

PROGRAM GUIDELINES



Edmonton

The City of Edmonton (the “City”) through its Community Bin Grant Program (the “Program”) reimburses non-profit and community organizations (“Event Organizers”) that have decided to host a neighborhood waste removal event (“Community Bin Event”).

- 1. APPLY.** Event Organizers can submit an application to the City starting March 15th, detailing their proposed Community Bin Event.
- 2. PERMITS.** Permits are NOT necessary if you are hosting your Community Bin Event in your community league parking lot or property.
 - a. Roadways: If you plan to have a waste container on City of Edmonton road right of way, please [apply for a permit](#).
 - b. Private Property: Written consent from the property owner needs to be submitted with your application.
- 3. APPROVAL.** Funding is limited and the City reserves the right to accept applications on a first-come, first-served basis, or to refuse an application on any basis it considers reasonable. Once the City has approved an application, it will enter into an agreement with the Event Organizer to provide funding for waste removal costs that are incurred at the Community Bin Event. This funding is contingent on the Event Organizer meeting all the remaining program requirements and providing the final paperwork after the Community Bin Event. Funding approval by the City does not constitute approval by the City of any event details or site maps.
- 4. HOST THE EVENT.** Event organizers are entirely responsible for the planning, management and funding of these Community Bin Events. For example, they are responsible for ensuring the proposed location is able to accommodate this type of event safely.
- 5. SUBMIT FINAL PAPERWORK.** Event Organizers must submit all follow up paperwork after the Community Bin Event by **OCTOBER 31, 2019**. This paperwork includes [final event summary](#), copies of paid invoices for all waste removal services, and proof of payment for waste removal services.
- 6. FUNDING PROVIDED.** The City will pay funds to the Event Organizers after the Community Bin Event has occurred. These funds are intended to partially reimburse Event Organizers for the costs of providing waste removal services (e.g., waste bin rentals, truck/driver rentals and waste disposal costs) related to the Community Bin Event. No funding will be provided by the City for any other costs incurred by the Event Organizers in hosting the Community Bin Event.
- 7. FUNDING MAXIMUM:** The total amount of available funding is limited to a maximum of \$600.00 per Community Bin Event.
- 8. PROHIBITED WASTE:** Disposal costs for household hazardous waste and appliances requiring chlorofluorocarbon (CFC) removal will not be accepted or reimbursed by the City. It is the responsibility of Event Organizers to ensure that their Community Bin Event does not involve the disposal of these items.

RIGHT TO REFUSE FUNDING: In the event that the Event Organizers fail to comply with any of the requirements of the Program to the City's satisfaction, the City reserves the right to refuse payment.

