

Leisure Access & Ride Transit Programs

Information

The Leisure Access and Ride Transit Programs are both subsidy based and publicly funded programs designed to remove some of the financial barriers associated with using City of Edmonton operated recreation and attraction facilities and public transit.

What services do these programs offer?

Program:

About the Program:

Things to Know:

Leisure Access Programs (LAP)

The programs allow eligible low-income Edmontonians to access participating City of Edmonton recreation facilities and attractions at no cost or with subsidized program access. Some Leisure Access Program applicants may also be eligible for registered program discounts.

Leisure Access Program applicants are eligible for program benefits for 12 months from approval date (24 months if the participant is on AISH) edmonton.ca/lap

Ride Transit Program

This program allows eligible low-income Edmontonians to purchase an Adult or Youth monthly transit pass at the subsidized rate of \$35. This program goes into effect on September 1, 2017.

Monthly passes are available on the 15th the month prior, e.g August 15 for September passes. Passes can be used within Edmonton on regularly scheduled Edmonton Transit Service as well as on Disabled Adult Transit Service (DATS) for registered DATS clients. edmonton.ca/ridetransit

How do I qualify for these Subsidized Programs?

These programs are income based subsidies, available to Edmonton residents only, who meet one of the following criteria (some exceptions apply*):

- An Assured Income for the Severely Handicapped (AISH) Health Benefit recipient and eligible dependents
- A child under government care
- Confirmation of Permanent Residence (PR) or Refugee Protection*
- Household income is at or below the indicated income thresholds as listed below. Households include main applicant's spouse/partner and eligible dependent children 17 years of age or younger.

2016 Low Income Thresholds	1 Person	2 Persons	3 Persons	4 Persons	5 Persons	6 Persons	7 Persons
Ride Transit Program	< 24,949	< 31,061	< 38,185	< 46,362	< 52,583	< 59,304	< 66,027
LAP Annual Program	< 27,444	< 34,167	< 42,004	< 50,998	< 57,841	< 65,234	< 72,630
LAP Monthly Pass	27,445 - 31,186	34,168 - 38,826	42,005 - 47,731	50,999 - 57,953	57,842 - 65,729	65,235 - 74,139	72,631 - 82,534

*See list of non-qualifiers on page 3

Proof of income, Edmonton residency, and verification of children 17 years of age and younger are required for these programs. One document from each of the following categories is required for qualification

Proof of Income	Additional Information
<p>Canada Revenue Agency Notice of Assessment 2016 Notice of Assessment (NOA) or Notice of Reassessment for the main applicant and their spouse (if applicable).</p> <p>Please visit www.cra.gc.ca/myaccount to register/sign on and access your NOA.</p> <p>This method of qualification needs to be provided every 12 months for continued enrollment.</p>	<ul style="list-style-type: none"> • For all dependents listed on the application (children 17 years or younger): a recent Canada Child Benefit (CCB) or related tax credit documentation listing all children must also be provided. • If you are a legal guardian to someone else's children that are 17 years of age or younger, a Delegation of Powers listing Kinship care or Foster care must be provided in order to include them. • Any children 18 years of age or older MUST submit their own application and supporting documents.
<p>Assured Income for the Severely Handicapped benefits (AISH) A copy of an AISH Health Benefits Card, either the current or previous month of application, listing all dependents (if applicable).</p>	<ul style="list-style-type: none"> • This method of qualification needs to be provided every 24 months for continued enrollment. • Individuals who are in the care of another should also submit the consent for release of information form.
<p>Confirmation of Permanent Residence (PR) or Refugee Protection Documents must list arrival dates within 1 (one) year. Each family member will require their own Confirmation of PR or be listed on the Refugee documentation.</p>	<ul style="list-style-type: none"> • PR Cards are not accepted. • Any household family members that do not have these documents will be unable to qualify under this criteria. • Arrival must be listed as within 1 (one) year. • If approved, in order to renew for the next year you will need to qualify under the Canada Revenue Agency Notice of Assessment or AISH.
<p>Child Under Government Care Current copy of Delegation of Powers that lists the child and displays one of the following delegations: foster parent, kinship care provider, director of a foster care, or director of child and youth facility. Some conditions do apply.</p>	<ul style="list-style-type: none"> • Documents must be dated within 90 days of application date. • Children are defined as 17 years of age or younger. • Individuals under government care should also submit the consent for release of information form and an address verification form. • The individual listed as the delegate should be the one completing the application and all other required forms.
Proof of Edmonton Residency	Additional Information
<p>A current copy of a government document with name and address of main applicant.</p> <p>Examples: Notice of Assessment (NOA), AISH Health Benefits Card (HBC).</p>	<ul style="list-style-type: none"> • If using a NOA or AISH HBC to prove income, the same copy can be used for proof of residency if it includes the address. • Documents must be dated within 90 days of application date. • PO Boxes or Rural Route Addresses are not accepted.
<p>A current copy of a utility, telephone or cable bill with name and address of main applicant (or included spouse/partner).</p>	<ul style="list-style-type: none"> • Documents must be dated within 90 days of application date. • PO Boxes or Rural Route Addresses are not accepted.

Who does not qualify for the Ride Transit Program?

Individuals are not eligible if they are:

- Aged 65 and over; [↗Senior fares](#)
- Aged 5 and under; [↗Fares, passes](#)
- Students enrolled at NAIT, MacEwan, Norquest or the U of A; [↗U-Pass](#)
 - Students of NAIT, MacEwan or the U of A will still qualify for the LAP Annual Program if they have eligible dependents.
- Canadian National Institute for the Blind (CNIB) card holders; [↗Fares, passes](#)
- Individuals who are clients of the Alberta Government's Office of the Public Guardian and Trustee
- Applying for the programs using Permanent Residence documentation. Individuals must show proof of income such as AISH, Notice of Assessment or Refugee Resettlement Documentation
- Exceed the income threshold (noted above)

How do I submit my application?

All applications must include:

- Leisure Access & Ride Transit Program Application Form (**Application pages 1 & 2**)
- Proof of Income
- Proof of Edmonton Residency
- Address Verification Form (if applicable)
- Consent for Release of Information (if applicable)

Completed & signed applications may be dropped off at:

- Your nearest City of Edmonton Recreation Centre or Attraction (visit edmonton.ca/lap for participating facilities)
- **Edmonton Service Centre**
Edmonton Tower, 2nd Floor
10111 104 Avenue NW
Monday – Friday 8:30am - 4:30pm; Closed Holidays

Completed & signed applications can be mailed to:

- **Leisure Access Program**
PO Box 2359
Edmonton, AB T5J 2R7

Faxed or emailed forms are not accepted. The approval process may take up to 2 - 3 weeks depending on the time of year and the number of applications received. On site reviews of completed applications and supporting documentation will be available for immediate temporary approval of the Ride Transit Program ONLY at the Edmonton Service Centre. Temporary approvals may be granted based on qualifying criteria and some conditions will apply. For questions about the programs and application process, please call 311, email lap@edmonton.ca or visit participating City of Edmonton recreation facilities or attractions.

How do I purchase a monthly transit pass through the Ride Transit Program?

Approved participants can purchase a monthly pass at the subsidized rate of \$35 in person with their Recreation Membership Card or Government Issued ID at any of the 11 participating locations throughout the city. Accepted payment methods are: Cash, Debit, Visa, Mastercard or American Express .

On the 15th of every month, next month’s transit pass will be available for purchase until the 14th of the following month. Example: September’s transit pass may be purchased as early as August 15th, but cannot be used as valid fare payment until September 1. The September transit pass is available for purchase until September 14th; October’s transit pass becomes available for purchase on September 15th, and so on.

Only one monthly pass at the subsidized rate of \$35 will be permitted per participant per month for the length of term you are approved for. ETS does not replace lost or stolen passes.

11 Participating Ride Transit Program Monthly Pass Sale Locations

<p><u>Abbottsfeld - Penny McKee Library</u> 3410 118 Avenue Served by ETS routes: 8, 141, 142, 180, 183 Free Parking available</p>	<p><u>ACT Aquatic and Recreation Centre</u> 2909 113 Avenue Served by ETS routes: 141, 142 Free Parking available</p>	<p><u>Clareview Community Recreation Centre</u> 3804 139 Avenue Served by ETS route: 182 Free Parking available</p>	<p><u>Commonwealth Recreation Centre</u> 11000 Stadium Rd NW Served by ETS routes: 2,120,125, LRT Free Parking available</p>
<p><u>Confederation Leisure Centre</u> 11204 43 Avenue Served by ETS routes: 17,40,41,50,53,74 Free Parking available</p>	<p><u>Jasper Place Library</u> 9010 156 Street Served by ETS routes: 1, 310 Free Parking available</p>	<p><u>Mill Woods Recreation Centre</u> 7207 28 Avenue Served by ETS routes: 64,65,81,340 Free Parking available</p>	<p><u>O’Leary Fitness and Leisure Centre</u> 8804 132 Avenue Served by ETS route: 153 Free Parking available</p>
<p><u>Terwillegar Community Recreation Centre</u> 2051 Leger Rd NW Served by ETS routes: 23,24,25,30,31,34,36,37 Free Parking available</p>	<p><u>Woodcroft Library (Westmount)</u> 13420 114 Avenue Served by ETS routes: 5,122,124,128,150 Free Parking available</p>	<p><u>Edmonton Service Centre</u> 2nd Floor 10111 104 Avenue Monday - Friday* (8am-4:30pm) Served by ETS routes: 1,3,7,8,9,16, 52,100,111,112,134,140,151 Paid Parking available</p>	

All locations are wheelchair accessible, serviced by ETS routes and open 7 days a week, except the Edmonton Service Centre.

How do I start using my Leisure Access Program benefits?

An approval letter will be sent to the applicant(s) once their enrollment has been approved. This letter will include:

- Which program(s) you were approved for
- Information on program benefits and instructions on how to receive them
- Instructions on how to obtain your membership card.
- A list of all applicable locations to use your membership.

For more information regarding participating locations visit edmonton.ca/lap or call 311

Leisure Access & Ride Transit Programs

Application and Renewal Form



MAIN APPLICANT INFORMATION

Given Name(s):	Middle Name:	Surname (Last Name):
Current Physical Address:	Postal Code:	Main Phone Number:
Email Address:	Sex: <input type="checkbox"/> Male <input type="checkbox"/> Female	Date of Birth (MM/DD/YYYY):
Marital Status: <input type="checkbox"/> Single <input type="checkbox"/> Living as a Couple** <input type="checkbox"/> Married** <input type="checkbox"/> Widowed <input type="checkbox"/> Separated / Divorced	Type of Application: <input type="checkbox"/> New Application <input type="checkbox"/> Renewal <input type="checkbox"/> Adding Members	Barcode (if Applicable):
**If your spouse / partner does not live with you, please provide a brief explanation:		
Do you or anyone in your household attend or are enrolled full time in, use, or have any of the following? (MANDATORY, Check all that apply)		
Post Secondary School: <input type="checkbox"/> No <input type="checkbox"/> Yes; Please select school: <input type="checkbox"/> University of Alberta <input type="checkbox"/> NAIT <input type="checkbox"/> MacEwan <input type="checkbox"/> Norquest <input type="checkbox"/> Other: _____	DATS: <input type="checkbox"/> Yes <input type="checkbox"/> No Please list Client Number(s): _____ _____	Canadian National Institute for the Blind (CNIB): <input type="checkbox"/> Yes; please list who: _____ <input type="checkbox"/> No _____ _____

ADDITIONAL FAMILY MEMBERS

FIRST NAME	LAST NAME	SCHOOL NAME Post Secondary or Grade	RELATION TO APPLICANT	GENDER <input type="checkbox"/> M <input type="checkbox"/> F	DATE OF BIRTH MM/DD/YYYY
				<input type="checkbox"/> M <input type="checkbox"/> F	
				<input type="checkbox"/> M <input type="checkbox"/> F	
				<input type="checkbox"/> M <input type="checkbox"/> F	
				<input type="checkbox"/> M <input type="checkbox"/> F	
				<input type="checkbox"/> M <input type="checkbox"/> F	
				<input type="checkbox"/> M <input type="checkbox"/> F	

INCOME AND ADDRESS VERIFICATION

Please list below the documents you are providing to show proof of:

<input type="checkbox"/> Income Verification:
<input type="checkbox"/> Address Verification:
<input type="checkbox"/> Eligible Dependents Verification:

SIGNATURE AND CONSENT

- I am the main applicant and it is my responsibility to inform all members of my household about the program and conditions of use. If any members have a current, paid membership, it will be their responsibility to withdraw/cancel it.
- The information I have provided for this application is true and complete.
- I give the City of Edmonton my permission to check the information within this application for the purpose of assessing my application.
- If anyone in my household has a change of address, income, or school status, I will notify the program administration immediately.
- I understand misuse of the program privileges or misinformation provided on this application may result in a loss of privilege or penalty.



MAIN APPLICANT/GUARDIAN SIGNATURE



DATE (MONTH/DAY/YEAR)

Freedom of Information and Protection of Privacy (FOIP) Statement: This personal information is being collected under the authority of section 33(c) of the FOIP Act and will be used to administer program registrations, membership management and pass sales for the City of Edmonton. Aggregate data will be used for program planning and evaluation. For questions about the collection, use or disclosure of your personal information please contact (780)-496-4918 or visit 2nd Floor, Edmonton Tower, 10111-104 Ave Edmonton.

<p>For Office Use Only</p> <table style="width: 100%;"> <tr> <td><input type="checkbox"/> NOA:</td> <td><input type="checkbox"/> Expire Date:</td> </tr> <tr> <td><input type="checkbox"/> AISH:</td> <td><input type="checkbox"/> LAP Annual Program</td> </tr> <tr> <td><input type="checkbox"/> PR/Refugee:</td> <td><input type="checkbox"/> Ride Program</td> </tr> <tr> <td><input type="checkbox"/> CUGC</td> <td><input type="checkbox"/> LAP Monthly Program</td> </tr> <tr> <td><input type="checkbox"/> Not Approved for RTP</td> <td><input type="checkbox"/> Not Approved For Both</td> </tr> <tr> <td><input type="checkbox"/> CNIB Card</td> <td><input type="checkbox"/> Out of Town</td> </tr> <tr> <td><input type="checkbox"/> Student</td> <td><input type="checkbox"/> Student</td> </tr> <tr> <td><input type="checkbox"/> Senior</td> <td><input type="checkbox"/> Over Income Threshold:</td> </tr> </table>	<input type="checkbox"/> NOA:	<input type="checkbox"/> Expire Date:	<input type="checkbox"/> AISH:	<input type="checkbox"/> LAP Annual Program	<input type="checkbox"/> PR/Refugee:	<input type="checkbox"/> Ride Program	<input type="checkbox"/> CUGC	<input type="checkbox"/> LAP Monthly Program	<input type="checkbox"/> Not Approved for RTP	<input type="checkbox"/> Not Approved For Both	<input type="checkbox"/> CNIB Card	<input type="checkbox"/> Out of Town	<input type="checkbox"/> Student	<input type="checkbox"/> Student	<input type="checkbox"/> Senior	<input type="checkbox"/> Over Income Threshold:	<p>Ride Transit Conditional Approval</p> <p>Photo ID Provided:</p> <p>Approved By:</p> <p>Date:</p> <p>Interim Pass Issued: <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Approved By:</p> <p>Entered By:</p>
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