



NEIGHBOURHOOD REVITALIZATION

Matching Fund Application

The Avenue Initiative | Central McDougall & Queen Mary Park Revitalization
Jasper Place Revitalization | McCauley Revitalization Strategy





Applicant Information

1. Application submitted by *(check one)*

- ☐ Organization/Association
- ☐ Business
- ☐ Ad Hoc Group
- ☐ Individual

2. Contact information

Contact person: _____

Position (if applicable): _____

Address: _____

Phone: _____

Email: _____

3. Project name _____

4. Amount of funding requested: _____

**Applicants can apply for only one City of Edmonton grant for a particular project or initiative.*

5. Mailing information for successful applicants – *please indicate to whom the cheque should be made to, and the address where it should be mailed.*

**If the applicant is an Ad Hoc Community Group or an Individual, please provide the name and mailing address of the established organization who will act as a fiscal agent (i.e. the fiscal agent agrees to accept and be responsible for grant monies on behalf of the applicant).*

Name _____

Address _____

Once received, a grant application may take up to 4–6 weeks to evaluate and process.

**Successful applicants will receive a letter of notification and a cheque or electronic transfer from the City of Edmonton.*



Project Description*

Please provide any additional information in the space provided at the end of this section.

1. What is the project and where will it take place?

2. How did the project idea originate?



Project Description*

- 3. How does the project advance one or more of the goals of the Neighbourhood Revitalization Strategy? Please refer to the specific goals of the Strategy in your area:**

http://www.edmonton.ca/city_government/projects_redevelopment/neighbourhood-revitalization.aspx

- 4. How will the project directly involve residents, businesses, property owners, community organizations and other stakeholders?**



Project Description*

5. How will the project benefit the area *(e.g. create positive change)?*

6. How will the project foster a sense of community spirit *(e.g. create connections between people and bring the community together)?*



Project Description*

- 7. How will the project create a legacy** *(e.g. annual event, positive physical change or greater community capacity)?*

Additional information *(please indicate the question number for which you are providing more information)*



Work Plan

Please list the specific steps or key activities required to accomplish this project, in chronological order.

Step or Activity	Date



Use of Funds & Right to Audit Agreement

By submitting this application, you (the Applicant) acknowledge and agree that in the event of being awarded City funds pursuant to the neighbourhood Matching Fund Program, you will comply with the requirements set out in the Neighbourhood Revitalization Matching Fund Guidelines. The grant Applicant agrees to ensure that the funds received from the City of Edmonton shall not be used for any purpose beyond the approved use as outlined in the grant application documents and the categories submitted by the Applicant, approved for funding by the City of Edmonton. Failure to do so will result in ineligibility for future grants and may impact other City services, funding or resources to the Applicant.

1. The City may audit all financial and related records associated with the terms of the contract or agreement including timesheets, reimbursable out of pocket expenses, materials, goods, and equipment claimed by the Applicant stated below.
2. The Applicant shall at all times during the term of contract or agreement and for a period of six years after the end of the contract, keep and maintain records of the work performed pursuant to this Contract or Agreement. This shall include proper records of the quotations, contracts, correspondence, invoices, vouchers, timesheets, and other documents that support actions taken by the Applicant. All such records shall be maintained in accordance with generally accepted accounting principles. The Applicant shall at its own expense make such records available for inspection and audit (including copies and extracts of records as required) by the City at all reasonable times and without prior notice.
3. The obligations of this Section shall be explicitly included in any subcontracts or agreements formed between the Applicant and any subcontractors or suppliers of goods or services to the extent that those subcontracts or agreements relate to fulfillment of the Applicant's obligations to the City.
4. Costs of any audits conducted under the authority of this Section and not addressed elsewhere will be borne by the City unless the audit identifies significant findings that would benefit the City. The Applicant shall reimburse the City for the total costs of an audit that identifies significant findings that would benefit the City.
5. This Section shall not be construed to limit, revoke or abridge any other rights, powers, or obligations relating to audit which the City may have by Federal, Provincial or Municipal law, whether those rights, powers, of obligations are express or implied.

Name of Organization Applicant *: _____

Name of Authorized Representative: _____

Position of Representative: _____

Phone: _____

Signature of Representative: _____

Date: _____

** Applicant is defined as the Organization, Business, Association, that is applying for or acting as the fiscal agent for the Neighbourhood Revitalization Matching Grant Fund.*