

City of Edmonton
Accessibility Advisory Committee
(AAC) Meeting Minutes
November 20th, 2017
City Hall, Heritage Room
4:30 pm – 6:30 pm

Present: J. Ferguson A. Jaffer C. Jones
E. Lavallee C. Minchau J. Pisesky
P. Reeves S. Thompson V. Van
Z. Weeks

Guests: R. Andres A. Hobson

Regrets: J. Davies-Davis E. Jackson R. Marshall
M. Orbell K. Teske

Staff: H. Crowe C. Lamoureux L. Tanzi

Notes	Action
<p>1. Call to order</p> <p>At 4:45 pm</p>	
<p>2. Approval of agenda</p> <p>Agenda of November 20th, 2017</p> <p>Moved by P. Reeves ; Seconded by J. Ferguson</p>	Carried
<p>3. Approval of minutes</p> <p>Minutes of October 23rd, 2017</p> <p>Moved by Z. Weeks ; Seconded by P. Reeves</p>	Carried
<p>4. Ribbon of Green Presentation</p> <p>1) Group discussion</p> <p>i. A. Hobson and R. Andres presented on Ribbon of Green. https://www.edmonton.ca/city_government/initiatives_innovation/ribbon-of-green.aspx</p> <p>ii. Proposed three questions to the AAC in a group discussion:</p> <ol style="list-style-type: none"> 1. Do you currently access / enjoy Edmonton’s River Valley? If so, how? 2. If you don’t - what is preventing you from doing so? What would need to be in place for you to be able to enjoy the River Valley? 	<p>R. Andres and H. Hobson to wrap up discussion and send back to the AAC.</p>

3. What should we keep in mind to ensure the River Valley is an inclusive and accessible place for all Edmontonians?

5. Sub-Committee updates

- 1) Community Engagement
 - i. Thinking about accessibility and providing more awareness. Establishing an accessibility checklist for events.
 - ii. Quick review of apps for accessibility.
 - iii. National Access Awareness Week: next meeting is on November 27, 2017 at 4:30 to discuss options (i.e. mini conference, PKN).
- 2) Policy
 - i. Reviewing C463 and C466 policies. Administration will provided a list of gaps for the subcommittee to comment on.
 - ii. Reviewing AAC mandate. Waiting for S. Thompson and Z. Weeks to provide feedback. Present at next Policy meeting.
 - iii. Finalizing the taxi letter - H. Crowe is updating a few points, as the letter is outdated.

6. Event Champion Updates

- 1) City Council Luncheon
- 2) 2018 Mayor's Awards
- 3) IDPD
 - i. IDPD is on December 4th from 10:00 am to 2:00 pm at the Steadward Centre.
 - ii. From 10:15 to 11: 15 there will be three fitness sessions (Zumba, yoga and sit to be fit).
 - iii. All events will be in University of Alberta Physical Education building.
 - iv. C. Jones will be have tweets ready for the AAC account.
- 4) APAW
 - i. Showcased SpiderMable video. AAC provided feedback on some changes that would like to see incorporated.
 - ii. Communications created a plan based on our budget to promote the video. Including: Windermere and Manning Cineplex movie theatres 30 second ad (during Jumanji, Pitch Perfect 3 and Star Wars), Great City News story, Transforming Edmonton blog post and social media boosted posts (Twitter, Facebook and YouTube).
 - iii. Radio ads will be played on 4 stations between November 27 to December 3, 2017.
 - iv. Will be switching from Reddit to a live Twitter question and answer period.

Tabled

Tabled

v. C. Lamoureux will be sending out lazy is not a disability flyers to Edmonton registries.

5) NAAW

i. Next meeting will be on November 27, 2017 at 4:30 pm.

7. Old Business

1) Accessible taxi letter update

- i. Not able to approve until updates are completed.
- ii. Looking to update 311 statistics as they are from 2016.
- iii. Adding at attachment: letter from the John Stinson and an update that the AAC met with the Premier's Council to discuss working together on this issue.

8. New Business

1) December meetings

- i. Main AAC meeting in December is cancelled.
- ii. Sub-Committee meetings will still be held. Moving up Community Engagement meeting to 4:30 on December 11.
- iii. Executive meeting to follow Community Engagement meeting.

2) Letters of Intent

- i. C. Lamoureux handed out the letters of intent for the 2018 - 2019 term. Members to return back by November 27, 2017.

3) AAC Mandate

- i. Administration and Executive are updating the Mandate.
- ii. Will send it out to AAC members once updated.

9. Administrative/Executive update

1) Housekeeping items

- i. CART will be shown on the wall in the Heritage room.
- ii. Please sign the photo release forms provided.
- iii. Please provide your parking receipts to C. Lamoureux and she will reimburse on a quarterly basis.

2) AAC evaluation feedback

- iv. Shared evaluation feedback.
- v. Consistent percentages from last year except for the committee's relationship with administrative support has increased this year by eight percent.

3) December meeting/celebration

- i. Please remember to rsvp for invites.
- ii. December 14 will be the AAC year end celebration at Ernest's. Please see meeting invite for more information.

4) Board Training Workshop

- i. Workshop is hosted by City Clerk's office. Workshop was only offered during work hours. Administration has expressed concerns with City Clerk's to have more training during the evening or weekend.

Administration to send out updates/invites.

<ul style="list-style-type: none"> ii. On December 5, 2017, the AAC will find out who is the new Council appointed member. iii. January 13 or 20, 2018 we have have a three hour workshop on the role of the Council appointed member and what that means for the AAC. iv. April 17 or 18, 2018 the AAC will present the 2017 Annual report to the Council. v. J. Ferguson provided an overview of the training: See attached handout <ul style="list-style-type: none"> a. Three things to manage: individual, time and agenda. b. Train key leaders participation. c. Ensure balancing structure and culture. d. Goals of shared decision making - making sure everyone's voice is heard. e. Fundamental principles to a debate: <ul style="list-style-type: none"> i. Speaking one at a time. ii. Focus on the outcomes of the discussion. iii. Staying on topic. iv. Equality. v. Decorum vi. Safe environment to share. 	
<p>5) Commonwealth accessibility</p>	Tabled
<p>10. Other Committee Work</p>	
<p>1) DAG update</p>	Tabled
<p>2) Connect and Protect Steering Committee</p>	Tabled
<p>11. AAC Calendar</p>	Tabled
<p>12. AAC Round Table</p>	Tabled
<p>13. Next Accessibility Advisory Committee meeting will be held on January 8th, 2018 beginning at 4:30 pm at City Hall, Heritage Room.</p>	
<p>14. Adjournment</p>	
<p>The meeting adjourned at 6:38 pm.</p>	