

# EDMONTON'S HISTORIAN LAUREATE

## Nomination Form

Please use this form to nominate a person to the position of Edmonton's Historian Laureate. Nominations must be received by 4:30 p.m. on **Monday January 8, 2018.**

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Name of Nominee

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Address

City

Postal Code

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Telephone

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Email

I accept this nomination to become Edmonton's Historian Laureate

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Signature of Nominee

Date

If applicable:

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Name of Nominator

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Address

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Telephone

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Email



EDMONTON  
HISTORICAL  
BOARD



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### Position Description

Over a two-year term, the Historian Laureate will:

- reflect the history of the city and its peoples through documenting, researching and interpreting the people, places and events that have created Edmonton's distinctive character;
- encourage heritage activities through an active program of personal research and writing and public presentations in any field of study that reveals more about the city's rich and diverse past;
- participate at civic events and occasions and promote public awareness of civic history.

### Nominations:

- Nomination form, indicating candidate's acceptance of nomination (Self nominations are accepted);
- A resume or CV;
- A letter (1-2 pages) of nomination describing the nominee's anticipated research, documentary and/or interpretive focus for the term; highlighting role in potentially addressing themes of contemporary interest to Edmontonians;
- Two letters of support.

### Eligibility:

Nominees must fulfill the following requirements:

- Be a current resident of Edmonton.

Nominees should have the following. Equivalencies will be considered.

- have a body of work and recognized profile as a community or academic historian;
- have produced work that:
  - reflects the life of the citizens of Edmonton and respects diversity,
  - is significant to the citizens of Edmonton,
- have a record of achievement (Research, publications, presentations, and related heritage activities);
- be a good communicator and involved in the interpretation, presentation, and preservation of Edmonton's history.

### Duties and Responsibilities:

The successful Historian Laureate must agree to the following:

- commit to the full two-year term;
- promote public awareness of Edmonton's history;
- ensure continued dialogue with community through social media platform(s) (supported by EHB and EHC);
- produce at least one written document (or other documentation e.g. audio/video) and two public presentations for specific events or occasions as agreed upon in each year of the two year term;
- work plan, writing activities and public presentations will be developed in consultation and collaboration with an advisory committee established by Edmonton Historical Board and Edmonton Heritage Council;
- will have the opportunity to be a member of one of the Edmonton Historical Board's committees (monthly meetings);
- the Historian Laureate may be required to travel within and outside Edmonton to represent the City in an official capacity.

### Assessment:

Edmonton's Historian Laureate will submit a report on their official activities to the Edmonton Historical Board and the Edmonton Heritage Council on a yearly basis. The Historian Laureate will also attend the Edmonton Historical Board's presentation to City Council.

### Remuneration:

The Edmonton Historian Laureate will receive an honorarium in each year of the two-year term, provided by the Edmonton Historical Board. All travel expenses required to complete the official duties of the Historian Laureate will be reimbursed using City of Edmonton travel expenses and approval guidelines in addition to the annual honorarium.

Position announcement will be made in April 2018.



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