

# 2023 Anti-racism Grants Program Application Form

This application is for all of the Anti-racism Grant Program streams, which include: Community Activation, Project Ready Matching Funds, Local Anti-racism Capacity Building/ Innovation, Local Community Participatory Action Research and Shifting the Perspective grant streams.

\*\*\* Applications will be accepted up to midnight on the deadline date \*\*\*

A PRACTICE FORM can be found on the Anti-Racism Grants Program website.

Before applying, please read the Program Guidelines carefully and verify the following before you submit:

Your organization is in good standing under the incorporation body. For those registered through Alberta Corporate Registries, if you are unsure, contact them at (toll-free by first dialing 310-0000) 780-427-7013.

All accounting and reporting requirements for any previous City of Edmonton funding has been completed. Organizations will not be considered for new funding until any outstanding accounting and reporting requirements have been satisfied.

All sections of the application have been completed, including:

- Budget

- Most recent:

1) SIGNED year-end financial statements (see [Financial Statement Example](#))

OR Year-end Bank Statement and Bank Reconciliation (required if your financial statements are internally reviewed). approved at your Annual

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- 2) Annual General Meeting minutes (Quorum and financials should be part of these minutes)
- 3) Proof of annual filing with Corporate Registries (annual return),
- 4) Certificate of incorporation (if applying to the City of Edmonton for the first time).

If you are unable to provide these items, you may still qualify via the use of fiscal agent. Please select one of the fiscal agent options when you fill out the application.

Fiscal Agent can be an organization that meets all of the above qualifications and is willing to partner with you on this project.

### FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY (FOIP) STATEMENT

Information collected on this form is being collected under the Authority of Section 33(c) of the Freedom of Information and Protection of Privacy (FOIP) Act and will be used in the administration of the Anti-racism Grants Program. All information collected and used is protected by the FOIP Act. If you have any questions about the collection, use or disclosure of your personal information, please contact the Grants Office at 780-496-4933, [grants@edmonton.ca](mailto:grants@edmonton.ca) or 18th Floor Edmonton Tower, 10111-104 Ave, Edmonton, Alberta T5J 0J4.

Please keep a copy of this application for your records.

The name and photo associated with your Google Account will be recorded when you upload files and submit this form. Only the email address you enter is part of your response.

**\* Indicates required question**

Email \*

Cannot pre-fill email address

### Freedom of Information and Protection of Privacy (FOIP) Statement

Personal information is being collected under the authority of section 33(c) of the Freedom of Information and Protection of Privacy (FOIP) Act and will be used by the City of Edmonton, Community Grants Office to determine eligibility for this grant and for the management and administration of this program. The information in this application may be shared with other internal City of Edmonton business areas for reporting analysis

Pre-fill responses, then click 'Get link'

If you have any questions about the collection or use of your personal or organizational information, please email [grants@edmonton.ca](mailto:grants@edmonton.ca).

### Declaration

The applicant declares, to the best of their knowledge and belief, the information provided is truthful and accurate, and that the application is made on behalf of the application-named organization.

### Applicant Information

Primary Application Contact - Name \*

Your answer

Legal Name of Organization \*

Your answer

Applicant / Organization Address \*

Your answer

Applicant / Organization Postal Code \*

Your answer

Pre-fill responses, then click 'Get link'

Applicant/ Organization Email \*

Your answer

Applicant/ Organization Phone number \*

Your answer

Which government Act are you incorporated under? \*

- Alberta Societies Act
- Non-profit Private Company
- Non-Profit Public Company
- Extra Provincial Non-Profit Corporation
- We are not incorporated

What is the date of your incorporation? Please note that the City of Edmonton \*  
requires groups to be incorporated for at least one year prior to receiving funding.

Date

mm/dd/yyyy

Pre-fill responses, then click 'Get link'

Do you require a fiscal agent? \*

The fiscal agent agrees to accept and oversee grant funds on behalf of the grant recipient and is responsible for the financial accountability and reporting requirements. (If you are not incorporated for at least one year you will need a fiscal agent)

- Yes I have a Fiscal Agent and will provide you the information below.
- I need a Fiscal agent
- No, we are incorporated and our information is below.

### Fiscal Agent information

If you are using your own Fiscal Agent - this section will be where you put their information.

Incorporated (Legal) name of Fiscal Agent (must match incorporation name): \*

Your answer

Legal Address of Fiscal Agent , including City (mailing address must be in Edmonton) \*

Your answer

Legal postal code (mailing address must be in Edmonton) \*

Your answer

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Email address of Fiscal Agent \*

Your answer

Legal Authorized Signing Authority Contact (must be an Alberta representative's contact details). Please include Name, Phone number, Position/Title, and Email address \*

Your answer

Second Legal Authorized Signing Authority Contact (must be an Alberta representative's contact details). Please include Name, Phone Number, Position/Title, and Email Address. \*

Your answer

### General Overview

Do you have a City of Edmonton Grant Account ID? \*

Yes

No

If yes, please provide the number here:

Your answer

Pre-fill responses, then click 'Get link'

Provide a brief summary of the mandate (purpose and mission) and membership \*  
of your organization:

Your answer

Is your organization BIPOC-led? \*

Yes

No

If yes, please elaborate:  
( for example: board composition, volunteers, etc. )

Your answer

What is your organization's previous experience with any type of anti-racism \*  
initiative?

Your answer

**Funding Stream**

Pre-fill responses, then click 'Get link'

What funding stream does your project fall under (choose only one): \*

- Community Activation: To be used by communities and grassroots organizations to activate and animate projects/events led by and supporting youth and/or seniors, with priority given to intercultural and intergenerational anti-racist initiatives.
- Project Ready Matching Funds: To be used by community not-for-profits and local grassroots organizations to match funding with other anti-racism initiatives that have received approved funding and require a matching contribution.
- Local Anti-racism Capacity Building/ Innovation: Focused on local grassroots organizations working on anti-racism activities and actions that address barriers to participation, promote healing and/or reconciliation, illuminate and combat systemic and structural racism, and support sustaining developmental change (e.g. projects to build relationships with other communities also impacted by racism, projects that uplift the stories of people impacted by racism, community needs assessments and responses).
- Local Community Participatory Action Research: To be used by communities impacted by racism to support community-led research activities which address local issues and concerns specific to their communities.
- Shifting the Perspective: This funding stream is specifically for not for profit organizations in the arts, media and culture sector, projects will support stories led by under represented communities to the narrative on racism.

## Project Overview

Project Title: \*

Your answer

Is this project: \*

- A new initiative

Pre-fill responses, then click 'Get link'



Please provide a brief description of the project; If the project is an expansion please ensure to explain how this project is being expanded: \*

Your answer

Project Grant Request amount (as per your attached budget): \$ \*

Your answer

What is the anticipated Project Start Date: \*

Date

mm/dd/yyyy

What is the anticipated Project Completion Date: \*

Date

mm/dd/yyyy

### Project Information

The Anti-racism Grants Funding Program aligns with the purposes outlined in anti racism strategy which is to catalyze action on racism and anti-racism in Edmonton. This will be accomplished through investing in efforts that address racially motivated hate, build community capacity and cultural understanding, promote awareness, training and education or involve research, monitoring and evaluation on diversity, anti-racism and/or discrimination. The program builds upon Edmonton City Council's 50 year Strategic Plan and the goal of building a Healthy City where community and personal wellness embodies and promotes equity for all Edmontonians.

Pre-fill responses, then click 'Get link'

Which outcome relates most to your project? Choose only one. \*

- Edmontonians are more aware of racism and its impact and have a greater understanding of how to take action to address it.
- Edmontonians will be knowledgeable of the community organizations that are working to dismantle individual, systemic and structural racism.
- Edmontonians will work together to build a diverse, inclusive and equitable city.

What is the primary activity of your project? Choose only one. \*

- Training and education, includes initiatives to increase awareness, and/or help Edmontonians understand the impacts of individual, systemic and structural racism: through activities such as workshops, roundtables, conferences, community conversations, social media initiatives, resources to tools for community use.
- Capacity building within community organizations and, across various systems and structures through activities: that share anti-racism promising practices, research and information.
- Developing strategies that support anti-racism, other equity deserving communities (intersectionality) and intercultural learning.
- Evaluating existing programs and refining approaches to strengthen volunteers and program staff skill sets.
- Building organizational sustainability and abilities to engage partners and participate in systemic and structural change.

Please tell us a) why you have chosen to do this project, b) how it will contribute to the outcome you have selected and c) why your organization is best positioned to lead this work. \*

Your answer

Pre-fill responses, then click 'Get link'

Please outline a) the activities of the project and b) a clear timeline associated with \* those activities.

Your answer

What is the demonstrated need for this work in the community? \*

Your answer

How will your project address that need? How will you ensure your project is \* accessible to its participants and the broader public?

Your answer

Are there experts, professionals, knowledge keepers, people with lived experience, etc. supporting this project? If so, in what ways?

Your answer

If partnerships and/or collaborations specific to the project have been identified, please briefly provide details about the partnerships and/or collaboration and their role in the project. Please name the partners.

Your answer

Pre-fill responses, then click 'Get link'

Will your project develop any tools or resources? \*

Yes

No

If yes, how will the tools or resources benefit communities, organizations or individuals?

Your answer

How will you determine whether your project achieves what you set out to achieve? (Please refer back to the outcome you selected) \*

Your answer

How will you measure these results in order to know? \*

Your answer

If you are applying for the Project Ready Matching Grant, please briefly explain the source of your approved matching funding.

Your answer

**Budget**

Pre-fill responses, then click 'Get link'

Your budget must include:

- The amount of funding you are requesting.
- The cash contribution clearly outlined, and whether amounts are confirmed or pending. Pending funds must be supported with documentation (e.g. where the funds are coming from, date of expected notification, alternate plan if the funds are not received, etc.)
- Details on the donated labour including a description of the work being done, how many people, for how many hours, and how it relates to the project. Rates are \$20/hour unskilled and \$40/hour skilled.
- The project expenses, including donated labour.

Ineligible expenses cannot be included in your budget.

Budget Form \*

 Add File

### Application Checklist

Review carefully. Ensure you have included all required attachments. Failure to attach the correct documentation may result in your application being denied.

Attach: Most recent

- 1) Signed Financial Statement approved at your Annual General Meeting, AND Year-end Bank Statement and Bank Reconciliation (required if your financial statements are internally reviewed)
- 2) Annual General Meeting Minutes,
- 3) Proof of Annual Filing with Corporate Registries (Annual Return),
- 4) Certificate of Incorporation (if applying to the City of Edmonton for the first time).

 Add File

Thank you

Pre-fill responses, then click 'Get link'

The City of Edmonton thanks all applicants for their time and interest. We are striving to review applications in a timely manner and are committed to allocating funds in an equitable manner. If you are a successful applicant, you will be contacted by email from Grants@edmonton.ca.

By submitting this application, you indicate that you have read and understood the declaration and FOIP statement and are ready to submit your application.

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