

Friday, November 18, 2016  
8:30 am to 11:30 am  
St Anthony Centre – 10425-84 Ave

Attending: Boris Radyo, Edmonton Catholic Schools (Chair)  
Rob Tarulli, Edmonton Catholic Schools  
Christopher Wright, Edmonton Public Schools  
Roland Labbe, Edmonton Public Schools  
Judith Rohovie, City of Edmonton  
Grant Pearsell, City of Edmonton  
Robert Lessard, Conseil scolaire Centre-Nord  
Marc Labonté, Conseil scolaire Centre-Nord  
Craena Coyne, Joint Use Coordinator

Regrets: Lorne Parker, Edmonton Public Schools

Guests: Ian Robertson, City of Edmonton  
Brad Badger, City of Edmonton  
Gary Shelton, Edmonton Sport Council

ITEM	DISCUSSION	OUTCOME	FOLLOW-UP
1. Welcome and Call to Order		Boris Radyo called the meeting to order and welcomed everyone	
2. Agenda Review		Agenda accepted as presented	
3. Review of Previous Minutes	Draft minutes of Steering Committee meeting held on September 23, 2016 were reviewed.	Minutes were accepted as presented.	Craena to post the minutes on JUA website
4. Live Active Presentation	Ian Robertson, Gary Shelton and Brad Badger gave a presentation on the City's Live Active Strategy. The strategy is broad in scope and aims to shift attitudes and behaviours. Consultation has occurred with a wide variety of partners including school boards. This plan will inform the Rec Facility Master Plan and is expected to align with other plans in effect. The team plans on a collective implementation approach. Information about the strategy will be distributed to school boards to get the message out through schools. A Live Active summit with a strong focus on physical literacy is planned for April 2017.	Steering Committee supports the work being done and endorses the Live Active Strategy.	
5. Business arising for the minutes			
5.1 ECSC / MOU - update	Grant provided a verbal update of the last ECSC meeting where the draft MOU was accepted for review by elected officials. It outlines that	It was agreed that partners should keep in close communication on how and when the approval process is moving	Item to remain on agenda as a standing item

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	parties will work together when capital planning. The next step for the MOU will be submission for approval at a public meeting. Brief discussion held on which party would send it for approval first.	forward.	
5.2 MGA Review / Big City Charter - update	Grant provided a verbal update on the MGA review. The new MGA has had first and second reading in the Legislature. Discussion held on potential impacts to school boards such as offsite levies, CSR, freehold land and Big City Charter.	Update received as information.	Item to remain on agenda as a standing item
5.3 Update on Amending Agreement for Schedule D signing	Grant advised that their department has a report ready for the City Corporate Leadership Team (CLT) but given the changes in legislation pending it may be premature to proceed at this time. Signature of the amending agreement to include Schedule D is on hold for now.	Update received as information	LMC to be updated.
5.4 School Consolidations - update	Roland advised that their board has completed the first round of community consultations for three clusters and community working committees have been formed. It is expected that the community working committees will have options for review in March. Potential projects for these three sites are imbedded in the current capital plan.	Update received as information.	
5.5 Grant McEwan West	Judi advised that the options proposed for the Grant McEwan West building will be presented to council on Nov 21. Potential for leasable space for community groups is included in the proposal.	Update received as information.	
5.6 Coliseum Repurposing	Judi advised that several community consultation events have occurred so far and there is currently a public survey open. There is strong support to keep the coliseum active with ice sports. The City is seeking potential partners for this project which could entail capital, operational or programming partnerships. An expression of interest from partners closes on Dec 9.	Update received as information.	
<b>6. New Business</b>			
6.1 Surplus School Site Sale to Private Schools	Brief discussion held on how this process was outside of the agreement.		

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	Brief discussion also held about school board land that is obtained for a municipal purpose. In some instances the sale/transfer does not follow joint use processes.	Agreed that this be forwarded to LMC to discuss and if needed, develop a process.	Craena to advise LMC
6.2 ECSD – St Peter and St James	Rob provided an update on ECSD plans to renovate St James School which was recently closed. Staff presently using St Peter will move to St James and it is proposed that the St Peter site will be sold.	Update received as information	
<b>7. Action Plan Items</b>			
9.1 SC Action Plan 2016/17 – monthly review	Craena presented the current SC action plan for monthly review. The action items are on track.	Update received as information	Craena will monitor action plan for upcoming items.
9.2 Facilities Agreement Review – working group update	Judi advised that their department has provided feedback regarding wording of the agreement. The feedback was positive with one suggestion on specific wording. A brief discussion was held to determine if the words social and cultural activities should be included with recreational and educational.	Steering Committee agreed that the word recreational and educational was broad enough to encompass social and cultural activities and the additional specific wording was not needed.	Judi will submit the revised agreement for legal review. Once the legal review is completed, the revised agreement will be forwarded to each partner for final approval before submitting to elected officials for approval and signature.
7.3 Joint meeting with SC / LMC and UDI	Chris indicated that he will contact the UDI president and will work with Craena to arrange for a joint meeting		Craena will connect with Chris to arrange a date.
7.4 Appraisal Principles / NAIT Collegiate – update	Roland provided an update on discussions held with City regarding site assembly for the NAIT Collegiate site. Reserve land won't be available so partners are looking for do a land exchange. The working group is reviewing appraisal principles to determine if they can be applied in this case to value the land. Each board is reviewing the list of dry ponds being proposed for possible exchange.	Update received as information	
7.5 Surplus Schools – discussion on creative ways to acquire sites	Tabled to next meeting		
7.6 Summer Access Strategy – draft for review	Craena presented a draft Summer Access strategy for review. This strategy aligns with objectives of the Out of School Time Secretariat.	Craena will send to SC for review by email.	

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7.7 Joint Use Newsletter	Craena presented the final draft of the JU newsletter for approval	Newsletter approved for distribution.	Craena will distribute
<b>8. LMC Update</b>	<p>LMC met on November 10 and received a presentation from Jennifer Thompson on the EPSB site visit app developed for site visits for trustees. LMC is hoping to use the app for a joint use tour.</p> <p>Standard templates are being developed for notification when surplus school sites.</p> <p>Initial discussion held on minimum park standards development costs.</p> <p>Initial discussion held on confidentiality clause. At the Oct 13 meeting, a presentation was received on the Rec Facility Master Plan.</p> <p>Update received from Drainage on the Flood Mitigation Strategy. The Lendrum protocol was shared and LMC is planning to work with Drainage to develop a city wide protocol for dry ponds on school sites.</p>		
8.1 Planning Coordination – briefing note	Craena presented the briefing note from LMC outlining activities that will be undertaken to coordinate capital planning by partners. Minor revisions made to briefing note.	Steering Committee accepts the recommendations of LMC and approves moving forward with planning coordination.	LMC to be updated.
<b>9. FMC Update</b>	FMC met on November 14 and held a discussion on expanding community access to school for afterschool and non-sport use in evenings. FMC will discuss further. Joint Use at new schools can commence in January if schools are ready. Cancellations are down 63% over last year which is great news. At the Oct 17 meeting, FMC received a presentation on the Live Active strategy.		
<b>10. Administration</b>			
10.1 Budget reconciliation for 2016 - draft	Craena presented the budget reconciliation and billing amounts for 2016	Reconciliation approved for billing	
10.2 Proposed Budget for 2017 - draft	Craena presented a draft budget for 2017. The amounts were similar to 2016 with some minor adjustments	Budget for 2017 approved.	
10.3 Joint Use Annual Report – draft	Craena presented the draft text for the JU Annual Report for 2015/16 highlighting the progress made.	Craena will send to SC for review by email with feedback requested by Dec 2.	
10.4 Conferences – ARPA update – JU Virtual Community of	Craena advised that the presentation at ARPA was successful and support was confirmed from numerous	Steering Committee approves the recommendation to move forward with establishing a virtual	

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Practice	municipalities on moving forward with a virtual community of practice for joint use in Alberta.	community of practice.	
<b>11. Partner Sharing</b>			
11.1 Vision/Mission check	Vision / Mission check reviewed		
11.2 Information Sharing	<p>Student population growth update: EPSB – Roland advised that they are still growing – up 3% - 3000 new students this year. Utilization is up 4% to 81%. Opening 11 new schools next year.</p> <p>ECSD – Boris advised their board is up over 3%. Modernization projects are ongoing and EPSB has agreed to accommodate displaced students at Kensington during modernization. Holy Trinity modernization is increasing capacity by 50%.</p> <p>CSCN – Robert advised their enrollment is up 1% but they were expecting 2%. Project at Joseph-Moreau in Ritchie will include demolition. École Alexandre-Taché opened in St. Albert this week. Progress is being made in Ft McMurray and an announcement of a re-opening date is expected soon. Anticipate 85% of students will be returning.</p>		
<b>12. Agenda Building</b>	Agenda items for next meeting reviewed.	Agenda items will be brought forward as noted and as indicated in the action plan. A request for agenda items will be circulated to committee members prior to the next meeting.	
<b>13. Next meeting date: January 20, 2017 – 8:30 am</b> St Anthony Centre – confirmed			