



Community Services Advisory Board Minutes

March 28, 2017, 5pm

Commonwealth Recreation Centre, Igloo Room

Present: Stephanie Chai, Sarah Leib, Leanne Brownoff, Bonnie Chan, Priti Laderoute, Christine Mummery, Leanne Reeb, Joan Welch, Victoria Smith, Colin Saby

Regrets: Eman Joumaa, Sam Jenkins, Nancy Zuck

Guests: Vickie Gunderson, Vicki van Vliet Vaitkunas

Staff: Lyall Brenneis, Judy Smith, Brent Jans (Minutes)

#	Agenda Item	Member	Outcome
1.	Call to Order & Welcome	L. Reeb	<ul style="list-style-type: none"> Called to Order at 5:11pm
1.1	Approval of Agenda	L. Reeb	<ul style="list-style-type: none"> Approved
1.2	Approval of Consent Agenda <ul style="list-style-type: none"> Minutes – November 22, 2016 Department Information 	L. Reeb	<ul style="list-style-type: none"> Approved
2.	Presentations		
2.1	Update from the City Clerk's Office	V. Gunderson	<ul style="list-style-type: none"> Vickie Gunderson spoke to the Board about City Council's request for a review of City Boards. Report will go to Council on June 14, 2017
3.	Committee Reports/Decisions		
3.1	Social Development Framework	J. Welch	<ul style="list-style-type: none"> Joan Welch reported on the progress on the Social Development Framework Beta of the Social Development tool progressing
3.2	FCSS Committee Terms of Reference and Committee Membership	J. Smith	<ul style="list-style-type: none"> Judy Smith presented on suggested changes to the FCSS Committee Terms of Reference Suggestion on absences changed from four consecutive to three consecutive, before penalty. <p>Motion: To approve changes to the FCSS Terms of Reference. Moved: Joan Welch Second: Leanne Brownoff Carried</p> <ul style="list-style-type: none"> Judy Smith asked for two new CSAB volunteers to sit on the FCSS Committee, as well as confirming Vicki van Vliet Vaitkunas as the FCSS Committee

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			<p>representative to the FCSSAA.</p> <ul style="list-style-type: none"> Colin Saby and Leanne Brownoff volunteered to sit on the FCSS Committee <p>Motion: That CSAB appoint two additional board members to the FCSS Committee and approve Vicki van Vliet Vaitkunas as presented at the March 28, 2017 meeting. Moved: Stephanie Chai Second: Christine Mummery Carried</p>
3.3	MacEwan West Tenancy Selection Committee	S. Leib	<ul style="list-style-type: none"> Sarah reported on the MacEwan West Tenancy Selection Committee Committee is still in review process City is proceeding with necessary repairs to the facility
3.4	FCSSAA Meeting Report	V. Vaitkunas	<ul style="list-style-type: none"> Vicki van Vliet Vaitkunas presented on the FCSSAA and the most recent meeting This year is the 50th Anniversary of FCSS in Alberta Next regional meeting to be held June 2, 2017 in Drayton Valley
4.	Decisions/Discussions		No Decisions/Discussions
4.1	Chair's Report	L. Reeb	<ul style="list-style-type: none"> New member recruitment is underway Chair has looked at applicants. There are 13 applicants for the two vacancies this year.
4.2	Citizen Services Update	L. Brenneis	<ul style="list-style-type: none"> Rising concern regarding Fentanyl, City hosted a workshop to help communities deal with this issue.
4.3	CSAB Annual Report Update	J. Smith	<ul style="list-style-type: none"> Annual report still in progress
4.4	2017 CSAB Work Plan	L. Reeb	<ul style="list-style-type: none"> UN Safe Cities Initiative added to work plan Further discussion at April meeting
4.5	Orientation for New CSAB Members	L. Reeb	<ul style="list-style-type: none"> Two new members starting at the May CSAB meeting In-person orientation will be held just before the May meeting, as this seemed to work best last year. <p>Action: Update the new member orientation information package (Brent).</p>
4.6	Report on Community Investment Grant Review	J. Smith	<ul style="list-style-type: none"> Judy Smith presented on the Community Investment Grant review carried out by James Thompson and Gord Stewart Working to align the Community Investment Grant with the Edmonton Arts Council and Heritage Council in principle, pending a review of the report
4.7	FCSS Funding Framework 2016-17	J. Smith	<ul style="list-style-type: none"> Judy Smith reported on the FCSS funding framework for 2016-17 <p>Action: A framework for Partnership Innovation for 2018 to be presented to CSAB (Judy).</p>

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5.	New Business/Round Table/Future Agendas		
5.1	CSAB Group Photo (6:00 pm)		<ul style="list-style-type: none"> • Short break to have photos taken for annual report
5.2	Meeting Venue Discussion	J. Smith	<ul style="list-style-type: none"> • CSAB meetings will move to the Edmonton Tower. The Board will be taken on a tour of the new facility.
6.	Adjournment		<ul style="list-style-type: none"> • Meeting Adjourned at 7:47pm