



**EDMONTON COMBATIVE SPORTS COMMISSION
FINAL
MEETING MINUTES**

**February 11, 2019
7:00PM**

Room 6, Commonwealth Community Recreation Centre

The meeting was called to order by acting Chair Sandy Bugeja at 7:00 PM

1. Roll Call, Recording of Attendance

Present: Commission Members: Sandy Bugeja, Andrew LeMoine,
Daniela O'Callaghan, Scott Wallace
Executive Director Troy Courtoreille

Absent with Regrets: Chair Steven Phipps, Vice Chair Levi Bjork

2. Call for Requests to Speak from the Public

There were no requests to speak from the public.

3. Adopt Agenda

MOVED: That the agenda be adopted as presented. CARRIED

4. Approve Minutes from Previous Meeting

MOVED: That the January 14, 2019 minutes be adopted as presented. CARRIED

5. Items Arising from Previous Meeting

a. Criteria for Funding Requests for Training

Administration created a document outlining criteria for funding requests for training. D. O'Callaghan incorporated feedback from the Commission and distributed a revised version. This document outlines criteria for the Commission to use when considering requests from officials to attend training sessions.

MOVED: That the Criteria for Funding Requests for Training be formally adopted as the ECSC process to address funding requests for officials training. CARRIED

T. Courtoreille will have this information posted on the ECSC website and distribute it to current ECSC officials.

6. Annual Work Plan

S. Bugeja provided an update on the Annual Work Plan. The appeal process does not need to be included in both the Work Plan and Policy Review, so this will be removed from the Annual Work Plan.

7. Policy Review Project

The Policy Review subcommittee met on February 5, 2019. They reviewed the Terms of Reference, and the Policy Review framework and work plan.

MOVED: To approve the Terms of Reference CARRIED

MOVED: That the subcommittee's appointment of voting members consist of S. Bugeja, A. LeMoine with D. O'Callaghan as Chair, and S. Phipps as a non-voting member. CARRIED

Other Commission members may join the subcommittee as non-voting members.

MOVED: That the Policy Review framework and work plan be adopted as presented. CARRIED

8. Executive Director Report

The Executive Director reviewed the written report.

- The Executive Director will keep the Commission apprised of options for the use of translators at upcoming events
- T. Courtoreille will confirm if hotel rooms have been reserved for the 2019 ABC conference
- When the funding criteria is sent out, officials will also be notified that the 2019 ARP Annual conference is coming up in May
- In order to get the financial statements to the Commission in a timely manner, Finance suggested that the Commission change their monthly meetings to the third Monday of the month. The Commission decided to keep the 2019 meeting dates and revisit this in 2020.
- ECSC members were asked to contact the Executive Director if they are interested in attending the March 8, KO Boxing event

MOVED: That the report from the Executive Director be accepted as presented. CARRIED

9. Financial Statement – December 31, 2018

The Executive Director reviewed the financial statements.

It was requested that a separate line item be created for the \$10,000 budget allocated to the Policy Review subcommittee in order to track costs. ECSC members are asked to provide the Executive Director with copies of any receipts submitted for expenses for tracking purposes.

MOVED: To accept the December 31, 2018 Financial Statements as presented.

CARRIED

10. Chair Report

No report provided.

11. New Business

a. L. Bjork's Resignation

MOVED: To accept L. Bjork's resignation with regrets from his Vice-Chair position on the Commission effective February 1, 2019 and as a Commission member effective April 30, 2019.

CARRIED

S. Bugeja put her name forward as interim Vice-Chair from February 1 to April 30, 2019.

D. O'Callaghan nominated S. Bugeja as Interim Vice-Chair, seconded by A. LeMoine.

CARRIED

b. Conference Attendance

Commission members were reminded to let S. Phipps know if they are interested in attending the ARP 2019 Conference. Attendance at conferences will be confirmed at the March meeting.

12. Date of Next Meeting - March 11, 2019

The next meeting will be held at 7:00, in Room 4, Commonwealth Recreation Centre.

13. Adjournment

MOVED: That the meeting be adjourned.

The meeting adjourned at 7:33 PM.

I certify that the preceding minutes represent an accurate account of the proceedings of the Commissioners' Meeting on February 11, 2019.



Steven Phipps, Chair

April 8/19
Date



Tracey Poberznick, Recorder