

**Community Investment Grant Program**

**2016 HOSTING GRANT
*RECREATION / AMATEUR SPORT* or *MULTICULTURAL* EVENTS**

**APPLICATION FORM**

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| **Type of Event –** please indicate only **one** *(click on box [x] )* |
| [ ]  Recreation / Amateur Sport | [ ]  Multicultural |
| * be endorsed or sanctioned by your organization’s Provincial, Western Canadian, National or International governing body;
* determine a “champion” for a Provincial, Western Canadian, National or World level of competition; and
* not be restricted to the members of a certain group or club.
 | * be of Provincial, Western Canadian, National or International scope and significance;
* have as its primary focus, the promotion of human and group relations in which ethnic, racial, religious and linguistic similarities and differences are valued, respected and exchanged; and
* include participation of many ethnic, national, religious and/or linguistic groups and which are not restricted to members of certain groups or clubs.
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| **Applicant Information** |
| “Registered” Name of Organization: |
| Primary Contact:  | Contact E-mail:  |
| Position: | Phone: |
| Organization Mailing Address:  | City:  |
| Postal Code: |
| Organization Phone: ( )  | Website: http:// |

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| **Declaration of Officers** |
| Incorporation Registration #: | Date of Incorporation: |
| Type of Incorporation (choose one *[x]* ) Provincial [ ]  Federal [ ]  |
| Please specify category (e.g. Societies Act, Non-Profit Corporation, etc.):  |
| In making this application, we, the undersigned Officers of the organization, hereby represent to the City of Edmonton and declare that, to the best of our knowledge and belief,1. the information provided is truthful and accurate, and
2. the application is made on behalf of the Board of the organization named above with the Board members full knowledge & consent.

Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Signature of President/Chair |  | Print Name |  | Title |
|  |  |  |  |  |
| Signature of Second Officer/Director |  | Print Name |  | Title |

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| **Description of Event** |
| Type of activity: |
| Level of event (check [x]  one):Provincial  [ ]  Western Canadian  [ ]  National  [ ]  International  [ ]  |
| Event name: |
| Age groups: | Division or Class: (if applicable) |
| Dates: | Site/Facility: |
| **How will the City of Edmonton be recognized at the event?** |
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| **List the governing bodies your organization is affiliated with:** |
| Local: |  |
| Provincial: |  |
| National: |  |
| International: |  |

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| **Participants and Volunteers** |
|  | fromEdmonton | from Alberta(excluding Edmonton) | from Canada\*(excluding Alberta) |  from outside Canada\*(International) |
| # of Athletes/Participants: |  |  |  |  |
| # of Volunteers: |  |  |  |  |
| **TOTALS:** |  |  |  |  |

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| **Lease/License Subsidies** |
| **Describe any assistance your organization receives from the City of Edmonton through lease/license subsidies and indicate the term of the lease/license:** |
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| **Event Financial Budget (Complete separate Excel Template)** |

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| **Required Attachments** |
| **The following must be attached to your application. Failure to submit the following may result in your application being returned as incomplete.** |
| [ ]  | A **signed** letter of endorsement from the appropriate governing body acknowledging the Applicant has been awarded the right to host the event (required for recreation / amateur sports events only) |
| [ ]  | **Proof of Annual Filing** to Alberta Corporate Registriesor**Annual Return** ***date stamped*** by Alberta Corporate Registries |
| [ ]  | Amendments to Bylaws as filed and stamped by Alberta Registries (if applicable) |
| [ ]  | **Final Report** (for post event applications) |
| [ ]  | **Financial Budget and Report Form (Separate Excel template)** |
| **First Time Applicants must also submit:** |
| [ ]  | Bylaws and Amendments to Bylaws as filed with Alberta Corporate Registries |
| [ ]  | Copy of Certificate of Incorporation |

***Need help?***

If you have any questions, please email grants@edmonton.ca or call 780-496-4932 or 780-496-4933 and ask to speak to a Grant Coordinator.

If you have questions about the grant or the application form please call 780-496-4932 or 780-496-4933

and ask to speak to the Hosting Grants Coordinator

Submit your application by email to:

grants@edmonton.ca

**Freedom of Information and Protection of Privacy (FOIP) Statement**

The personal information on this Community Investment Grant Application is being collected under authority of Section 33(c) of the Freedom of Information and Protection of Privacy (FOIP) Act and will be used to administer CI Grant Funding. The aggregate data will be used by Community Services for program planning and evaluation. All personal information will be protected in accordance with the privacy provisions of the FOIP Act. If you have any questions about Community Investment Grants or questions about the collection, use or disclosure of your personal information, please contact the Community Grant Coordinators at the following: 780-496-4933/4932.