What are these programs?

**Leisure Access Program (LAP)**
[edmonton.ca/lap](http://edmonton.ca/lap)

This program allows eligible Edmontonians access to various City of Edmonton recreation facilities and attractions at no cost or a reduced cost. Some LAP applicants may also be eligible for program discounts.

**Ride Transit Program**
[edmonton.ca/ridetransit](http://edmonton.ca/ridetransit)

This program allows eligible Edmontonians the ability to purchase a discounted Adult or Youth monthly transit pass at select locations for a set length of time. Passes are accepted by Edmonton Transit Service (ETS) and Disabled Adult Transit Service (DATS) for registered DATS clients.

Are you eligible for the Leisure Access and/or Ride Transit Programs?

There are seven (7) ways in which you can apply for these programs:

1. Annual Household Income
2. Income Support & Learners Income Support
3. AISH
4. Canada Pension Plan - Disability Benefit
5. Newcomer to Canada - PR or Refugee
6. Child under Government Care
7. Employment Insurance (only eligible for Ride Transit Program*)

ELIGIBILITY QUALIFICATIONS

**Option 1: Annual Household Income**

**Document Required:**
Notice of Assessment (NOA) or Notice of Reassessment from Canada Revenue Agency

A copy of your and your spouse/common-law partner’s (if applicable) **2019** Notice of Assessment (NOA) or Notice of Reassessment.

- Any person 18 years of age or older MUST submit their own application and supporting documents.
- **2018** Notice of Assessments will be accepted until May 31, 2020.

Visit [www.cra.gc.ca/myaccount](http://www.cra.gc.ca/myaccount) to register/sign on and access your Notice of Assessment.

<table>
<thead>
<tr>
<th>2019 Low Income Thresholds</th>
<th>1 Person</th>
<th>2 Persons</th>
<th>3 Persons</th>
<th>4 Persons</th>
<th>5 Persons</th>
<th>6 Persons</th>
<th>7 Persons</th>
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</thead>
<tbody>
<tr>
<td>LAP Annual Program $34 Ride Transit Pass</td>
<td>$29,069</td>
<td>$36,189</td>
<td>$44,490</td>
<td>$54,017</td>
<td>$61,265</td>
<td>$69,095</td>
<td>$76,929</td>
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<tr>
<td>LAP Monthly Pass $48.50 Ride Transit Pass</td>
<td>$29,070 - $33,033</td>
<td>$36,190 - $41,124</td>
<td>$44,491 - $50,556</td>
<td>$54,018 - $61,383</td>
<td>$61,266 - $69,619</td>
<td>$69,096 - $78,518</td>
<td>$76,930 - $87,419</td>
</tr>
</tbody>
</table>
### Option 2: Income Support or Learner’s Income Support

**Document Required:**
- **Health Benefits Statement** (found on the monthly Direct Deposit statement) - **Listing either Core Shelter or Core Essentials under Budget Information**
  - **OR**
  - **Learner Income Support - Funding Decision Letter**

A copy of your Income Support Health Benefits Statement (found on the monthly Direct Deposit statement) dated within the last 3 months & showing the Budget Information - must list either Core Shelter and/or Core Essentials OR a copy of your Learner’s Income Support funding decision letter for the current or upcoming academic year.

- To qualify with your dependants aged 17 or younger, each dependant must be listed on your Health Benefits Monthly Statement. If your dependants are not listed, or the Health Benefits portion of the statement is voided, please submit additional documentation to qualify with them. Please see Eligible Dependents Verification for other acceptable documentation.

### Option 3: Assured Income for the Severely Handicapped (AISH)

**Document Required:**
- **Health Benefits Statement - Listing AISH Benefits**

A copy of your AISH Health Benefits Statement (found on the monthly Direct Deposit statement) from within the last 3 months showing the receipt of AISH benefits.

- Approved AISH applicants will qualify for a two year term.
- Eligible dependants aged 17 or younger and/or spouse/common-law partners will also qualify if listed on the Health Benefits Statement.
- Any household family members that do not have these documents or are not listed will need to qualify under another qualifier.
- **If you are assisting an AISH recipient with applying for these programs, please also submit the LAP - Release of Information and Responsibility form.**
- AISH recipients who are approved for the Ride Transit Program are eligible to purchase their passes through Auto Debit and receive passes via mail. For more information, please contact ETS Customer Programs at 780-496-8321 or etscustomerprograms@edmonton.ca.

### Option 4: Canada Pension Plan - Disability Benefit

**Document Required:**
- **Canada Pension Plan T4A(P) Form - Listing Disability Benefit amount**

A copy of your Canada Pension Plan T4A(P) Form for the 2019 tax year showing credits for Disability Benefit.

- Any household family members that do not have these documents will need to qualify under another eligibility qualifier.
### Option 5: Newcomer to Canada within the Last Year

**Document Required:**
- Confirmation of Permanent Residence (PR)
- Refugee Protection Claimant

A copy of the full Confirmation of Permanent Residency document (including signature and/or remarks), with arrival dates within one (1) year - for each person applying.

OR

Refugee Protection Claimant document, with Issue dates within one (1) year - for each person applying.

- Any household family members that do not have these documents will need to qualify under another qualifier.
- Approved applicants will qualify for one (1) year and will need to re-apply under one of the other eligibility qualifiers for the following years.

### Option 6: Child Under Government Care Aged 17 or Younger

**Documents Required:**
- Delegation of Powers
- LAP - Release of Information and Responsibility Form
- Address Verification Letter

A current copy of the Delegation of Powers that lists the child and displays one of the following: foster parent, kinship care provider, director of a foster care, or director of child and youth facility. Some conditions may apply.

- To verify Edmonton residency for a CUGC please submit a formalized letter that outlines the child’s current physical address on designated organization or agency letterhead, dated within 90 days, and signed by a caseworker with their contact information.
- Individuals under government care should also submit the LAP - Release of Information and Responsibility form - the individual who completes this form will be considered the emergency contact.
- The listed delegate should complete the application and all other required forms if possible.

### Option 6: Employment Insurance (EI)

**Document Required:**
- Employment Insurance (EI) Decision Letter - Listing Eligibility approval

A copy of your decision letter from Service Canada showing approval for an EI program within the last 60 days; or your My Latest Claim statement from your My Service Canada account showing Last Report Processed on date within the last 60 days.

- Any household family members that do not have these documents for themselves will need to qualify under another eligibility qualifier.
- *This qualifier is only eligible for the $34 Ride Transit program. The Leisure Access Program is not included.*

### EDMONTON RESIDENCY VERIFICATION

**Documents Required:**
A copy of a provincial or federal government document(s) with the name and address of the main applicant. Examples: Notice of Assessment (NOA), AISH or Income Support Health Benefits Card (HBC); or a copy of a current utility, telephone or cable bill.

- Documents must be dated within six (6) months of applying. NOAs can be used if dated within the year of issue.
- If using a NOA, Income Support, or AISH Statement as one of your eligibility qualifications, the same copy can be used for Edmonton Residency verification if your current address matches the application form.
- Tenancy and Rental Agreements are not accepted.
**ELIGIBLE DEPENDANT(S) VERIFICATION**

**Documents Required:**

A copy of your or your spouse/common-law partner’s Canada Child Tax Benefit Notice (CCB) or a related tax credit document that lists ALL applicable dependants aged 17 or younger and the name of the parent receiving the benefit; or a copy of your Income Support or AISH Health Benefits Statement (found on the monthly Direct Deposit statement) from within the last 3 months listing ALL applicable dependants aged 17 or younger.

**Additional Information**

- If any child is listed on the application form, eligible dependant verification MUST be submitted.
- Documentation must list parent/guardian and be dated within one (1) year.
- If you are a legal guardian of a child under government care (aged 17 or younger), a Delegation of Powers listing Kinship care or Foster care must be provided in order to include them (listed above in Child Under Government Care - Additional Information).

**Who does not qualify?**

Individuals are not eligible for the **Ride Transit Program** if they are:

- Aged 65 and over (See: Seniors Fares - Edmonton Transit Service)
- Aged 5 and under
- Students currently taking full-time classes at NAIT, MacEwan University, NorQuest College or University of Alberta and who pay fees toward reduced transit fares such as the U-Pass.
  - Their spouse/common-law partner and dependants aged 17 or younger may still be eligible if they meet the required Eligibility Qualifications.
- Canadian National Institute for the Blind (CNIB) card holders.
- Children under government care who receive a transit pass from Child and Family Services.
- Exceed the Income Threshold for the Ride Transit Program in the *Income Qualifications* section (Statistic Canada’s Federal Low Income Cut-Offs for municipalities of more than 500,000 inhabitants).
- Some clients of the Office of the Public Guardian and Trustee.

Individuals are not eligible for the **Leisure Access Program** if they:

- Exceed the Income Thresholds for the LAP Annual Program or LAP Monthly Pass in the *Income Qualifications* section.
- Are students currently taking full-time classes at NAIT, MacEwan University or the University of Alberta, and pay fees/tuition toward their school’s recreation facilities. However, they may still qualify if they have eligible dependants aged 17 or younger and meet income qualifications.

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**Ride Transit Program applicants:**

Immediate, temporary approval of the Ride Transit Program is offered at the Edmonton Service Centre ONLY. Temporary approvals may be granted if your application is fully completed, all supporting documentation is included and your application is showing as meeting the Eligibility Qualifications. Some conditions may apply.

**Faxed or emailed forms are not accepted.**

The length of the approval process is subject to change depending on time of year and number of applications received. For questions about the programs and the application process, please call 311, email lap@edmonton.ca or visit a participating City of Edmonton recreation centre or attraction.

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**Leisure Access & Ride Transit Programs (03.17.2020)**

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