

City of Edmonton
Accessibility Advisory Committee
(AAC) Meeting Minutes
June 26th, 2017
Edmonton Tower, Room 310 3rd Floor
4:30 pm – 6:30 pm

Present: J. Davies-Davis A. Jaffer C. Jones
R. Marshall (Conference Call) C. Minchau
J. Pisesky P. Reeves S. Thompson
V. Van

Regrets: J. Ferguson E. Jackson E. Lavallee
M. Orbell K. Teske Z. Weeks

Staff: H. Crowe C. Lamoureux L. Tanzi

Guests: J. Taylor

Notes	Action
<p>1. Call to order</p> <p>At 4:40 pm</p>	
<p>2. Approval of agenda</p> <p>Agenda of June 26th, 2017</p>	Tabled
<p>3. Approval of minutes</p> <p>Minutes of May 8th, 2017</p>	Tabled
<p>4. Urban Design guidelines</p> <p>1) Urban Design guidelines</p> <ul style="list-style-type: none"> i. Looking at creating tall building guidelines (Over 6 stories high) for the interface between public and private spaces. This could include sidewalks and open spaces how they interact together. ii. Why? No clarity for advice being given out to new developers. Thus far has been a case-by-case basis. iii. Researched best practices throughout Canada and created a rough draft of the guidelines. Planners will be testing out the rough guidelines (especially during winter as that is a gap in guidelines in Canadian municipalities) and seeing what works and what does not. Looking for flexibility in the guidelines as to not be too strict/prescriptive on what to do and not do. 	

iv. Next steps will be to prepare the final report over winter and then present the report to the Urban Planning Committee by spring,

5. Sub-Committee updates

2) Community Engagement

Tabled

3) Policy

Tabled

6. Old Business

1) APAW format

i. Spider Mable has been confirmed for filming this summer with the AAC.

ii. COE Communication staff is currently pulling three quotes together for filming.

iii. Then Administration will call a meeting with the champions and work out the details for filming. Work on how to roll out the video.

H. Crowe to book a meeting first week in July.

iv. Filming of the Mayor will occur after the election in October.

2) Mayor's Awards Feedback

i. Feedback was provided at the meeting:

a. Problems with E-Park.

b. Live Tweeting was a great idea. Kudos to C. Jones.

c. Microphone in middle of the stage created awkward photos.

d. Positive that the AAC recognized during the speeches. Thanks to L. Tanzi for all her hard work.

e. More tables and help needed for appetizers.

f. Need to get a picture of all the winners together for a picture in the Annual Report.

g. Food was messy and awkward to eat.

h. Is a new venue needed to accommodate the growing audience.

i. Traffic jams at the reception table. Can we move it?

j. Enhancing the awards to include new categories and expanding to a different audience? (Possible youth category)

k. Increase nominees and give every nominee recognition plaque

l. AAC needs to mingle with the public more (winners/guests).

m. Dress code?

7. New Business

<ul style="list-style-type: none"> 1) Adapted Physical Activity Symposium <ul style="list-style-type: none"> i. See attached presentation. 2) Jane's Walk <ul style="list-style-type: none"> i. A Jane's walk is a movement of free citizen-led walking tours inspired by Jane Jacobs. The walks get people to tell stories about their communities, explore their cities and connect with neighbours. 3) Promotional materials <ul style="list-style-type: none"> i. See attached sheets for AAC promotional materials. ii. Please note: we may not have the items in the pictures or the quantity required, but the AAC can order more promotional materials given sufficient time. iii. There also is available: AAC checklist and postcards for distribution. 4) Meeting attendance <ul style="list-style-type: none"> i. Inform Administration as soon as possible if not able to attend meetings. We need 48 hours advance notice to cancel CART and 24 hours notice to cancel/reduce catering. ii. If participating remotely by phone or google hangouts please join before the meeting starts to reduce disruptions. iii. H. Crowe put forward a request for a conference phone in the Heritage room as cell phones have proved unsuccessful to capture the meeting. iv. Reminder to send in time sheets accordingly. 5) Housing survey <ul style="list-style-type: none"> i. M. Orbell and S. Thompson attending a meeting for creating an accessible housing registry. ii. Looking at answering questions: how many people? Is there a demand? How long of a wait for housing? Average age? Is this really an issue? iii. No public engagement is allowed until after the COE elections. <p>8. Administrative/Executive update</p> <ul style="list-style-type: none"> 1) Mayor's Awards 2) Calendar <ul style="list-style-type: none"> i. Shared calendar on what is coming up for AAC members. ii. Not shared yet, Administration to send out invite. iii. Add champions meetings iv. Members can use the calendar to update timesheets. v. Administration to bring hardcopies for two months to each meeting. 	<p>Determine in January whether the AAC wishes to put effort into IDPD versus Accessibility Week in May. Add to January 2018 agenda.</p> <p>If you would like promotional materials, please email Administration.</p> <p>Add to the Policy Committee's agenda.</p> <p>Completed. See above.</p>
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<p>3) ABC Review - Council June 14, 2017</p> <ul style="list-style-type: none"> i. Agencies, Boards and Commissions report went to Council on June 14, 2017. ii. Report went forward with eleven recommendations. iii. AAC was made a permanent committee of Council. iv. A Council member will be appointed an advisor to each committee. v. Will review workplans in a strategy session with council once a year. vi. COE employees are allowed to be members on committees. vii. Minutes can be found here: http://sirepub.edmonton.ca/sirepub/mtgviewer.aspx?meetid=1870&doctype=MINUTES <p>4) Rick Hansen Award</p> <ul style="list-style-type: none"> i. Communications secured a spot at COE City Council meeting on July 11, 2017. It will be a protocol item as the Mayor will announce/honour and thank the AAC. ii. If members wish to attend, it begins at 9:00 am with pictures. <p>5) Government of Canada, Enabling Accessibility Fund</p> <ul style="list-style-type: none"> i. Grant application now open for the Government of Canada, Enabling Accessibility Fund. ii. Deadline to apply is July 26, 2017. iii. https://www.canada.ca/en/employment-social-development/services/funding/enabling-accessibility-fund.html <p>6) Training - Pacific Rim/UD Summit/Approval of Travel Justification</p> <ul style="list-style-type: none"> i. Universal Design Summit in St. Louis (November 13 - 14). ii. Pacific Rim Conference in Honolulu (October 9 - 11). <p>9. AAC Round Table</p> <p>10. Next Accessibility Advisory Committee meeting will be held on July 10, 2017 beginning at 4:30 pm at City Hall, Heritage Room.</p>	<p>Administration to send out a calendar invite.</p> <p>AAC members can use forms until approved at the July meeting.</p>
<p>11. Adjournment</p> <p>The meeting adjourned at 6:31 pm.</p>	