



Community Services Advisory Board Minutes

October 24, 2017, 5pm

Edmonton Tower Meeting Centre, Room 03-325

Present: Stephanie Chai, Sam Jenkins, Nancy Zuck, Joan Welch, Bette Gray, Leanne Brownoff, Kanwal Lali, Priti Laderoute, Bonnie Chan

Regrets: Eman Joumaa (LoA), Colin Saby, Leanne Reeb, Victoria Smith

Guests: Matt Taylor

Staff: Mary Gallivan, Judy Smith, Brent Jans (Minutes)

#	Agenda Item	Member	Outcome
1.	Call to Order & Welcome	J. Welch	<ul style="list-style-type: none"> Called to Order at 5:12pm
1.1	Approval of Agenda	J. Welch	<ul style="list-style-type: none"> Approved
1.2	Approval of Consent Agenda	J. Welch	<ul style="list-style-type: none"> Approved
2.	Presentations		
2.1	Out of School Time	M. Taylor	<ul style="list-style-type: none"> Matt Taylor from REACH Edmonton presented on the Out of School Time program Began as a pilot program funded by EIRC
3.	Committee Reports/Decisions		
3.1	FCSS Committee	J. Welch	<ul style="list-style-type: none"> Joan Welch updated the board about the FCSS Committee FCSS Committee holding a funding retreat on Saturday, October 28
4.	Decisions/Discussions		No Decisions/Discussions
4.1	Chair's Report	J. Welch	<ul style="list-style-type: none"> Joan Welch presented a Chair's Report Board members were reminded about the Board Development Workshop being offered by the

			City, and were encouraged to attend if they are able.
4.2	Citizen Services Update	J. Smith	<ul style="list-style-type: none"> ● Judy Smith presented an update on Citizen Services ● Judy is currently covering for Lyall Brenneis as Branch Manager ● Four new City Councillors sworn in after the recent election. The City Clerk's Office will inform CSAB which Councillor will oversee CSAB. ● A proposal has been made for Edmonton to host the UN Safe Cities Conference in Fall 2018 ● Upcoming Public Engagement Fair; information will be provided to CSAB members so they may attend ● ACTION: Judy will obtain a budget summary one-sheet, which Brent will send out to CSAB members (Complete).
4.3	CIOG Review Committee	J. Welch	<ul style="list-style-type: none"> ● Three volunteers requested to sit on the review committee for the 2018 CIOG intake ● Sam Jenkins, Priti Laderoute, and Nancy Zuck volunteered. James Thompson was notified of the committee members.
4.4	2017CAAB008 OST Grant Report	M. Gallivan	<ul style="list-style-type: none"> ● Mary Gallivan submitted the OST Grant Report ● Suggested and accepted that the word "approved" in the report Recommendation be changed to "support". ● Motion: That CSAB [approved] support the following recommendations: <ol style="list-style-type: none"> 1. Include, as an ongoing grant under the EIRC grant program, the Heritage Festival Grant of \$750 for groups participating for the first or second time in the Edmonton Heritage Festival 2. Annual funding of \$100,000 from the EIRC grant program in 2018 and 2019 for the Out of School Time Collaborative including \$70,000 towards programming support and \$30,000 towards additional staff resources to focus on capacity building. 3. That \$75,000 be allocated through EIRC in 2018 to provide Seed Grants to support Capacity Building efforts which will include a coordinated approach. <p>Moved: Bette Gray Second: Nancy Zuck Motion Carried</p> <ul style="list-style-type: none"> ● Motion: That CSAB recommend the EIRC program be reviewed by the end of 2018. <p>Moved: Bonnie Chan Second: Kanwal Lali Motion Carried</p>

4.5	2017CAAB009 EIRC Partnership Grant Recommendations	J. Smith	<ul style="list-style-type: none"> Judy Smith submitted the EIRC Partnership Grant Recommendations Suggested and accepted that the word “approved” in the report Recommendation be changed to “support”. Motion: That the Community Services Advisory Board [approve] support the recommendation to fund the Program Delivery Partnership Grant Proposal submitted by Action for Healthy Communities and the Somali Canadian Women and Children Association in the amount of \$89,500. <p>Moved: Leanne Brownoff Second: Sam Jenkins Motion Carried</p>
5.	New Business/Round Table/Future Agendas		No New Business
5.1	Christmas Event Details	J. Smith	<ul style="list-style-type: none"> Details forthcoming. Judy Smith and Brent Jans still working on plan for the event.
6.	Adjournment		<ul style="list-style-type: none"> Meeting Adjourned at 6:55pm