

Schedule "A" Tenant Information

This information is to be filled out between the Landlord and the Tenant and shall be retained by the Landlord in accordance with the Secondary Suite Grant Funding Program Agreement (reference of 4.4). It shall be provided, on request, to the City of Edmonton. It is used to verify the eligibility of the Tenant to the Property's Secondary Suite and the continuing eligibility of the Landlord to receipt of the Grant Funding.

1. Date: _____

2. Address of Premise/Secondary Suite:

3. Landlord Information:

Name of Landlord: _____

Mailing Address of Landlord: _____

4. Tenant Information:

Name of Tenant: _____

Name of all other occupancy in the premises: _____

5. Total Household Income of Tenants: _____

Include for all members 17 years and older

- *T4*
- *income support (AISH/Alberta Works)*
- *Employment Insurance, WCB*
- *Alimony*

Do not include GST credit of family tax credit

6. This tenant income level qualifies for rental of the secondary suite:

7. Term of Tenancy

Fixed Term

Beginning on the _____ day of _____, 20_____

And ending on the _____ day of _____, 20_____

OR

Monthly Periodic

Beginning on the _____ day of _____, 20_____

And continuing monthly periodic payments.

8. Amount of Monthly Rent: _____

I certify the above to be correct:

Signature of Landlord

Signature of Tenant

This section is to be completed when the tenancy ends

Date of Tenant's move out: _____