



## Community Services Advisory Board Minutes

**February 27, 2018, 5pm**

Edmonton Meeting Centre, Room 3-340

**Present:** Sam Jenkins, Nancy Zuck, Joan Welch, Priti Laderoute, Bonnie Chan, Leanne Reeb, Victoria Smith, Eman Joumaa, Leanne Brownoff, Stephanie Chai, Bette Gray

**Regrets:** Kanwal Lali

**Staff:** Rob Smyth, Judy Smith, Brent Jans, Ryan Pleckaitis, Ian Howatt, Roger Jevne

**City Council Advisor:** Councillor Jon Dziadyk

#	Agenda Item	Member	Outcome
1.	<b>Call to Order &amp; Welcome</b>	L. Reeb	<ul style="list-style-type: none"> <li>Called to Order at 5:13pm</li> </ul>
1.1	Approval of Agenda	J. Welch	<ul style="list-style-type: none"> <li>Approved</li> </ul>
1.2	Approval of Consent Agenda	J. Welch	<ul style="list-style-type: none"> <li>Approved</li> </ul>
1.3	Councillor Advisor Role	J. Dziadyk	<ul style="list-style-type: none"> <li>Councillor Dziadyk discussed with the Board what his role would be</li> <li>Board and Councillor agreed this will be a learning process for both sides</li> <li><b>Action (Brent):</b> Ensure that the 2017 CSAB Annual Report is in the Councillor's calendar (complete)</li> <li><b>Action (Brent):</b> Add Councillor's Update as a standing item (complete)</li> </ul>
2.	<b>Presentations</b>		
2.1	Community & Recreation Facility Master Plan	<i>R. Jevne/I. Howitt</i>	<ul style="list-style-type: none"> <li>Ian Howatt and Roger Jevne presented on the Community &amp; Recreation Facility Master Plan</li> <li>Board was brought up to date on developments since the Community &amp; Recreation Facility Master Plan was first presented to CSAB</li> </ul>

2.2	Community Standards and Neighbourhoods	<i>R. Pleckaitis</i>	<ul style="list-style-type: none"> <li>• Ryan Pleckaitis spoke on the activities of the Community Standards and Neighbourhoods branch</li> <li>• Discussed items to which CSAB could have input. Ryan Pleckaitis will discuss with Judy Smith and bring back options</li> <li>• <b>Action (Brent):</b> Add Cannabis Retail Action Plan to CSAB Work Plan (complete)</li> </ul>
3.	<b>Committee Reports/Decisions</b>		
3.1	<i>FCSS Committee</i>	<i>J. Welch</i>	<ul style="list-style-type: none"> <li>• No Report</li> </ul>
3.2	CIG Standing Committee Terms of Reference Draft	<i>J. Smith</i>	<ul style="list-style-type: none"> <li>• Tabled for next meeting</li> </ul>
4.	<b>Decisions/Discussions</b>		
4.1	<i>Chair's Report</i>	<i>L. Reeb</i>	<ul style="list-style-type: none"> <li>• Leanne Reeb presented Chair's Report</li> <li>• There are currently seventeen applications for the three CSAB vacancies. Leanne Reeb, Joan Welch, and Judy Smith will evaluate applicants and make recommendations.</li> </ul>
4.2	2018CAAB002 2017 EIRC Year End Report	<i>J. Smith</i>	<ul style="list-style-type: none"> <li>• Presented as information</li> <li>• No discussion</li> </ul>
4.3	2018CAAB003 2017 FCSS Year End Report	<i>J. Smith</i>	<ul style="list-style-type: none"> <li>• Presented as information</li> <li>• No discussion</li> </ul>
5.	<b>New Business/Round Table/Future Agendas</b>		
5.1	Photos for 2017 CSAB Annual Report (7pm)	<i>B. Jans</i>	<ul style="list-style-type: none"> <li>• Photos taken for the 2017 CSAB Annual Report</li> </ul>
5.2	2017 CSAB Annual Report Draft	<i>J. Smith</i>	<ul style="list-style-type: none"> <li>• Board will examine draft and return any feedback to Brent</li> </ul>
6.	<b>Adjournment</b>		<ul style="list-style-type: none"> <li>• Meeting Adjourned at 7:36 pm</li> </ul>