

**From:** [Tim McCargar](#)  
**To:** [Victoria Carnaghan](#)  
**Subject:** FW: February 5th Community Liaison follow up  
**Date:** Wednesday, February 20, 2013 9:25:18 AM  
**Attachments:** [20130205 remaining sites Community Liaison Presentation slides.pdf](#)  
[Minutes Undeveloped Building Sites Community Liaison Meeting 02\\_05.doc](#)  
[builder engagement chart .pdf](#)  
[What is a Community Liaison 02\\_05 .pdf](#)  
[Roadmap.pdf](#)  
[Minutes Undeveloped Building Sites Community Liaison Meeting 02\\_05.pdf](#)

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**From:** Tim McCargar  
**Sent:** Tuesday, February 12, 2013 12:59 PM  
**To:** Victoria Carnaghan  
**Cc:** Ron Jacob; Ken Zahara  
**Subject:** February 5th Community Liaison follow up

Hello,

I would like to thank all those that attended our February 5 Undeveloped Building Sites meeting to talk about how the City and communities may enhance communications and improve understanding regarding future residential use of these undeveloped building sites.

I appreciated everyone taking time out of their evening to join us for the presentation and discussion. The meeting generated some very useful and constructive discussion, and some key decisions were agreed to. To those who were unable to attend, I hope the attached documents give you an idea of the material we shared and the discussion that occurred.

The main goal of the meeting was to measure support for a proposed Community Liaison group that is intended to help enhance communications between communities and the City regarding undeveloped surplus school building sites. Meeting attendees were supportive of this liaison group, and so we will move forward by asking communities to name two volunteers **by February 28** and send the information to [surplusschools@edmonton.ca](mailto:surplusschools@edmonton.ca). Please note "Undeveloped Building Sites Community Liaisons (neighbourhood name)" in the subject field. For a more detailed description of the Liaison concept, and to better understand what we are asking of these volunteers, please see the attached document "**What is a Community Liaison?**" The City website will be revised to include a separate section in support of Community Liaison groups and this work is underway.

The meeting also gave us a chance to describe the background of these 11 undeveloped building sites. (More details can be found in the attached document "**Undeveloped Building Sites Overview**") We also discussed our roadmap for the future, and our plans to engage with communities to determine a final use for these sites (See "**Roadmap**"). We also describe and a unique community engagement process that will be required before constructions goes ahead on any of these building sites. (See "**Builder Engagement Chart**").

We opened the floor up for all attendees, and got plenty of great questions. We tried to answer each one, but some required follow up and we've detailed those in the attached minutes.

And finally, I wish to encourage everyone to check the website for updates ([edmonton.ca/surplusschools](http://edmonton.ca/surplusschools)), and to encourage residents to sign up for our newsletter mailing list (via that same web address). We will automatically sign up all meeting attendees for this mailing list unless you indicate that you'd prefer us not to.

Again, thank you for your time and your commitment to your community. We look forward to hearing

from you about the liaisons volunteers.

If you have any further questions - or see any errors or omissions in the minutes attached - please email [surplusschools@edmonton.ca](mailto:surplusschools@edmonton.ca).

Sincerely,  
Tim McCargar  
496-1543

FYI - to protect personal contact information and ensure privacy we have sent this email to our communication staff and bcc'd all community contacts. I hope this has not confused anyone.