



EDMONTON COMBATIVE SPORTS COMMISSION

MEETING MINUTES

January 15, 2018

7:00 PM

Room 4, Commonwealth Community Recreation Centre

The meeting was called to order by Chair Steven Phipps at 7:00 PM

1. Roll Call, Recording of Attendance

Present: Chair Steven Phipps
Commission Members: Sandy Bugeja,
Scott Wallace, Trudy Nastiuk
Executive Director David Aitken
Recorder Vickie Gunderson

Absent with Regrets: Vice Chair Levi Bjork, Andrew LeMoine

2. Call for Requests to Speak from the Public

There were no requests to speak.

3. Adopt Agenda

MOVED: That the agenda be adopted with the addition under new business of an overview from Sandy Bugeja on the board training session she attended.

CARRIED

4. Approve Minutes from Previous Meeting

MOVED: That the December 18, 2017 minutes be adopted as presented.

CARRIED

5 Items Arising from Previous Meeting

a) Annual Awards Banquet

The Executive Director reviewed the written report provided to the Commission. The Commission asked the Executive Director to contact key stakeholders on

their thoughts for the awards and to report back to the February meeting. A decision will be made at that time on whether to proceed with a banquet in 2018.

b) Email Addresses

The Chair asked members whether they had signed in to their City email accounts and if they had any concerns. No concerns were expressed so the new email accounts will now be used for communications between the Commission and City administration. Members agreed to report back at the February meeting as to how the new email process is working.

The member's City email addresses will be added to the ECSC web page.

c) ECSC Web Page Updates

The Executive Director indicated that policies 1 through 10 and 12 have been updated and posted on the web site.

Commissioner Sandy Bugeja indicated that it would be helpful if the Commission's web site included a governance overview. Members agreed and Sandy Bugeja will draft proposed wording to review at the February meeting.

6 Community and Public Services Committee Presentation – January 17, 2018

The Executive Director gave an overview of the process for the presentation of City administration's and Commission's reports to the Committee. The Chair provided an overview of what will be presented on behalf of the Commission. This includes a review of the regulatory system in place for Combative Sports in Edmonton and the roles played by City Council, the Commission and City administration, comments on the MNP Report generally, comments on the recommendations in the Report and a summary of the relevant motions passed by the Commission at the December meeting.

7 Policy Review Framework

The Chair indicated that the Commission will be in a better position to develop a framework after the meeting with Community and Public Services Committee.

8 Financial Statements – November 30, 2017

Commission members indicated they are pleased with the revised format of financial statements. Members discussed whether the Commission should be responsible for the cost of the Executive Director while the moratorium is in place as the Commission will receive no revenue from events.

The Executive Director indicated that the role of the Executive Director is more than event management. The Executive Director agreed to review this matter with City administration and report back at the February meeting.

MOVED: To accept the November 30, 2017 Financial Statements as presented.

CARRIED

9 Executive Director Report

The Executive Director reviewed his written report and noted the new sections for future reports. Members indicated their satisfaction with the report and the new format.

The Executive Director noted that reconciliation of the December 8, 2017, event has now been finalized and will be presented to the Commission at the February meeting. In relation to the Alberta Commission's Update, the Executive Director agreed to provide members with a summary of existing Alberta commissions with contact information.

MOVED: That the report from the Executive Director be received for information.

CARRIED

10 Chair Report

The Chair had nothing to report.

11 Date of Next Meeting: 7:00 PM, February 12, 2018

12 New Business

Commission member, Sandy Bugeja, attended a board training session on Saturday, January 13, 2018, put on by the Office of the City Clerk. She provided a summary of key information including: Commission meeting agendas must be posted to the ECSC web site at least three days prior to the meeting; a seconder for motions at meetings is not necessary; and the annual activity report is to be presented at a City Council meeting on April 18, 2018.

The Commission will discuss the annual report at the March meeting. For background information, the Executive Director indicated that he would provide members with examples of past strategic plans.

13 Motion to Adjourn

MOVED: That the meeting be adjourned.

The meeting adjourned at 8:35 PM

I certify that the preceding minutes represent an accurate account of the proceeding of the Commissioners' Meeting on January 15, 2018.

Steven Phipps, Chair

Feb 22/18

Date

Vickie Gunderson, Recorder