



Community Services Advisory Board Minutes

March 27, 2018, 5pm

Edmonton Meeting Centre, Room 3-310

Present: Sam Jenkins, Nancy Zuck, Joan Welch, Priti Laderoute, Victoria Smith, Leanne Brownoff, Bette Gray, Kanwal Lali

Regrets: Bonnie Chan, Eman Joumaa, Leanne Reeb, Stephanie Chai

Staff: Judy Smith, Brent Jans

City Council Advisor: Councillor Jon Dziadyk (sent regrets), Kyle Murphy

#	Agenda Item	Member	Outcome
1.	Call to Order & Welcome	J. Welch	<ul style="list-style-type: none"> Called to Order at 5:17pm
1.1	Approval of Agenda	J. Welch	<ul style="list-style-type: none"> Approved
1.2	Approval of Consent Agenda	J. Welch	<ul style="list-style-type: none"> Approved
1.3	Councillor's Update	K. Murphy	<ul style="list-style-type: none"> No Report Kyle Murphy, Executive Assistant, attended on the Councillor's behalf
2.	Presentations		
2.1	Recover: Urban Wellness Plan	<i>K. Gunn/S. Coward</i>	<ul style="list-style-type: none"> Kate Gunn, Susan Coward presented on Recover - Edmonton's Urban Wellness Plan Action: Send follow-up link to Mars Design Group and In With Forward to Board (Brent, complete) Action: Get Goodwill contact information from Leanne Brownoff for Susan Coward (Brent, complete)
3.	Committee Reports/Decisions		
3.1	<i>FCSS Committee</i>	<i>J. Welch</i>	<ul style="list-style-type: none"> Joan Welch reported on the FCSS Committee Agency site visits by FCSS Committee members are underway

3.2	CIG Standing Committee Terms of Reference Draft	<i>J. Smith</i>	<ul style="list-style-type: none"> ● Discussed the Terms of Reference for the CIG Standing Committee ● Two recommendations from the Board: <ul style="list-style-type: none"> ○ Line: “Members who are absent for four (4) or more consecutive meetings of the Committee, unless excused by the Committee or Board, will be requested to submit their resignation.” changed to “Members who are absent for two (2) or more consecutive meetings of the Committee, unless excused by the Committee or Board, will be requested to submit their resignation.” ○ Line: “The Chair of the Community Investment Grant Standing Committee is chosen by the Committee, and approved by the Board.” changed to “The Chair of the Community Investment Grant Standing Committee is chosen by the Committee.” ● Motion: To approve the CIG Standing Committee Terms of Reference with the recommended changes. Moved: Victoria Smith Second: Kanwal Lali Motion Carried
3.3	2018CAAB004 - FCSS Committee Membership 2018	<i>J. Welch</i>	<ul style="list-style-type: none"> ● Victoria Smith asked to join the FCSS Committee as a CSAB member ● Motion: That CSAB approve the members to the 2018 FCSS Committee as presented at the March 27, 2018 meeting, with the addition of Victoria Smith. Moved: Kanwal Lali Second: Priti Laderoute Motion Carried
3.4	2018CAAB005 - FCSS Funding Framework Report	<i>J. Welch</i>	<ul style="list-style-type: none"> ● Motion: That CSAB approve the proposed Partnership/Innovation Review Process. Moved: Bette Gray Second: Kanwal Lali Motion Carried
3.5	2018CAAB006 - 2018 FCSS Funding Reallocation	<i>J. Welch</i>	<ul style="list-style-type: none"> ● Motion: That the Community Services Advisory Board (CSAB) approve the reallocation of FCSS Core Program funding in the amount of \$118,833 to fill identified gaps in programs and services. Moved: Leanne Brownoff Second: Sam Jenkins Motion Carried
4.	Decisions/Discussions		
4.1	<i>Chair’s Report</i>	<i>J. Welch</i>	<ul style="list-style-type: none"> ● Joan Welch presented Chair’s Report

			<ul style="list-style-type: none"> Community and Public Services Committee to speak to the applicants for CSAB membership
4.2	Approve 2017 Annual Report	<i>J. Smith</i>	<ul style="list-style-type: none"> Report not back from designer in time for meeting Action: Copy of report will be sent to CSAB members by Wednesday for feedback(Judy, complete)
4.3	New Member Orientation Procedures	<i>J. Smith</i>	<ul style="list-style-type: none"> Discussed the procedure to orient new members Discussed adding procedures for Board members who are running late, as well as a contact number “Buddy system”: each new member has an existing member assigned to them to answer questions.
4.4	2018CAAB007 March 2018 Hosting Grant Award Recommendations	<i>J. Smith</i>	<ul style="list-style-type: none"> Motion: That the recommendations for the March 2018 Community Investment Hosting Grant Awards in the amount of \$1,202, be approved. Move: Leanne Brownoff Second: Sam Jenkins Motion Carried
5.	New Business/Round Table/Future Agendas		
5.1	2018 Work Plan Update	<i>J. Smith</i>	<ul style="list-style-type: none"> Format of the work plan changed to a more streamlined format Going to Council along with the 2017 Annual Report
6.	Adjournment		<ul style="list-style-type: none"> Meeting Adjourned at 6:55 pm