GEF SENIORS HOUSING BOARD

2021-2024 TERM

RECRUITMENT PROFILE

1 Vacancy

MANDATE:
- GEF Seniors Housing is a management body incorporated by Ministerial order under the Alberta Housing Act, and provides friendly, affordable, secure housing and services to approximately 3,800 seniors.
- The Board provides overall direction and governs the Foundation in a manner that ensures optimal organizational performance.

STANDING COMMITTEES:

<table>
<thead>
<tr>
<th>Governance</th>
<th>Management Resources and Compensation (MRCC)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sustainability and Audit</td>
<td>Transformational Leadership</td>
</tr>
</tbody>
</table>

BOARD ACTIVITIES:

<table>
<thead>
<tr>
<th>Strategic Planning</th>
<th>Stakeholder Relations</th>
</tr>
</thead>
<tbody>
<tr>
<td>Resident and Staff Engagement</td>
<td>Community Engagement</td>
</tr>
</tbody>
</table>

REMUNERATION:
- $50.00 - less than 2 hours - attendance and/or representation of the GEF Board at Business Functions
- $100.00 - meetings 4 hours or less in total
- $150.00 - meetings more than 4 hours in total
- $150.00 - full day attendance at conventions or workshops

APPOINTMENT TERM:
- Terms of up to three years, (from May 1 to April 30) renewable to a maximum of six consecutive years.
- City of Edmonton Volunteer Management practices include an annual evaluation of board members. [City Policy C575C]

TO APPLY:
- Applicants are required to complete the online application questions, and attach a current resume plus three written letters of reference. (References should be from individuals that can comment on the relevant qualities, skills or knowledge you possess.)

Nov-2020
City of Edmonton – Office of the City Clerk
Ph: 780-442-4395
APPLICATION PROCESS TIMELINE:

Executive Committee of Council serves as the Selection Committee for GEF members. It is anticipated that selection processes will take place on the following (Tentative) dates:

- January 17, 2021 - Posting Expires
- February 25, 2021 - Applicant Shortlisting
- March 25, 2021 - Applicant Interviews
- April 6, 2021 - Appointments made by City Council

QUALIFICATIONS:

- Knowledge and experience in technology and innovation
- Leader with strong business acumen including social enterprise
- Leadership in areas of influence with potential funders and business leaders to cultivate and develop networks with stakeholders
- Experience with strategic communications
- Strong results-oriented policy governance and strategic planning experience

EXPECTATIONS:

All Board members shall:

- Advocate for and passionately support, value and respect the well-being of low-to-moderate-income seniors who need friendly, affordable, secure housing and services
- Encourage a positive and collaborative environment through strong communication and team-building skills
- Lead by example, within the context of board governance policies
- Advocate for municipal and legislative change as needed
- Attend and actively participate in board and committee meetings, planning sessions and other board activities
- Abide by the GEF Board Members Conflict of Interest Policy
- The ability to commit:
  - 10 hours per month on board-related activities
  - 6 Board meetings per year on the last Thursday of the respective month, early evening: 3 to 4 hours long
  - Meetings are currently being held virtually using Microsoft Teams due to Covid-19.
  - Committee meetings vary from 1 to 3 hours long