

GEF Seniors Housing Board

2022-2025 Recruitment Profile

4 Vacancies

Edmonton

Mandate

GEF Seniors Housing is a management body incorporated by Ministerial Order under the *Alberta Housing Act*, and provides friendly, affordable, secure housing and services to approximately 4,000 seniors.

The Board provides overall direction and governs GEF Seniors Housing in a manner that ensures optimal organizational performance.

Standing Committees

- Governance
- Audit
- Board Development

Board Activities

- Strategic thinking
- Stakeholder relations
- Risk management
- Visionary governance

Remuneration

Amount	Duration and Activity
\$50	Less than two hours for attendance and/or representation of the GEF Board at business functions
\$100	Meetings that are four hours or less in total
\$150	Meetings that are more than four hours in total

Appointment Term

- GEF members are appointed for terms of up to three years, from May 1 to April 30, renewable to a maximum of six consecutive years.
- Civic agency members are evaluated on an annual basis as per [Procedure C575D, Agencies, Boards, Committees and Commissions](#).

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To Apply

- Applicants are to complete the online application questions and attach a current resume.
- Candidates who are shortlisted are required to submit two written references by a requested due date prior to the applicant interviews. References should be from individuals that can verify your suitability for this Board.
- We strive to provide reasonable access and accommodations throughout the application and selection process. If you would like to request an accommodation at any stage of the process, please contact 780-496-8178 or civic.agencies@edmonton.ca.

Application Process Timeline

The Executive Committee of Council serves as the Selection Committee for GEF Seniors Housing Board Members. It is anticipated that selection processes will take place on the following (tentative) dates:

- August 14, 2022 - Posting closes
- September 28, 2022 - Applicant Shortlisting
- October 12, 2022 - Applicant Interviews
- October 17, 2022 - Appointments made by City Council

Qualifications

- Knowledge and experience in technology, innovation or research
- Leader with strong business acumen including social enterprise
- Experience with affordable housing or social care
- Strong results-oriented policy governance and strategic thinking experience
- Leadership in areas of influence with potential funders and business leaders to cultivate and develop networks with stakeholders

Expectations

All Board members shall:

- Advocate for and passionately support, value and respect the well-being of low-to-moderate-income seniors who need friendly, affordable, secure housing and services

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- Encourage a positive and collaborative environment through strong communication and team-building skills
- Lead by example, within the context of board governance policies
- Advocate for municipal and legislative change as needed
- Attend and actively participate in Board and Committee meetings, planning sessions and other Board activities
- Abide by the [GEF Board Members Conflict of Interest Policy](#)
- The ability to commit:
 - o 10 hours per month on Board-related activities
 - o 9 Board meetings per year on the last Thursday of each month, in the early evening for 3 to 4 hours
 - o 1 to 3 hours for Committee meetings

Note that meetings are currently held in-person and virtually on an as needed basis. Members must have the use of a computer or telephone to participate in meetings.