Program

Transportation, including:

- Electric buses and ridership
- Mobility network assessment

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- Active transportation
- Electric vehicle strategy

Other priorities, including:

- Streamlining permitting and policies for emissions neutral buildings
- City Operations Greenhouse Gas Management Plan
- Environmental impact assessments

Under Bylaw 18156 - Council Committees Bylaw, if approved to do so by Council, a Council Committee [ETCRC] may establish sub-committees to conduct research, obtain and summarize public input, or to obtain specialized expertise and provide reports on those matters to the Council Committee [ETCRC].

Governing Bylaws and Policies for City Agencies

Honoraria and Expenses

Honoraria and expenses are available to members who are appointed by City Council in accordance with [Procedure C628 Honoraria and Expenses for City Agencies](#) (members may opt out of receiving an honoraria if they choose).

Honoraria for Advisory and Decision-Making Bodies

Position	Meeting Up to and Including 5 Hours	Meeting Over 5 Hours
Member	\$100	\$200
Chair	\$125	\$250

Members appointed to City agencies may be compensated for out-of-pocket receipted expenses, such as parking, transit and care-giving expenses to attend regular meetings. Mileage is not paid for attendance at meetings.

Council Committees Code of Conduct

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Council appointed members of Council Committees are required to abide by Bylaw 19870 [Council Committee Code of Conduct Bylaw](#).

Publicly Accessible Meetings

All Council Committee meetings will be publicly accessible, which includes being live streamed via the Committee's YouTube channel. This aligns with Bylaw 18155 Council Procedures Bylaw requirement to have a live audio and video view of Council Committee meetings and *Municipal Government Act* requirements.

Appointment Term

- ETCRC members are appointed for terms of up to two-years, from May 1 to April 30, renewable to a maximum of eight consecutive years.
- Civic agency members eligible for reappointment will be evaluated as per [Procedure C575D, Agencies, Boards, Committees and Commissions](#).

To Apply

- Edmonton City Council values the diverse voices of citizens in local governance and commits to appointing individuals that are reflective of the population of the City and that have been recruited through a fair, equitable and inclusive process.
- Applicants must complete the online application questions and attach a current resume.
- Candidates who are shortlisted are required to submit two written letters of reference prior to the applicant interviews. References should be from individuals that can verify the applicant's suitability for this Committee.
- We strive to provide reasonable access and accommodations to applicants throughout the application and selection process. To request an accommodation, please contact 780-496-8178 or civic.agencies@edmonton.ca.

Application Process Timeline

The Executive Committee serves as the Selection Committee for ETCRC members. It is anticipated that selection processes will take place on the following dates:

- January 14, 2024 - Posting closes
- March 8, 2024 - Applicant shortlisting
- April 16, 2024 - Applicant Interviews

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- April 23, 2024 - Appointments made by City Council

Qualifications

The Committee would benefit from new member selection with the following attributes:

- A passion for Edmonton becoming an energy sustainable and climate resilient city.
- Diverse professional or community networks that can be leveraged to create community awareness and support for energy transition and/or climate resilience.
- Significant knowledge and background in climate resilience, adaptation and/or mitigation.
- The ability to understand and assess proposals and key actions necessary to stay within Edmonton's carbon budget to provide strong advice to Council.
- Diversity of talents, abilities or perspective regarding climate resilience, adaptation and mitigation.

Time Commitment

- Members must be willing to commit to the following time commitment:
 - **6 to 10 hours for each of the 6 regular meetings per year** (includes review of agenda material prior to meeting), plus other Committee-related activities.
 - An additional 4-8 hours per meeting for any sub-committees approved by Council for the ETCRC.
- The Committee meets for standard sessions six times per year, generally on Thursdays, from 1 - 4:30 p.m., typically in-person. In-person meetings will take place at the [Edmonton Tower meetings facility](#) or a nearby downtown location.
- Members are encouraged to attend in person, but if they meet virtually then they must have the appropriate technology to do so.

Expectations

Committee members are expected to:

- Develop and maintain a good working knowledge of the Committee's mandate, Bylaw, and related policies;
- Actively participate in Committee meetings, orientation and planning sessions, and other Committee activities;

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The logo for the City of Edmonton, featuring the word "Edmonton" in a white serif font on a dark blue background.

- Review materials and prepare for meetings, participate in discussions and decision-making, and honour decisions of the Committee;
- Act as a climate resilience, adaptation and mitigation leader by creating awareness and support within their sector and throughout the community; and
- Work with Administration to provide rigorous, ongoing feedback for City Council regarding the Climate Resilient Edmonton Adaptation Strategy and Action Plan Edmonton's Community Energy Transition Strategy; and their respective implementation.