



Community Services Advisory Board Minutes

November 28, 2017, 5pm

Ruth's Chris Steakhouse

Present: Stephanie Chai, Sam Jenkins, Nancy Zuck, Joan Welch, Bette Gray, Kanwal Lali, Priti Laderoute, Bonnie Chan, Leanne Reeb, Victoria Smith

Regrets: Eman Joumaa (LoA), Leanne Brownoff

Guests: N/A

Staff: James Thompson, Judy Smith, Brent Jans (Minutes)

#	Agenda Item	Member	Outcome
1.	Call to Order & Welcome	J. Welch	<ul style="list-style-type: none"> Called to Order at 5:10pm
1.1	Approval of Agenda	J. Welch	<ul style="list-style-type: none"> Approved
1.2	Approval of Consent Agenda	J. Welch	<ul style="list-style-type: none"> Approved
2.	Presentations		
	No Presentations		
3.	Committee Reports/Decisions		
3.1	FCSS Committee	J. Welch	<ul style="list-style-type: none"> Joan Welch updated the board about the FCSS Committee FCSS has not met since the funding retreat in October FCSS Committee supports additional board training for FCSS organizations, especially intercultural training
4.	Decisions/Discussions		No Decisions/Discussions
4.1	Chair's Report	J. Welch	<ul style="list-style-type: none"> Leanne Reeb presented the Chair's Report Vicki Van Vliet Vaitkunis is the new FCSSAA Chair

			<ul style="list-style-type: none"> • New member recruitment for CSAB begins in January to fill three vacancies
4.2	2017CAAB010 CIOG Pre-Appeal Recommendations	S. Jenkins/J. Thompson	<ul style="list-style-type: none"> • Sam Jenkins presented the report from the CIOG subcommittee <p>Motion: That the Community Services Advisory Board approve the 2018 pre-appeal Community Investment Operating Grant award recommendations based on an appeals budget of \$80,000 with a maximum grant award of \$16,500 and a minimum award of \$250.</p> <p>Moved: Sam Jenkins Second: Nancy Zuck</p> <p>Motion Carried</p>
4.3	2017CAAB011 2018 Core Funding Recommendations	J. Welch	<ul style="list-style-type: none"> • Joan Welch presented the report from the FCSS Committee <p>Motion: That the Community Services Advisory Board approve the 2018 FCSS Committee's Funding Recommendations as identified in Attachment 1.</p> <p>Moved: Joan Welch Second: Kanwal Lali Bonnie Chan abstained</p> <p>Motion Carried</p>
4.4	2017CAAB012 Community Investment Grant Procedures	J. Smith	<ul style="list-style-type: none"> • Judy Smith presented a report on the updates to Administrative procedures for the Community Investment Grant program • Left with members to read and provide feedback to Brent by the end of December, 2017.
4.5	Community Investment Operating Grant Standing Committee Creation	L. Reeb	<ul style="list-style-type: none"> • Judy Smith spoke regarding the creation of a Community Investment Grant Standing Committee • Action: Draft a committee Terms of Reference for the January meeting (Brent) <p>Motion: That the Community Services Advisory Board will create a Community Investment Grant standing Committee.</p> <p>Moved: Joan Welch Second: Priti</p> <p>Motion Carried</p>
5.	New Business/Round Table/Future Agendas		No New Business
5.1	January Meeting with Leadership Team	J. Smith	<ul style="list-style-type: none"> • Judy Smith asked CSAB to consider what they needed to hear from the Leadership Team • Action: Judy will send out City Business Plan to CSAB members
6.	Adjournment		<ul style="list-style-type: none"> • Meeting Adjourned at 6:10pm

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