

## Labourer I

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### **DEFINITION**

This is unskilled manual work.

Employees of this class perform tasks which are manual in nature and which do not require previous training and experience. Duties involve the use of simple hand and/or power tools and the use of light motor vehicles.

Instructions are received orally from a supervisor and jobs are checked in progress and upon completion to ensure that instructions are properly carried out and meet with predetermined standards.

When working as a Pound Facility labourer, incumbents perform duties related to cleaning and disinfecting kennels, quarantine areas and special equipment, perform minor interior and exterior maintenance, and provide assistance with animal handling and dead animal disposal procedures.

### **TYPICAL DUTIES\***

Operates and is responsible for the minor maintenance of one or more of the following types of equipment:

Push lawnmowers; 'weed-eaters'; trimmers; edgers; sod cutters; small rototillers (under 7 hp, with digger in front of motor); walk-behind aerifiers; log splitters; 'line kings'; water pumps; concrete vibrators; skill saws; sabre saws; walk-behind snowblowers.

Operates light delivery vehicles transporting materials and supplies.

Loads and unloads materials from trucks.

Cleans out manholes and sewer mains.

Collects refuse in parks, playgrounds and streets.

Hauls and splits firewood.

Fertilizes, seeds and waters grasses.

Performs security check on assigned premises.

Cuts, clears and burns brush.

Pours, spreads and levels concrete.

Erects street signs.

Digs holes and trenches.

Directs traffic during street construction projects.

Manually sweeps sidewalks.

Removes snow around bridges, sidewalks, stairways and approaches.

Sands slippery sidewalks and crosswalks.

Assists in the painting of street lines and crosswalks.

Assists in the maintenance of wooden sidewalks, steps, fences and guardrails.

Assists in the maintenance of underground vaults, manholes and catch basins.

Assists in the repair of fences, retaining walls, bridge structures and foundations.

Assists in repair and construction of golf course greens.

Assists tradesmen in general building maintenance and construction.

Within an animal control setting, cleans, disinfects and sanitizes animal control areas and equipment and assists with animal handling and carcass disposal as required.

Performs related duties as required.

### **KNOWLEDGE, ABILITIES AND SKILLS**

Ability to understand and perform oral and written instructions.

Ability to perform heavy manual labour for extended periods of time under various weather conditions.

Must be physically capable of performing the duties assigned to the class.

### **TRAINING AND EXPERIENCE REQUIREMENTS**

#### Job Level

Completion of the tenth school grade or equivalent. Possession of a Valid Class 5 Alberta Motor Vehicle Operator's License and eligibility to obtain a City driver's permit.

**Drainage Services:** Completion of twelfth school grade or GED; and requires Level I Wastewater Collection of the Alberta Environment Certification Program. Must be attained within two years of appointment to a permanent position.

*\* This is a class specification and not an individualized job description. A class specification represents and defines the general character, scope of duties and responsibilities of all positions within a specific job classification. It is not intended to describe nor does it necessarily list the essential job functions for a specific position in a classification. Positions may perform some of the duties listed above but this does not necessarily qualify for placement into this classification.*

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Salary Plan	<u>10M</u>	<u>10A</u>	<u>10B</u>	<u>10C</u>
Job Code	0186			
Last Updated:	2007-05			
Previous Updates:	1982-10			
Originated:	1979-05			