

Energy Transition Climate Resilience Committee

2020-2022 Term - Recruitment Profile

3 Vacancies

Edmonton

Frequently Asked Questions:

[What is the purpose/mandate of the committee?](#)

[What is expected of me, as a member?](#)

[How much time can I expect to spend, as a member?](#)

[What does the committee do?](#)

[Do I get paid?](#)

[Are my expenses reimbursed?](#)

[How long am I a member?](#)

[How do I apply to become a member of the committee?](#)

[How long does the selection process take?](#)

[What qualifications do I need to apply?](#)

[Does the committee have subcommittees?](#)

[Am I expected to work on one or more of the subcommittees?](#)

Mandate [\(Back to top\)](#)

The mandate of the [Energy Transition Climate Resilience Committee](#)* is to:

- Promote all elements of Climate Resilient Edmonton Strategy and the Energy Transition Strategy (including [City Policy C585](#), [Edmonton's Community Energy Transition Strategy](#)*, and [Climate Resilient Edmonton, Adaptation Strategy and Action Plan](#)* and related policies as they emerge) to each member's professional and community networks;
- Share with, and receive from the City Manager, information regarding the implementation of the Strategies;
- Provide broad independent advice to Council regarding the adequacy of efforts to implement the Strategies; and
- Assist Council in developing performance measures for the Strategies

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Subcommittees ([Back to top](#))

- Strategy and Planning
- Action on Buildings
- Clean Energy
- Transportation

Current Committee Activities ([Back to top](#))

- ETCRC Annual Report
- City Plan (Municipal Development Plan/Transportation Plan)
- Green Buildings Pathways
- Blatchford Development
- Electric Vehicle Strategy Review
- Energy Transition Strategy Update
- Ongoing advice to Administration for Energy Transition programs, Property Assessed Clean Energy (PACE), Green Electricity Procurement, Energuide for Homes, Implementing [Policy C532](#)*, Marketing/Communications
- Climate Adaptation and Resilience has been added to the mandate in late 2019 and will lead to additional activities in 2020

Remuneration ([Back to top](#))

NONE - Committee members serve in a voluntary capacity, however, members will be compensated for any out-of-pocket receipted expenses such as parking, bus fare, taxis, including child care (for meeting attendance). [[City Policy C575C](#)]*

Appointment Term ([Back to top](#))

- Two-year terms (from May 1 to April 30), renewable to a maximum of three consecutive terms or six years.
- City of Edmonton Volunteer Management practices include an annual evaluation of committee members [[City Policy C575C](#)]*

* Links open in new tabs

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To Apply ([Back to top](#))

Applicants are required to complete the online application questions, and attach a current resume plus three written letters of reference. (References should be from individuals that can comment on the relevant qualities, skills or knowledge you possess.)

Application Process Timeline ([Back to top](#))

Executive Committee of Council serves as the Selection Committee for ETCRC members. It is anticipated that selection processes will take place on the following (tentative) dates:

- February 2, 2020 – Posting Expires
- March 19, 2020 - Applicant Shortlisting
- April 2, 2020 - Applicant Interviews
- April 15, 2020 - Appointments made by City Council

Qualifications ([Back to top](#))

The Committee would benefit from new member selection with

- A passion for Edmonton becoming an energy sustainable and climate resilient city
- Knowledge in climate resilience, adaptation and/or mitigation is an asset
- Experience with energy transition and climate resilience with the ability to understand and assess proposals and key actions necessary to stay within Edmonton's carbon budget to provide strong advice to Council
- Strong professional or community networks that can be leveraged to create community awareness and support for energy transitioning
- Proven leadership abilities
- Diversity of the committee, through talents, abilities or perspective regarding Climate Resilience, Adaptation and Mitigation

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- Individuals with a background in:
 - Climate Adaptation, Resilience and/or Mitigation with corresponding expertise in:
 - Transportation (public, car-share, emerging technology, transit-oriented corridors, active choices, other)
 - Finance, especially with regard to funding strategies for climate resilience, adaptation and mitigation efforts
 - Just Transition
 - Additionally, the committee continues to value diversity of representation on the committee, in backgrounds, talents, abilities and perspective.
- The ability to commit:
 - **6 to 10 hours per meeting** (includes review of agenda material prior to meeting), plus other Committee and subcommittee related activities.
 - Additional effort is required where subcommittees have been formed, of approximately 12 additional hours per subcommittee, for a deep dive in the particular subject area. Members will belong to at least one of the four sub-committees. There are now four subcommittees that align with the committee priorities and sub-committee participation is expected of members. Each sub-committee will have a chair, and this will be a voluntary additional responsibility.
 - Committee members are expected to participate in subcommittees/working groups as the committee evaluates actions, projects and technologies.
 - The Committee meets for standard sessions six times per year generally on a Thursday of the month, from 1 - 4:30 pm, typically at the [Edmonton Tower Meetings facility](#)* or a nearby downtown location. 2020 ETCRC meeting schedule: January 16, March 12, May 7, June 11, September 17, November 5.

Expectations ([Back to top](#))

- Develop and maintain a good working knowledge of the Committee's mandate, [Bylaw](#)*, and related policies
- Actively participate in Committee meetings, orientation and planning sessions, and other Committee activities

* Links open in new tabs

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The logo for the City of Edmonton, featuring the word "Edmonton" in a white serif font on a dark blue background.

- Review materials and prepare for meetings, participate in discussions and decision-making, and honour decisions of the Committee
- Act as a Climate Resilience, Adaptation and Mitigation leader by creating awareness and support within your sector and throughout the community
- Working with Administration, provide rigorous, ongoing feedback for City Council regarding the Climate Resilient Edmonton, Adaptation Strategy and Action Plan, and the Community Energy Transition Strategy and their respective implementation