



APPLICATION TO DESIGNATE as a Municipal Historic Resource in Edmonton



City of Edmonton
Historic Resource
Management Program

Consultation with the Heritage Planner is recommended before completing this form. Please telephone: 780-496-6123

HISTORIC RESOURCE INFORMATION

Name of Historic Resource (ie. Phillips Building, Carter Residence)			
Date of Construction:		Type of Resource (ie. House, Apartment or Commercial Building)	
Address of Resource			
Legal Description of Resource	Plan	Block	Lot Number(s)

If the resource sits in a larger legal holding, of which portions are not relevant, provide a description of the boundaries

APPLICANT INFORMATION

Name of Applicant(s):			
Address of Applicant			
Phone Number:		Email Address:	

APPLICANT SIGNATURE

Applicant(s) Signature	<p>I (We) _____, request the designation of the said property as a Municipal Historic Resource in accordance with the City's bylaws, policies and regulations.</p> <p>Owner's Signature(s): _____</p> <p>Date: _____</p>
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Please attach:

- Current Certificate of Title (A photocopy of the full certificate is satisfactory).
- Legal survey of the building and site to be designated. (The survey must be prepared by an Alberta Land Surveyor and must be no more than one year old from the date of submission of this application).

ADDITIONAL INFORMATION

Has this building been designated by the Government of Alberta as a :

Provincial Historic Resource	_____ Yes	_____ No	If so, when? _____
Registered Historic Resource	_____ Yes	_____ No	If so, when? _____

PRESENT CONDITION OF PROPOSED RESOURCE

Roof	
Exterior	
Doors and Windows	
Foundation/Structural	
Interior	
Other	

PHOTOGRAPHS OF HISTORIC RESOURCE

Please provide current colour photographs of the property taken within one month of this application:

- A minimum of four exterior photos including one of each façade
- Photos of the neighbourhood context (neighbouring houses, streetscape)
- Ensure that all photos have name, date and location of the site indicated on the reverse
- Any historic photos of the site and structure will be extremely helpful in the review of this application
- Digital photos are the preferred format and can be submitted on CD or DVD
- PHOTOS REMAIN THE PROPERTY OF THE CITY OF EDMONTON

REHABILITATION INCENTIVES

If you are applying for financial assistance from the City of Edmonton's Historic Resource Management Program, additional information will be required. The nature of the information that is required depends upon the extent of rehabilitation proposed and the type of financial assistance that is being requested. Consultation with the Heritage Planner to review the scope of work proposed for your historic resource is recommended. A direct payment or other appropriate means or incentives to assist with the hard costs of restoration. This grant may be up to 50% of the total cost at the discretion of the Heritage Officer.

INFORMATION REQUIRED

- A copy of the City of Edmonton property tax notice showing that taxes and levies have been paid for the year prior to this application is required.
- The services of an architect and/or engineer and a copy of a full service agreement for the designated resource may be required for your project in order to qualify for financial assistance.
- What types of contractors will be employed in this project? Provide a list of similar projects that the General Contractor has completed.
- Projected construction costs for the project, certified by three independent contractors. Please provide total project costs including restoration work and non-heritage work.
- An outline of the total amount of direct grant requested.

Please forward your application to Designate and supporting documents to:

Heritage Planner, City of Edmonton Sustainable Development Department

5th Floor, 10250 101 Street NW

Edmonton, AB, T5J 3P4

If you have any questions about completing this application, please contact the Heritage Planners by phone at (780)496-5281 or (780)496-6123 or by email at robert.geldart@edmonton.ca or david.holdsworth@edmonton.ca

The personal information on this form is protected under the authority of Section 33(c) of the Alberta Freedom of Information and Protection of Privacy Act SA 2000. The information will be used to process this application for the purpose of having a property considered as a Historic Resource. This document is a public document and is available for public viewing if requested and as a result your name and address may be included on reports that are available to the public. The City WILL NOT use your personal information for unrelated purposes, without your express consent. If you have any questions about the collection, contact the Heritage Planners at (780)496-5281 or (780)496-6123.