

Edmonton's Joint Use Agreements

ANNUAL REPORT 2015/2016



Executive Summary

The City of Edmonton and local school boards have been collaborating to benefit Edmontonians since 1959. The Joint Use partners, Edmonton Public School Board (EPSB), Edmonton Catholic School District (ECSD), Conseil scolaire Centre-Nord (CSCN) and the City of Edmonton (COE), work together to optimize the benefits of shared use by regular communication of development information, providing updates on ongoing projects and identifying opportunities for partnerships and other strategic alignments. This has resulted in joint use sites that are collaboratively planned, developed and operated. Such collaboration between the City and school boards is beneficial to the city as a whole.

2015/2016 has been a very successful year for Edmonton's Joint Use Agreements. The work of the Steering Committee focused on setting the strategic direction for the committees, raising awareness of Joint Use and advocating for Joint Use at all levels of government.

In accordance with the JUA: Land Agreement, a review of vacant surplus school sites was conducted with five sites being surplus. CSCN indicated an interest in two sites and the other Boards have waived interest. This has been an exceptional year for CSCN as they have made further advancements in the planning process with two vacant sites ready for school construction. The City has declared interest in the remaining three sites (of the five) declared surplus by the Public Board.

With the ten-year anniversary approaching for the current JUA: Facilities Agreement, a review was commenced to determine if the agreement was working for community benefit and if any changes were needed. The survey results reflected overall satisfaction with the Facilities Agreement and that it was working well. The themes of the comments indicated that minor adjustments were needed of an operational nature. These adjustments will be addressed by the Facilities Management Committee (FMC) and within the partner organizations. Steering Committee will be presenting a revised agreement for approval by the joint use partners in the spring of 2017.

Four new and one replacement school were completed by the school board partners in September 2016 and opened to students.

In addition, CSCN moved École À la Découverte from shared space into a closed public school at Queen Mary Park and opened a new junior/senior high school École Michaëlle-Jean in a closed Catholic school in Forest Heights. The successful completion of these projects highlights the collaborative working relationship between joint use partners in all aspects of school site planning. An additional 16 schools will be opening in 2017.

LMC and the joint use partners are working cooperatively with City Drainage Planning and Engineering on the proposed flood mitigation strategy looking at potential land to construct these mitigation measures.





The innovative Joint Use Summer Access Program continues to be a success story for Joint Use partners as well as REACH Edmonton. The Summer Access Program made great strides in the summer of 2016 and has doubled in size. Eighteen community groups with over 1,200 kids had access to 1,500 hours of school time in twenty schools over the summer to hold education support programs. It led to a 100 % increase in the number of groups and a 138% increase in number of hours used. A highlight for the Summer Access program was the participation of Islamic Family Social Services who provided a summer camp for Syrian refugees.

The Facilities Management Committee is pleased to report that over 56,000 hours of community time was booked in school gyms coordinated by the three school boards and almost 25,000 hours of school time was booked in pools and arenas coordinated through the schools and the City. Almost 100,000 hours of community time was booked on sports fields by over 713 groups.

The Joint Use Steering Committee would also like to highlight the additional use of schools and city facilities that occur outside of the joint use agreement.

- Metro Continuing Education utilizes over 12 schools and other facilities to provide continuing education and community interest classes to the public throughout the year.
- School boards facilitate and support after-school programming for students and their families.
- Community recreation facilities arrange for additional programming, both recreational and educational, for school classes at minimal costs.

About This Report

The Joint Use Agreement (JUA) Annual Report is intended for Edmonton City Council, the Boards of Trustees of the three school districts, senior management, government officials and the general public.

This report covers the period from September 1, 2015 to August 31, 2016. It describes the activities and accomplishments of the Joint Use Agreements, highlights school/park site status changes, provides statistical information on the shared use of facilities and identifies priorities for 2016/2017.

■ **56,000 HOURS**
of community time booked in school gymnasiums

■ **25,000 HOURS** of pool time booked by schools

■ **100,000 HOURS**
of community time booked in sports fields

The Joint Use Agreements

About the Joint Use Agreements

The Joint Use Agreements (JUA) are formal agreements among the City of Edmonton, Edmonton Public School Board, Edmonton Catholic School District and Conseil scolaire Centre-Nord (Greater North Central Francophone School Board.) The original JUA was signed in 1959; it was split into two agreements in 2007 when the Facilities Agreement was signed, followed by the Land Agreement in 2009.

The Joint Use Agreements are principle-based agreements that focus on collaboration and cooperation. The spirit of the Agreements is fully supported by all four partners.

Joint Use Agreement Vision:

Edmonton is an active, engaged and inclusive community enhanced by the provision and shared use of schools, parks and recreation facilities.

Joint Use Agreement Mission:

The Joint Use partners accomplish the vision through collaboration, innovation, commitment to sustainability and cooperative planning.

Joint Use Agreement: Facilities

It is through the Joint Use Agreement: Facilities that arenas, pools and other City facilities are made available to students during the school day, and school facilities are made available to community groups after school hours. Sport fields are shared among school and community groups.





Joint Use Agreement: Land

The Joint Use Agreement: Land guides the planning, assembly, design, development and maintenance of Joint Use sites for school, recreation and park purposes, and provides the framework for decision-making related to surplus reserve and non-reserve sites, as well as the reserve account. This has resulted in joint use sites that are collaboratively planned, developed and operated.



Governance

The Joint Use Agreements are managed by a Steering Committee comprised of representatives from each of the parties. The Steering Committee maintains a strategic leadership role, advocating the principles of the agreement and recommending policy to the Superintendents of the school districts and the City Manager. The Steering Committee supports and coordinates the activities of two subcommittees, the Facilities Management Committee and the Land Management Committee, whose membership is constituted from the respective partners. Operational matters are delegated to the subcommittees.

Members of the JUA Steering Committee are:

- Boris Radyo, (Chair), Edmonton Catholic School District
- Rob Tarulli, Edmonton Catholic School District
- Lorne Parker, Edmonton Public Schools
- Roland Labbe, Edmonton Public Schools
- Christopher Wright, Edmonton Public Schools
- Jennifer Thompson, Edmonton Public Schools (SC Liasion)
- Judith Rohovie, City of Edmonton
- Grant Pearsell, City of Edmonton
- Henri Lemire, Conseil scolaire Centre-Nord
- Craena Coyne, Joint Use Coordinator

There have been several changes in membership for the committee in the past year and the Steering Committee would like to thank Jennifer Thompson of Edmonton Public Schools for her hard work on behalf of joint use in Edmonton as she moves on to another assignment. Steering Committee and LMC would especially like to congratulate Henri Lemire of Conseil scolaire Centre-Nord on his retirement.



Boris Radyo



Rob Tarulli



Lorne Parker



Roland Labbe



Christopher Wright



Jennifer Thompson



Judith Rohovie



Grant Pearsell



Henri Lemire



Craena Coyne



Steering Committee Highlights for 2015/2016

Cooperating for Edmonton – Achievements

The Steering Committee met six times over the past year, working collaboratively to share information and resolve joint use related challenges. Some of the achievements in 2015/2016 included:

- A review of vacant surplus school sites was conducted.
- A review of the JUA: Facilities Agreement was commenced and minor changes to the agreement are being proposed.
- Discussions held on land allocation needs and development of school park sites for new school construction.
- Appraisal principles were successfully piloted with the sale of reserve and non-reserve surplus school building sites. Additional work is being completed by the working group in the coming year.
- Information was shared between JUA partners on:
 - JUA Partner Capital Plans
 - Monitoring Status of Ongoing School Construction
 - Community Consultation Processes on School Consolidations
 - Big City Charter Updates
 - MGA Review Updates
 - Breathe – Green Network Strategy



Summer Access Program

The Summer Access Program made great strides in the summer of 2016 and has doubled in size. Eighteen community groups with over 1200 kids had access to 1500 hours of school time in twenty schools over the summer to hold education support programs. It led to a 100% increase in the number of groups and a 138% increase in number of hours used. The important difference this year is that the school boards agreed to provide access to schools for summer access without additional costs to the groups. That provided the opportunity for groups to expand programs and for additional groups to participate. A highlight for the Summer Access program was the participation of Islamic Family Social Services who provided a summer camp for Syrian refugees and this event was highlighted in local media.





Joint Use Relationship Survey

As required in the Joint Use Steering Committee terms of reference, a survey of the joint use committees on the relationship between joint use partners was conducted. This survey was distributed electronically to all Joint Use members. The results indicated that the majority of respondents chose a rating of Very Satisfied or Satisfied in the following categories: overall relationship, execution of JUA Vision/Mission, alignment of actions of the committees and JUA principles.

Steering Committee Priorities for 2016/2017

- Complete the review of the JUA: Facilities Agreement in 2016/17 and implement any changes to the agreement.
- Communicate the benefits of the Joint Use Agreements and advocate for Joint Use at all political levels
- Strengthen partner relationships and develop proactive, coordinated efforts on Joint Use issues
- Orientation for new committee members on ongoing joint use issues
- Monitor emerging trends that may impact joint use
- Adapt to situations and opportunities to deliver more services to community and schools
- Collaboration between JUA and ELEVATE committees on initiatives involving school sites
- Continue the oversight of FMC and LMC subcommittees
- Monitor development of new Joint Use sites and facilities
- Ensure consistent application of JUA principles

Steering Committee Performance Measures

Monitor and evaluate the progress made towards strategies established in the Steering Committee Action Plan.

Strategies	Progress	Status
Joint Use Communication	Strategic communication plan implemented. A presentation on Joint Use was delivered at a conference for the Association for Learning Environments. A Joint Use Newsletter was developed and issued in Spring of 2016. This information was distributed widely within partner organizations highlighting Joint Use activities.	Completed
Collaboration between JUA and Elevate	Regular updates on Elevate and Edmonton Community Sustainability Coalition were provided to the Joint Use Steering Committee at each meeting. The Steering Committee agreed that Joint Use is a collaborative entity supporting the work of Elevate.	Completed
Environmental Scan	A comprehensive environment scan was compiled highlighting the economic and community environment in Edmonton and any issues that may impact joint use. This report provided a basis for discussions at the Steering Committee strategic planning session in May 2016.	Completed
Appraisals	A working group with representatives from each partner developed appraisal principles in the sale of non-reserve and reserve school building sites and the principles have been successfully piloted. Additional follow-up is being conducted by the working group.	Ongoing
Land Allocation	The Steering Committee worked to increase communication of capital planning changes among partners. With the high number of school construction projects ongoing this information was vital to respond to tight timelines.	Ongoing
Review of Surplus Sites	In accordance with the JUA: Land agreement, a review of vacant surplus school sites was conducted with five sites being surplus. CSCN indicated an interest in two sites and the other Boards have waived interest. This has been an exceptional year for CSCN as they have made further advancements in the planning process with two vacant sites ready for school construction. The City has declared interest in the remaining three sites (of the five) declared surplus by the Public Board.	Completed
Joint Use Zone	Steering Committee has requested that LMC continue working on the process for developing a Joint Use Zone. LMC will bring a briefing note forward to in early 2017	Ongoing





Strategies	Progress	Status
Information Sharing	The capital plans of all JUA partners were shared at LMC, FMC and Steering Committee. Updates were also provided on progress being made with the Big City Charter as well as the Municipal Government Act and School Act reviews. This provided an excellent opportunity for all partners to provide informal feedback.	Ongoing
Summer Access	The Summer Access Annual Report was submitted to Steering Committee in September 2016 outlining another successful year.	Completed
FMC Follow-up	Steering Committee continued to monitor joint use cancellations throughout the year. Steering Committee worked proactively to improve and expand access to facilities. FMC is completing the groundwork involved and will be proposing improvements in early 2017.	Ongoing
Facilities Agreement Review	A review of the Facilities agreement was conducted and the results of the survey indicate that the agreement is working well. Minor adjustments are needed of an operational nature which will be addressed by FMC. Steering Committee will forward a revised agreement for approval and signature by joint use partners in the spring of 2017.	Ongoing
Charter Schools	Separate agreements for shared use between the City and two charter schools were signed and both schools are providing community time in their schools as requested.	Completed
Oversight of FMC and LMC subcommittees	The Steering Committee received annual reports from both subcommittees along with regular updates and briefing notes from each subcommittee throughout the year.	Completed
Consistent Application of JUA principles	The Steering Committee monitored cancellations of joint use bookings and any bookings that bypassed the booking process through regular updates from the FMC.	Completed

Facilities Management Committee

Introduction

The Facilities Management Committee (FMC) was inaugurated in February 2008 and is focused on the implementation of the Joint Use Agreement: Facilities. The Facilities Management Committee consists of representatives from each of the joint use partners with the position of Chair rotating between partners every two years. Representatives have significant expertise on joint use issues and have worked diligently both at meetings and between meetings to implement new procedures and processes and to resolve issues. Nine (9) FMC meetings averaging two and one-half hours each have been held.

- Members of the Facilities Management Committee for 2015 to 2016 are:
- Jenifer Elliott, Edmonton Public Schools (Chair)
- Jane Crowell-Bour, Edmonton Public Schools
- Jennifer Thompson, Edmonton Public Schools (Steering Committee Liaison)
- Pete Millar, City of Edmonton
- Nicole Harcus, City of Edmonton
- Josh Koehli, City of Edmonton
- Michelle Brodie Carter, City of Edmonton
- Cheryl Shinkaruk, Edmonton Catholic School District
- Rob Tarulli, Edmonton Catholic School District
- Micheline Murray, Conseil scolaire Centre-Nord
- Craena Coyne, Joint Use Coordinator

The committee would like to thank Shauna Richard and Josh Koehli from the City of Edmonton as well as Jenifer Elliot and Jane Crowell-Bour from Edmonton Public Schools for all of their hard work on behalf of joint use as they move on to other duties.





Achievements

The FMC held a strategic planning session overlapping with the LMC for a half-day session in October 2015. As a result, the FMC worked collaboratively to develop a strong action plan for the year. The FMC is working more cohesively with greater understanding and realization of ongoing challenges and are improving communication with users groups on efforts made to mitigate those issues. This is reflected in the results of the Joint Use relationship survey.

FMC is pleased to report the following achievements resulting from the JUA: Facilities and the work of the partner representatives on the Facilities Management Committee:

- Over 56,000 hours of community time were booked in school gyms coordinated by the three school boards and almost 25,000 hours of school time were booked in pools and arenas coordinated through the schools and the City. Almost 100,000 hours of community time was booked on sports fields by over 713 groups.
- The Facilities Review working group commenced the review of the Facilities Agreement. The terms of reference and scope of review was approved by Steering Committee and two surveys were developed. Input into how the Facilities Agreement is working was sought from external stakeholders and well as internal staff for each partner. The results are being reviewed and will be presented to Steering Committee in the fall of 2016.
- Two separate shared use agreements were signed with charter schools to ensure continued access to gymnasiums for each community and access to city facilities for the students.

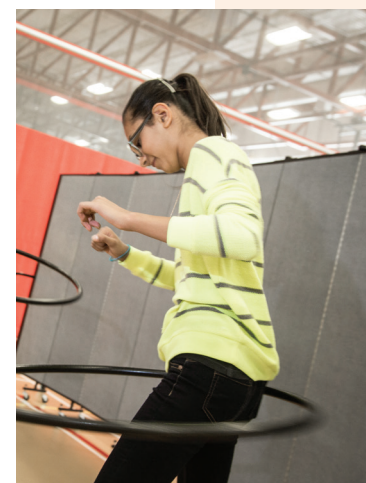
FMC Performance Measures

Introduction

Monitor and evaluate the progress made towards strategies established in the LMC Action Plan.

Strategies	Progress made on Strategy	Status
Annual Requirements	Annual requirements and operating guidelines for FMC as outlined in the terms of reference have been met.	Completed
Cost Model Review	Review conducted and FMC recommended to Steering Committee that the costs remain the same for the coming year.	Completed

Strategies	Progress made on Strategy	Status
Advocacy	At the FMC Planning session in the fall of 2015, it was suggested that Joint Use could take a holistic approach by participating in these advocacy efforts or advocate on behalf of joint use separately. FMC drafted a briefing note in this regard to Steering Committee and it was received as information.	Completed
Summer Access	The summer access program was successfully completed for 2016 with over 1200 participants from eighteen groups using 1490 hours of school time. REACH provided funding for the summer coordinator position and strong connections were made with the Out of School (OST) Secretariat representing numerous community groups offering summer programs.	Completed
Review of Facilities Agreement	A working group was formed to lead the review. Terms of reference and scope of review was confirmed by Steering Committee. Two survey instruments were developed for stakeholders and internal staff. The surveys were open for June and July 2016. The initial results have been reviewed by the working group and will be presented to Steering Committee in September 2016.	Several key tasks completed and additional work in progress
Refine and Improve Process	Process improvement working group was formed to discuss ways the booking process could be improved. A two page booking process was developed for internal use by staff. FMC reached out to colleagues at the City of Calgary to learn more about their processes and information was shared that has been helpful.	Several key tasks completed and additional work ongoing
Communication	Communication between partners regarding cancellations has improved. Key messages regarding cancellations were coordinated among partners for consistency. A Joint Use Newsletter was issued for Spring 2016. FMC also explored the use of social media for joint use and have made arrangements for future use.	Several key tasks completed and additional work ongoing
Access to Facilities & Schools and Future Direction for Joint Use	FMC explored how to improve access to joint use facilities. Questions regarding access were included in the Facilities Review survey and the results will be reviewed in Fall 2016. Demographic and population trends indicated in the Joint Use Environmental Scan were reviewed as well.	Ongoing
Cancellations	Cancellations were monitored closely and information was distributed to inform senior administration and principals of the impacts of cancellations on community groups.	Ongoing
Sports Field Strategy Review	FMC reconfirmed need for a review of the Sports Field Strategy to City.	Ongoing



Shared Use of Joint Use Facilities

Community Use of School Facilities



Hours Used	2012 / 2013	2013 / 2014	2014 / 2015	2015 / 2016
Gymnasium	53,068	55,146	54,912	56,612
Classroom/Ancillary Space	2,170	603	381	366
Summer Access	550	759	626	1,491

Note:

Gymnasium hours include both available and additional hours. Booking of classrooms/ancillary spaces decreased significantly in the 2013/2014 year due to a change in how spaces were booked. In 2014/2015 one community group was moved to another location outside of Joint Use.

Community Booked Sport Field Use

Hours Used	2012 / 2013	2013 / 2014	2014 / 2015	2015 / 2016
Community Booked Sport Field Use after School Hours	89,473	94,673	95,791	99,864

Note:

Community use of outdoor facilities is impacted by weather conditions

Sport Field Use By Schools

Hours Used	2012 / 2013	2013 / 2014	2014 / 2015	2015 / 2016
School Booked Sport Field Use	1,094	977	1,127	525

Note:

Sports fields use by schools can occur without booking beforehand and is weather dependent

School Use of City Facilities

Hours Used	2012 / 2013	2013 / 2014	2014 / 2015	2015 / 2016
Arenas	6,660	7,290	7,876	7,875
Pools	18,204	17,303	17,665	17,070
Tennis Courts	3,257	4,136	4,188	3,131
Picnic Sites	330	412	440	668

Note:

School use of outdoor facilities is impacted by weather conditions and school programming schedules.

Gym Usage

Percentage of Hours Used	2012 / 2013	2013 / 2014	2014 / 2015	2015 / 2016
All gym types	55%	57%	54%	58%

Gym Usage – All Boards

Gym	Available	Booked	Utilization	Available	Booked	Utilization
	2014-2015	2014-2015	2014-2015	2015-2016	2015-2016	2015-2016
AA/A	17,855	13,246	74%	14,863	11,727	79%
B	36,712	19,722	54%	32,019	19,387	61%
C	20,945	9,864	47%	18,331	10,000	55%
D	26,629	12,081	45%	28,140	13,387	48%
Total	102,142	54,912	54%	93,353	54,501	58%

Utilization by gym type

Comparison of available vs available and booked vs booked

Gym	Available	Available	Change	Booked	Booked	Change
	2014-2015	2015-2016		2014-2015	2015-2016	
AA/A	17,855	14,863	-17%	13,246	11,727	-11%
B	36,712	32,019	-13%	19,722	19,387	-2%
C	20,945	18,331	-12%	9,864	10,000	1%
D	26,629	28,140	6%	12,081	13,387	11%
Total	102,142	93,353	-8.6%	54,912	54,501	-0.7%



Land Management Committee

Introduction

The city and local school boards have been collaborating to benefit Edmontonians since 1959. This has resulted in hundreds of joint use sites located across Edmonton that are collaboratively planned, developed and operated.

The current JUA: Land Agreement was signed on July 3, 2009, and is governed by the Joint Use Agreements Steering Committee. The Steering Committee created the Land Management Committee (LMC) to manage the implementation of the JUA: Land agreement. The Land Management Committee consists of representatives from each of the Joint Use partners with the position of Chair rotating among partners every two years. Representatives have significant expertise on joint use issues and have worked diligently both at and between meetings to implement new procedures and processes, and to resolve challenges. Eight LMC meetings averaging two and one-half hours each were held in 2015-2016.

Members of the Land Management Committee for 2015 to 2016 were:

- Geoff Smith, City of Edmonton (Chair)
- Tim McCargar, City of Edmonton
- Rachel Dumont, City of Edmonton
- Paul Foster, City of Edmonton
- Rob Tarulli, Edmonton Catholic School District
- Jade Sawchuk, Edmonton Catholic School District
- Josephine Duquette, Edmonton Public Schools
- Jon Dziadyk, Edmonton Public Schools
- Jennifer Thompson, Edmonton Public Schools (SC Liaison)
- Henri Lemire, Conseil scolaire Centre-Nord
- Craena Coyne, Joint Use Coordinator

LMC would like to thank Leslie McWeeny and Barb Ireland of the City of Edmonton and Jennifer Thompson of Edmonton Public Schools for their hard work on behalf of joint use in Edmonton as they move on to another assignments.



Achievements

LMC is pleased to report the following achievements resulting from the JUA: Land Agreement and the work of the partner representatives on the Land Management Committee:

1. A review of vacant surplus school sites was conducted with five sites being surplus. In accordance with the JUA: Land Agreement, CSCN indicated an interest in two sites and the other Boards have waived interest. This has been an exceptional year for CSCN as they have made further advancements in the planning process with two vacant sites ready for school construction. The City has declared interest in the remaining 3 sites (of the 5) declared surplus by the Public Board.
2. Two schools were declared surplus by the Catholic Board (St. Andrew and St. Bernard) and City declared interest in portion of St. Bernard and St. Andrew sites.
3. Four new and one replacement schools were completed in 2016 and opened to students. The successful completion of these schools highlights the collaborative working relationship between joint use partners in all aspects of school site planning. An additional 16 schools will be opening in 2017.
4. Appraisal principles for surplus school buildings have been developed and successfully piloted. A process for determining demolition costs is being developed.
5. Site Functionality Study - The City and the three school boards have partnered on a transportation study to look at the impacts of traffic congestion during drop-off and pick-off time and to find ways to increase the functionality in the design of new schools. A report is expected in Fall 2016.
6. LMC reviewed a playground responsibility list which outlines who owns which playground and who is responsible for maintaining it. LMC agreed to review this list annually.
7. LMC received presentations from:
 - City of Edmonton Development and Zoning Services on the development process for schools
 - City of Edmonton Drainage on Flood Mitigation Strategies.
 - City Turf Report on turf management and strategies on future field rehabilitation
 - Accessory Structures on Parkland
 - Open Space Master Plan – Breathe



LMC Performance Measures

Monitor and evaluate the progress made towards strategies established in the LMC Action Plan.



Strategies	Progress made on Strategy	Status
Goals Met:		
Annual Requirements	Annual requirements for LMC as outlined in the terms of reference have been met.	Completed
Review of Vacant Sites	Review of vacant surplus schools sites was conducted by all boards. Five vacant sites were surplus and CSCN has expressed interest in two of the sites. The City has expressed interest in the three remaining sites.	Review completed - transfer process is ongoing
Share and Align Capital Plans	Capital plans for all partners were shared and aligned when possible.	Completed
Drainage	City of Edmonton Drainage Services presented information to LMC on flood mitigation strategies. A follow-up presentation is planned.	Completed
Site Readiness Assessment For Approved Capital	Site Readiness – Parks + Biodiversity and Park & Facility Development are working closely with the school boards to ensure appropriate zoning and approvals are in place and ready for school construction.	Completed
Provide Input into Facilities Agreement Review	LMC as a whole provided stakeholder input for the Facilities agreement review.	Completed
Focused Communication Efforts	Joint Use communication plan implemented with the updated Joint Use News being distributed to partners and stakeholders in Spring 2016. The newsletter highlighted joint use related work being done by each committee and partner.	Completed
Goals Partially Met:		
Technical Reviews	Calculation methodology student generation numbers for joint use sites were discussed and EPSB offered to complete research over the summer and report back to LMC. All partners were invited to participate.	Ongoing
Open Space Master Plan - Breathe	City of Edmonton reviewed the Open Space Master Plan and developed a new strategy to build on that plan called Breathe. LMC provided feedback for the new strategy and work to align with the strategy.	Ongoing
Improve Technology Use	The Joint Use Coordinator explored ways to improve technology use for LMC and other JUA committees. Changes will be implemented in the coming months.	Ongoing

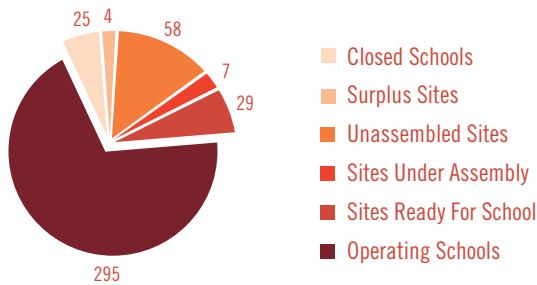
Strategies	Progress made on Strategy	Status
Goals Partially Met:		
Process Review	The process review chart has been drafted and updates will be completed and implemented in the coming year.	Ongoing
MSR sites / Transfer of Land	Progress was made to prioritize the list of outstanding transfers and discussions were held to obtain resources needed to complete the transfers.	Several key tasks completed and additional work in progress
Zoning	LMC submitted a request to SC to continue work on the Joint Use Zone. Steering Committee supports the concept and would like LMC to draw up a work plan and outline costs for the proposal.	Several key tasks completed and additional work in progress
Servicing Costs	The details required to confirm the services costs are being reviewed.	Additional work is needed



Cooperative Planning of Joint Use Sites

The following summary chart illustrates the status of school sites in Edmonton along the lifecycle continuum from unassembled sites through to sites that are surplus to the school board's needs.

2015 School Site Status Summary



Monitor and evaluate the effectiveness of the agreement on an ongoing basis and meet the principles of the agreement.

	2014-2015	2015-2016
Planning & Collaboration Efforts (JUA: Land Sec. 4): (Snapshot of the status of Joint Use school sites for current year)		
Annual sharing and review of Partner Capital plans	Yes	Yes
# Joint Use sites in approved plans (unassembled)	61	58
# Joint Use sites under assembly for future needs	4	7
# Joint Use sites ready for school construction	36	29
Innovative projects that occur on Joint Use sites each year. (Planning for Lewis Farms Recreation Centre/School/Library)	2	1
Development & Maintenance (JUA: Land Sec. 5):		
# Joint Use sites developed each year	4	7
# School sites maintained each year	364	353
# Joint Use site servicing costs resolved each year	0	0
Inventory Review (JUA: Land Sec. 6-9)		
Annual review of inventory changes	Done	Done
# of school sites declared surplus	2	5
# of surplus sites new use determined (JUA use)	0	2
# of surplus sites new use determined (non-JUA use)	0	3
Reserve Accounts (JUA: Land Sec. 12)		
Annual reporting of reserve account information	Yes	Yes
Dispute Resolution (JUA: Land Sec. 13)		
# Requests to Steering Committee for clarification	3	1
# Requests resolved by Steering Committee	3	1

2015/2016 School/Park Site Status Changes

School Board	School Site	Neighbourhood	Status Change	#
ECSD	St Andrew	Inglewood	Surplused	3
ECSD	St Bernard	Ottewell	Surplused	3
ECSD	Vacant site	Matt Berry	Surplused	3
EPSB	Vacant site	Elisnore	Surplused	4
EPSB	Vacant site	Klarvatten	Surplused	4
EPSB	Vacant site	Oleskiw	Surplused	4
EPSB	Vacant site	Ozerna	Surplused	4

Appendices

Principles of the Joint Use Agreement: Facilities

The Parties agree that the Principles will be considered when any Party enters into an arrangement with another public or private entity for the development of facilities. The Parties are committed to the following Principles with respect to the shared use of Joint Use Facilities:

School Board	School Site
ACCESS	Subject to available resources, the Parties will make available their respective facilities for use by the other Parties and the community.
AUTONOMY AND ORGANIZATIONAL INTEGRITY	The Parties honour their respective organizational cultures, mandates, budget and administrative process. Each of the Parties is an independent, autonomous entity and has the right to determine which of their facilities shall be made available as Joint Use Facilities based on what the Boards and Council believe to be in the best interests of the people they serve.
CONFLICT RESOLUTION	When difficulties arise between the Parties, the Parties shall work together to resolve such difficulties in a respectful way and with a spirit of cooperation and collaboration.
COOPERATION	The Parties shall work together to ensure that the rights of each are respected and that the Operating Guidelines are followed.
COMMUNICATION	The Parties will undertake ongoing dialogue and communication with Parties and User Groups during the term of the Agreement.
COSTS TO PARTIES	Every effort will be made to keep the costs as low as possible.
COLLABORATION FOR COMMUNITY BENEFIT	The Parties shall work together as partners, recognizing that the needs of the community for educational and recreational opportunities can best be achieved through a combination of their respective resources.
EQUITY OF DECISION-MAKING	There shall be equal authority among the Parties to the Agreement with respect to decision-making.
TRANSPARENCY AND OPENNESS	The Parties shall make available to each other such information as is necessary to ensure the Principles and Operating Guidelines of this Agreement are being observed.



Principles of the Joint Use Agreement: Land

The Parties are committed to the following Principles with respect to the acquisition, planning, development, maintenance and disposition of Joint Use school/park sites.



School Board	School Site
COOPERATIVE PLANNING	Joint Use Sites shall be cooperatively planned and managed. The parties shall work together to ensure that the rights of each are respected.
EFFICIENCY and PLANNING	The resources of the four parties shall be efficiently used for the maximum benefit of the community.
SHARED COSTS	Costs associated with the administration of the Agreement be fairly and equitably shared among the four parties to the Agreement.
EQUAL PARTNERSHIP	There shall be equal authority among the parties to the Agreement with respect to decision-making.
RESERVE DEDICATION	All Reserve Land and Reserve funds provided, dedicated or obtained after the Effective Date shall be used, where appropriate, for the purpose of creating and developing sites for such uses as are allowable pursuant to the Municipal Government Act.
TRANSPARENCY AND OPENNESS	The Parties shall make available to each other such information as is necessary to ensure the Principles of this Agreement are being observed.
CONFLICT RESOLUTION	When difficulties arise among the parties, the parties shall work together to resolve such difficulties in a respectful way and with a spirit of cooperation and collaboration.
AUTONOMY and ORGANIZATIONAL INTEGRITY	The parties honour the respective organization cultures, mandates, budge and administrative process of the other parties.

Notes



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Joint Use Agreements

2015-2016

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**In the Spring of 2017 the
Joint Use Office will move to**

Edmonton Tower
10111 104 Ave NW,
Edmonton, AB T5J 0J4

