

Landscape Technician I

DEFINITION

This is technical work involving the preparation of arboriculture or other related specification requirements for designated contract implementation of both the planned parks programs and extemporaneous situations.

Employees of this class oversee and inspect contract work in a variety of field and office assignments related to specific areas of landscaping. Incumbents ensure contractors, city field operations crews and others involved in projects adhere to plans, specifications, contracts and schedules. Work requires the application of a specialized area of parks construction and/or landscape knowledge acquired through training and experience. Assignments may include responding to public inquiries and complaints, reviewing boulevard construction plans to determine conformance to standards and arranging utilities activities.

Incumbents of this class may be required to coordinate civic field crews in scheduling arboricultural or other related parks construction activity. Work is performed independently, but assignments are delegated and reviewed by a technical supervisor for accuracy and conformance with the applicable procedures and standards.

TYPICAL DUTIES*

Prepares and interprets tree planting and maintenance specifications and tenders.

Inspects the progress of contract completion of the civic tree program.

Co-ordinates boulevard construction programs relating to arboricultural, botanical, or other parks requirements.

Deals with public complaints or inquiries, orally or in writing.

Studies landscape plans to ensure that appropriate arboriculture and/or landscape designs and procedures are being met.

Conducts tree inventory programs through the municipality.

Established ongoing contact with civic utilities co-ordinating tree removal schedules.

Performs related work as required.

KNOWLEDGE, ABILITIES AND SKILLS

Knowledge of arboricultural techniques and practices.

Some knowledge of blueprint and layout techniques.

Knowledge of the methods and standards common to the specifications contract implementation.

Ability to deal effectively with the public.

Ability to complete required contractual documentation.

Ability to express decisions orally and in writing.

TRAINING AND EXPERIENCE REQUIREMENTS

Job Level

Completion of a two (2) year technology diploma with arboricultural emphasis or a related field; and two (2) years' experience in landscape contract/specification writing and interpretation. Applicant(s) must possess a valid Alberta driver's license.

** This is a class specification and not an individualized job description. A class specification represents and defines the general character, scope of duties and responsibilities of all positions within a specific job classification. It is not intended to describe nor does it necessarily list the essential job functions for a specific position in a classification. Positions may perform some of the duties listed above but this does not necessarily qualify for placement into this classification.*

Salary Plan	<u>21M</u>	<u>21A</u>	<u>21B</u>	<u>21C</u>
Job Code	0770		0771	
Last Updated:	1997-05			
Previous Updates:	1982-09, 1982-05, 1981-08			
Originated:	1979-08			