

Land Surveyor Process for Compliance Certificates

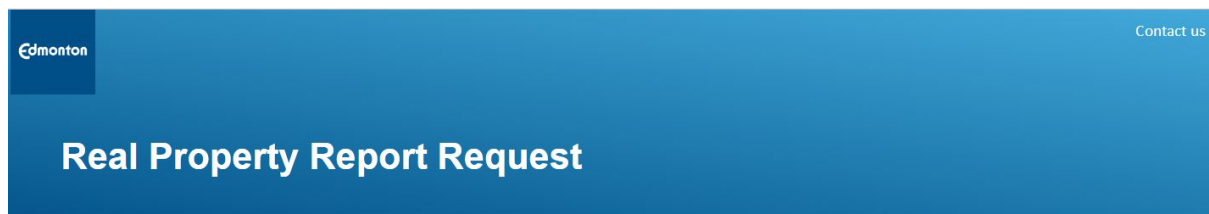
This information is applicable for surveying companies identified in Compliance Certificate applications.

Real Property Report Upload Request Email

When a Compliance Certificate application is submitted, the surveying company identified in the application will receive an email message from the City of Edmonton with a link to upload the Real Property Report (RPR) to the Compliance Certificate application. The surveyor must upload the RPR within 1 business day to comply with the RPR request. If no RPR is received after 3 business days, the surveyor will receive a phone call from the Edmonton Service Centre.

RPR Upload Page

When the surveyor clicks on the “Real Property Report Request “ link, they will be taken to the screen below to upload the RPR, provide the survey completion date and submit a land title certificate, if applicable.



Compliance Certificate Application

City File Number:
217218775-001

Property Information:
10060 - JASPER AVENUE NW
Plan 8221723 Lot C

Land Surveyor Information

Please provide attachments in PDF-a format. The Land Title can be provided as part of the Real Property Report or as a separate attachment.

Real Property Report:

Attach Real Property Report

Real Property Report:

Attach Real Property Report

Test PDF - Copy.pdf ✕

Survey Date:

Oct 21, 2016

Your File Number: (optional)

12345

Land Title Certificate:

Attach Land Title Certificate

Test PDF.pdf ✕

SUBMIT

RPR Upload message to the Surveyor

When the surveyor clicks “Submit,” an automatic email message will be sent to the surveyor, verifying the submission of the RPR. A contact number is provided in case information is submitted in error.

Edmonton

Contact us

Real Property Report Request

Thank you for submitting your report.

If you require assistance or have submitted a response in error, please contact the office at 780-442-5054 and quote City File Number 217218775-001.

The surveyor has now submitted all the required documents to complete the review process of the application request. If additional information is required, they will be contacted directly by an employee of the Edmonton Service Centre.

If you have any questions or comments, please send them to developmentsservices@edmonton.ca