

EDMONTON

ADMINISTRATIVE DIRECTIVE



TITLE

OPERATING CITY VEHICLES AND EQUIPMENT

NUMBER

A1416A

DELEGATED AUTHORITY

BYLAW 12005 THE CITY
ADMINISTRATION BYLAW

DEPARTMENT

CORPORATE SERVICES

STATEMENT

The City of Edmonton endeavors to improve traffic safety on Edmonton roadways and requires employees to operate vehicles and equipment in a safe, courteous and responsible manner, and remain compliant with all legislation. Traffic safety will be promoted through the management of the vehicle and driver fleet by striving to reduce collisions and demonstrate an improved driver safety culture for the public to follow.

PURPOSE

The purpose of this Directive is to establish clear expectations for drivers who operate City vehicles or equipment and establish procedures for reviewing incidents in an effort to reduce risk for the City of Edmonton and encourage safe operation by all employees.

APPLICATION

PROCEDURE

This Directive applies to any individual employed by the City that reports to the City Manager or City Auditor, along with those individuals employed/contracted by the City on a personal services agreement, but does not include elected officials. Employees of Edmonton Transit who operate Transit buses or DATS buses, employees of Fire Rescue Services, and sworn members of the Edmonton Police Service are exempt from this Administrative Directive with the exception of the handling of Traffic Violations.

LEGISLATIVE AND ADMINISTRATIVE AUTHORITIES

Alberta Traffic Safety Act and Regulations
National Safety Code for Motor Carriers
Alberta Occupational Health and Safety Act, Regulation and Code
[Employee Code of Conduct Directive A1100](#)
[Discipline of City Employees Directive A1102](#)

APPROVED: SIMON FARBROTHER

DATE: AUGUST 30, 2012

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Handwritten signature of Simon Farbrother.