



Part 4: Partner Interest Exploration (PIE) Form

PART A: Organization Summary

Registered Name of Organization:			
Mailing Address:			
Website Address:			
Incorporation:	<input type="checkbox"/> Societies Act <input type="checkbox"/> Non-profit Corporation <input type="checkbox"/> For-profit Corporation <input type="checkbox"/> Registered charity		
	<input type="checkbox"/> Other (specify):	Date Incorporated:	
What is your annual operating budget?		How many staff do you employ?	
Submission Key Contact Name:	Name: Daytime Phone:	Title: Email Address:	

Is your Board of Directors aware that this PIE form is being submitted?

Yes No

PART B: Organization Background

1. What is your organization's experience with sport and recreation?

Please include:

- Organizational tenure and pertinent background
- Proposed type and level of sport (specific league/age level)
- Proposed single user and/or multiple users (i.e. professional and/or highest level and/or community use)

2. What is your experience in providing direct community programs and services?

Name of key program, activity or service	When do they run? (day, evening, weekend)	# of times per yr	# of people served	% of people living in Edmonton
1				



2					
3					
4					
5					
6					

3. Outline your organizational structure. Please also indicate if you have the following documents available upon request (Do not include these in your response to this document) (Check all that apply ✓):

<input type="checkbox"/>	Bylaws	<input type="checkbox"/>	Policies	<input type="checkbox"/>	Guiding Principles	<input type="checkbox"/>	Role Descriptions
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4. Are you working in partnership, or as part of a consortium, with any other groups for this submission?

YES NO IF YES, please list your partners. _____

5. In the last five (5) years, has your organization received any operating/capital grants from any levels of government?

YES NO IF YES, please describe when that occurred and for what type of support.

6. Is your organization in any other type of formal agreement with the City?

YES NO IF YES, please describe.

7. What are the requirements to become a member of your organization or to participate in your programs, activities, or services?

8. If requested by the Project Team, what additional information are you able to provide that can help demonstrate the long-term sustainability of your organization? (Do not include these in your response to this document) (Check all that apply ✓)

<input type="checkbox"/>	Recent year-end financial statements	<input type="checkbox"/>	Strategic plan or recent annual report	<input type="checkbox"/>	Board meeting frequency and composition	<input type="checkbox"/>	Organizational Chart (with titles and hours work)	<input type="checkbox"/>	Reference(s) from other organizations
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9. Briefly describe how this proposal aligns with your organization’s mandate as well as the City’s strategic documents (related to sport and recreation).



PART C: Project Description

10. Which of the following options most accurately describes your intent to be involved in the development of the new land at John Fry Park? (Check all that apply ✓):

<input type="checkbox"/>	Capital investment (Your organization has capital funding available to help develop the land)	<input type="checkbox"/>	Operating partner (your organization is seeking to operate a portion of the developed land and has funding available to support this)	<input type="checkbox"/>	Program and/or service delivery (your organization has a program or service to deliver when if the land is developed)	<input type="checkbox"/>	Other (please describe):
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11. Briefly describe (max. 250 words) your proposed idea for the available land at John Fry Park.

PART D: Identified Need/Community Benefit

12. Please explain how your idea for the land development will serve a need or demand within the community. Where appropriate, please provide evidence of this need.

13. How will accommodating your proposal at John Fry Park affect your current programs? (Check only one ✓)

- It will replace our current arrangements
- It will supplement our current arrangements

14. A number of organizations will be considered for partner opportunities within this new land at John Fry Park. Please identify any shared benefits you anticipate by being close to other sport and recreation organizations in the new land development at John Fry Park.

15. Please describe what expertise and level of support you could contribute in support of future facility governance and operations (e.g. by serving on a board comprised of various facility tenants).

16. Please describe how Edmontonians will benefit from your organization’s potential development and use of this space. Will there be benefits or impacts to residents living in the surrounding neighbourhoods?

17. Briefly describe how your organization plans to develop the new land at John Fry Park. Note any infrastructure changes required.

PART E: Facility Needs

18. Realistically, based on your current operations, please indicate what your best estimate of the amount of space and number of each type of space you will need to successfully deliver your program idea? Please also include times needed for each type of space. Please use N/A (Not Applicable) if the type of space doesn’t apply to your program idea.



Type of Space Use	Total Space Required	Describe Purpose	Days* and Times
e.g. Field of play	4 total number 11,232 total sq. ft	4 tennis courts (2,808 sq ft each) practice, lessons and games	M-F: 5 am-11 pm SN: 10 am-5pm
Field of play	total number total sq. ft		
Practice/training area (in addition to field of play)	total number total sq. ft		
Dressing/changing room	total number total sq. ft		
Exercise/fitness	total number total sq. ft		
Classroom/Meeting room	total number total sq. ft		
Office/Administration	total number total sq. ft		
Retail or food services	total number total sq. ft		
Storage	total number total sq. ft		
Parking required	total number of spaces		
Other (please describe)	total number total sq. ft		

* M= Monday, T= Tuesday, W=Wednesday, R= Thursday, F=Friday, S= Saturday, N= Sunday

19. Will there be any direct or indirect commercial use of your space (e.g. selling of goods, food, drink, or services that may result in a profit)?

YES NO

IF YES:

Describe the anticipated commercial use.

Describe how this supports your organization's mission or purpose.

What % of your total space needs would support this commercial use?

How often would that commercial use occur?



PART F: General/Other Comments

20. Please provide any other comments or considerations that you feel will help us better understand your repurposing idea, space needs, and organizational fit that have not been already captured.