

Yardman

DEFINITION

This is manual and semi-skilled equipment operation work at a utility or public works storage yard.

Work of this class involves responsibility for the maintenance of storage yards and related facilities, including such duties as manually loading and unloading materials, operating mechanical loading equipment, preparing materials and equipment for installation, and keeping accurate records of the receipt and issue of stores items. A supervisor issues oral instructions covering the major aspects of work; however, employees are required to use some judgement in applying storekeeping methods to their assignments. Occasionally, limited supervision may be exercised over temporary help participating in yard activities. Work is reviewed through frequent inspections of inventory and yard conditions.

TYPICAL DUTIES

Checks incoming materials, equipment, and supplies against packing slips; assigns materials to the proper yard location; issues materials to installation crews; records all materials leaving the yard.

Operates rubber-mounted automotive loading equipment to load and unload steel and wooden power poles, pole crossarms, and reels of cable from railway flat cars; operates a stationary electric crane to load and unload transformers.

Keeps docks and scrap bins in orderly condition; salvages reusable scrap materials.

Treats, notches, and drills holes in wooden power poles for installation crews; repairs old pole crossarms and installs pins and braces on new crossarms.

Drives a truck to deliver materials to job sites; hauls salvaged power poles, picks up scrap telephone cable from exchanges, and transports garbage and scrap iron to various destinations.

Performs minor repairs on sewer rods, cables, and other sewage maintenance.

Exercises lead hand direction over helpers involved in yard clean-ups, temporary water supply hose hook-ups, and thawing of frozen services; also participates in these activities.

Erects fencing around construction sites.

Delivers equipment and materials to tunnel construction sites, including generators, compressors, water pumps, batteries, chain hoists, push jacks, mine rails, lumber, concrete pipe, clamps, etc. May also be responsible for the servicing of this equipment.

Assists in the drilling of shafts, down-holes, and testing holes for tunnel construction.

Cleans construction sites after work is completed; removes all equipment, fencing, and debris.

Monitors the parking of private cars in restricted Departmental parking lots and issues notices regarding unauthorized parking.

Checks yard buildings' heating, ventilation, electrical, lighting, and air conditioning systems for proper functioning; reports any irregularities to the Plant Supervisor with a recommended course of action.

Operates mechanical sweepers and snow blowers in the cleaning of yards and related areas.

Keeps yard premises locked and secured as required.

Keeps routine work records and inventories.

Performs related work as required.

KNOWLEDGE, ABILITIES AND SKILLS

Ability to learn the storekeeping practices and procedures applicable to storage yard operations.

Some knowledge of the care and safe operation of assigned loading equipment.

Ability to use equipment such as jack hammers, air tampers, hydraulic pipe cutters, electric generators, hoses, battery chargers, compressors, thawing machines, power pumps, and miscellaneous hand tools; also the ability to repair small tools and simple machinery.

Ability to supervise a small work crew when necessary.

Ability to understand and execute oral and written instructions.

Ability to maintain simple records.

Sufficient physical strength and agility to perform the work of the class.

Some knowledge of the occupational hazards and safety precautions applicable to the work.

TRAINING AND EXPERIENCE REQUIREMENTS

Job Level

Completion of the tenth school grade, or an equivalent combination of training and experience. Experience in light mobile equipment operation, including possession of a valid Class 5 Alberta Motor Vehicle Operator's License.

** This is a class specification and not an individualized job description. A class specification represents and defines the general character, scope of duties and responsibilities of all positions within a specific job classification. It is not intended to describe nor does it necessarily list the essential job functions for a specific position in a classification. Positions may perform some of the duties listed above but this does not necessarily qualify for placement into this classification.*

Salary Plan	<u>10M</u>	<u>10A</u>	<u>10B</u>	<u>10C</u>
Job Code	0001			
Last Updated:	1990-06			
Previous Updates:	1979-01			
Originated:	1966-06			