

## **SALUTE TO EXCELLENCE**

### **HOW TO SUBMIT A PERFORMANCE NOMINATION FORM**

The City of Edmonton demonstrates its pride in the admirable achievements and leadership of its citizens through the Salute to Excellence Program, recognizing the areas of Arts and Culture, Community Service, and Sports.

**Performance Awards** honour individuals, groups, organizations or teams who have gained outstanding recognition or achievement at the national or international level in Arts and Culture or Sports. In Arts and Culture, the recognition must be gained in a national or international event, such as a curated art exhibition, performance, publication, or major art commission presented by a public arts and culture organization. In Sports, the event must be recognized by a governing national sports (NSO) and/or a provincial sports organization (PSO). For a Sports Performance Award nominees must have won a gold medal (open event) at a national event or a gold, silver, or bronze medal (open event) at Commonwealth Games, Pan American Games, World University Student Games, or World Championships. An international sports event must have four or more countries participating.

The Salute to Excellence Council is seeking Citation and Performance Awards nominations. Award recipients will be recognized at a ceremony on a date to be determined.

#### **Submit a Performance Award Nomination**

**Step 1:** Select the appropriate category: Arts and Culture, or Sports. Fully complete the corresponding nomination form.

**Step 2:** Ensure correct spelling of nominee's name, official event name, and accurate event standings. This information will be printed in the ceremony program. Please submit by the deadline.

#### **Forward completed materials**

**Mail:** Salute to Excellence  
18th Floor, Edmonton Tower  
10111-104 Ave. NW  
Edmonton, AB T5J 0J4

**Email:** [salutetoexcellence@edmonton.ca](mailto:salutetoexcellence@edmonton.ca)

***Nomination Deadline - September 14, 2019***

## Salute to Excellence

### SPORTS PERFORMANCE NOMINATION FORM

Choose ONE nomination category per form. Complete separate form for each category in which nominee is eligible.

- Categories:** ☐ Individual Sport (Competed as individual)
- ☐ Master Individual Sport (Typically includes those who competed as an individual in age 18+ category)
- ☐ Team Sport (Competed as member of a team)
- ☐ Master Team Sport (Typically includes teams who competed in age 18+ category)

**For teams/groups:** ☐ An email address and full mailing address for each nominee is attached.

**For each event not sanctioned by a recognized NSO:** ☐ I have provided a confirmation letter from the National/ Provincial Sports Organization stating it recognizes the competition or event being submitted for nomination.

Athlete/team name			
Address			
	City:	Province:	Postal Code:
Phone	Home:	Work:	Cell:
Email			
Club Name			
National Sport Organization (NSO) Affiliation			
Special requirements for award ceremony (wheelchair access, interpreter, or other).			

**NOMINEE (PRONUNCIATION OF BOTH NAMES)** \_\_\_\_\_

**Please note:** Only one qualification is needed for a nomination. Please read submission criteria carefully.

1. Championship is: ☐ national ☐ international

OFFICIAL Championship name: \_\_\_\_\_ DATE (d, mo, yr): \_\_\_\_\_

LOCATION: City: \_\_\_\_\_ Prov/State: \_\_\_\_\_ Country: \_\_\_\_\_

- |                               |                                 |                                 |              |                              |                                |                                |                 |
|-------------------------------|---------------------------------|---------------------------------|--------------|------------------------------|--------------------------------|--------------------------------|-----------------|
| <input type="checkbox"/> Gold | <input type="checkbox"/> Silver | <input type="checkbox"/> Bronze | EVENT: _____ | <input type="checkbox"/> Men | <input type="checkbox"/> Women | <input type="checkbox"/> Mixed | AGE group: ____ |
| <input type="checkbox"/> Gold | <input type="checkbox"/> Silver | <input type="checkbox"/> Bronze | EVENT: _____ | <input type="checkbox"/> Men | <input type="checkbox"/> Women | <input type="checkbox"/> Mixed | AGE group: ____ |
| <input type="checkbox"/> Gold | <input type="checkbox"/> Silver | <input type="checkbox"/> Bronze | EVENT: _____ | <input type="checkbox"/> Men | <input type="checkbox"/> Women | <input type="checkbox"/> Mixed | AGE group: ____ |
| <input type="checkbox"/> Gold | <input type="checkbox"/> Silver | <input type="checkbox"/> Bronze | EVENT: _____ | <input type="checkbox"/> Men | <input type="checkbox"/> Women | <input type="checkbox"/> Mixed | AGE group: ____ |
| <input type="checkbox"/> Gold | <input type="checkbox"/> Silver | <input type="checkbox"/> Bronze | EVENT: _____ | <input type="checkbox"/> Men | <input type="checkbox"/> Women | <input type="checkbox"/> Mixed | AGE group: ____ |

**2.** Championship is: ☐ national ☐ international

OFFICIAL Championship name: \_\_\_\_\_ DATE (d, mo, yr): \_\_\_\_\_

LOCATION: City: \_\_\_\_\_ Province/State: \_\_\_\_\_ Country: \_\_\_\_\_

☐ Gold ☐ Silver ☐ Bronze EVENT: \_\_\_\_\_ ☐ Men ☐ Women ☐ Mixed AGE group: \_\_\_\_

☐ Gold ☐ Silver ☐ Bronze EVENT: \_\_\_\_\_ ☐ Men ☐ Women ☐ Mixed AGE group: \_\_\_\_

☐ Gold ☐ Silver ☐ Bronze EVENT: \_\_\_\_\_ ☐ Men ☐ Women ☐ Mixed AGE group: \_\_\_\_

☐ Gold ☐ Silver ☐ Bronze EVENT: \_\_\_\_\_ ☐ Men ☐ Women ☐ Mixed AGE group: \_\_\_\_

☐ Gold ☐ Silver ☐ Bronze EVENT: \_\_\_\_\_ ☐ Men ☐ Women ☐ Mixed AGE group: \_\_\_\_

**3.** Championship is: ☐ national ☐ international

OFFICIAL Championship name: \_\_\_\_\_ DATE (d, mo, yr): \_\_\_\_\_

LOCATION: City: \_\_\_\_\_ Province/State: \_\_\_\_\_ Country: \_\_\_\_\_

☐ Gold ☐ Silver ☐ Bronze EVENT: \_\_\_\_\_ ☐ Men ☐ Women ☐ Mixed AGE group: \_\_\_\_

☐ Gold ☐ Silver ☐ Bronze EVENT: \_\_\_\_\_ ☐ Men ☐ Women ☐ Mixed AGE group: \_\_\_\_

☐ Gold ☐ Silver ☐ Bronze EVENT: \_\_\_\_\_ ☐ Men ☐ Women ☐ Mixed AGE group: \_\_\_\_

☐ Gold ☐ Silver ☐ Bronze EVENT: \_\_\_\_\_ ☐ Men ☐ Women ☐ Mixed AGE group: \_\_\_\_

☐ Gold ☐ Silver ☐ Bronze EVENT: \_\_\_\_\_ ☐ Men ☐ Women ☐ Mixed AGE group: \_\_\_\_

Are there any personal traits or other information you would like the emcee to know about this nominee? (Note: other awards, championships, or recognitions will not be mentioned.)

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Submitted by			Date:
Address			
	City:	Province:	Postal Code:
Phone	Home:	Work:	Cell:
Email			

Your personal information is collected in accordance with section 33c of the Freedom of Information and Protection of Privacy (FOIP) Act. It will be used by the City of Edmonton Salute to Excellence program to contact you regarding your nomination and will be disclosed to the Salute to Excellence Council and your nominee. If you have any questions about the collection, use or disclosure of your personal information, contact the Salute to Excellence Office at 18<sup>th</sup> Floor, Edmonton Tower, 10111-104 Avenue NW, Edmonton Alberta T5J 0J4 or Donna Bradley-Bobey 780-496-7380

**Team Members and Coaching Staff:**

Please ensure content is legible and accurate, as it will be printed in the program. (You may attach a typed document or spreadsheet with the following information.)

**Team name:** \_\_\_\_\_

Last Name, First Name (alphabetical order)	Street address, city, postal code	Email address
1.		
2.		
3.		
4.		
5.		
6.		
7.		
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17.		
18.		

**PLEASE PROVIDE PRONUNCIATION OF FIRST and LAST NAME ON A SEPARATE SHEET.**

# Salute To Excellence

## Arts and Culture Performance Award - Nomination Form

<b>Nominee/group name</b>			
<b>Address</b>			
	City:	Prov.	Postal
<b>Phone</b>	Home:	Work:	Cell:
<b>Email</b>			
Special requirements for award ceremony (wheelchair access, interpreter or other)			

**PLEASE PROVIDE PRONUNCIATION OF FIRST and LAST NAME ON A SEPARTE SHEET.**

**Please read qualifications carefully. Clearly outline the national or international recognition the nominee has received.**

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<b>Submitted by:</b>	<b>Date:</b>		
<b>Address:</b>			
	City:	Prov.	Postal:
<b>Phone:</b>	Landline:	Cell:	Business:
<b>Email:</b>			

Your personal information is collected in accordance with section 33(c) of the Freedom of Information and Protection of Privacy (FOIP) Act. It will be used by the City of Edmonton Salute to Excellence program to contact you regarding your nomination and will be disclosed to the Salute to Excellence Council and your nominee. If you have any questions about the collection, use or disclosure of your personal information, contact the Salute to Excellence Office at 18<sup>th</sup> Floor, Edmonton Tower, 10111-104 Avenue NW, Edmonton Alberta T5J 0J4 or Donna Bradley-Bobey 780-496-7380