

Integrated Pest Management Advisory Group

Citizen-At-Large Vacancies
2020-2021 Term (Pilot)

Application Package

November 2019

E-Mail: ipm@edmonton.ca
Website: edmonton.ca/pests

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Appointment Procedures

Completed applications must be returned by **4:30 pm, (November 28, 2019)**:

By email to:

ipm@edmonton.ca

Completed applications will include:

- Completed application form (last section of this package),
- Resume or qualification summary
- Covering letter indicating why you wish to serve on the Committee, and
- Minimum of one letter of reference. References should be obtained from individuals that can comment on the qualities, skills, or knowledge you possess which would be relevant to serving on the IPM Advisory Group.

Applicants to be interviewed will be advised of the date and time by telephone.

Interviews will be held in early December, 2019.

- If you have been selected for an interview, you will be notified within the first two weeks of December, 2019.
- Appointments will be for a two-year term, with the potential for one extension for another two-year term.
- To learn more about the IPM Advisory Group, visit Edmonton.ca/Pests or email

ipm@edmonton.ca.

Recruitment Profile

Member Qualifications

Citizens-at-large have the following qualifications:

- Must permanently reside in the Edmonton Capital Region.
- Must have the ability to look at issues from a broad perspective.
- Must have awareness and understanding of environmental issues.
- Must have the ability to commit to the required time schedule.
- Must be able to give due consideration to the balance between environmental, economic and social aspects.
- Must be prepared to work in a consensus-based environment.
- Should have an understanding of the role and responsibility of municipal government in environmental issues.
- Past experience with an advisory committee is an asset.
- Not a current employee of the City of Edmonton.

Meeting Times

- For the pilot project, it is anticipated that meetings will be held at minimum quarterly, dates tbd.
- Members may volunteer for specific initiatives that could require additional work beyond that at the regular monthly meetings of the committee as a whole; however, there is no expectation to volunteer for work beyond the regularly scheduled meetings.

Training

The City of Edmonton will provide orientation to familiarize new committee members about the role and goals of City Environmental Strategies and the IPM Advisory Group.

Remuneration

- None

City of Edmonton IPM Advisory Group

Draft Terms of Reference

1.0 PURPOSE AND SCOPE

1.1 The role of the City of Edmonton IPM Advisory Group is to:

Provide a vehicle for the flow of strategic advice and expertise between the community and the City of Edmonton to support the ongoing implementation of the Integrated Pest Management Policy (C501A).

Facilitate public perspective on integrated pest management issues, recognizing that many of the issues are within the context of provincial and federal regulatory agencies.

2.0 MEMBERSHIP AND ORGANIZATION

2.1 Membership of the IPM Advisory Committee is as follows:

- up to nine citizens-at-large;
- potentially representation from Alberta Health Services;
- potentially representation from Health Canada (pest-related); and
- up to three representatives from different post-secondary institutions in Edmonton.

2.2 The IPM Advisory Group provides advice to the Director, City Environmental Strategies (to be confirmed).

2.3 Meetings of the IPM Advisory Group are typically held quarterly or more frequently as occasionally required and annually with Director, City Environmental Strategies (to be confirmed).

2.4 All members are expected to serve for a two-year term, with an opportunity to renew their commitment for one additional two-year term.

2.5 Individual IPM Advisory group representatives may volunteer for specific initiatives that could require additional work beyond that at the regular meetings of the committee-as-a-whole.

2.6 City of Edmonton Enviro staff will act as a resource and facilitator for the IPM Advisory Group.

3.0 ROLES AND FUNCTIONS

3.1 To review, comment on and provide perspective on short-term, intermediate and long-term Integrated Pest Management initiatives and strategies. It will also provide strategic advice on emerging issues and opportunities for public and stakeholder engagement.

3.2 To provide perspective on pest management activities that accounts for human health and safety, long term ecosystem sustainability and efficacy against the target pest.

3.3 To raise new, relevant, unexplored IPM issues germane to Edmonton and the region.

3.4 To advise on appropriate consultation between the City, the identified stakeholder groups and the community-at-large concerning integrated pest management matters.

3.5 In carrying out its responsibilities, the Committee will give due consideration to social and economic aspects within an environmental context.

3.6 Members are expected to review the agenda package in advance of meetings,

3.7 Regular attendance at meetings is expected of IPM Advisory Group members.

IPM ADVISORY GROUP APPLICATION FORM 2020/2021 TERM

Personal information is collected for the purpose of recruitment and will be used to assess applications to the IPM Advisory Group. Collection is authorized under section 33(c) of the *Freedom of Information and Protection of Privacy* (FOIP) Act and is managed and protected in accordance with the Act. For questions about the collection, please contact the Environmental (Enviro) Manager, melissa.brown@edmonton.ca.

Contact Information

Name:	A completed application will include: <ul style="list-style-type: none">• Completed Application Form• Qualifications Summary/Resume• Covering Letter• Letter(s) of Reference
Home Address including Postal Code:	
Contact Telephone:	Years of Residence in Edmonton:
Preferred daytime contact (phone/email):	

What skills and/or perspective do you bring to this group?

What experience do you have in serving on advisory groups? Are you comfortable working in a team environment? (Please provide examples as relevant)

Demonstrated ability to consider issues from a broad perspective? (Please provide an example)

What do you see as the key pest management issues facing the City of Edmonton?

What do you see as possible solutions to these issues?

Have you ever been involved in any environmental issues? What were the issues and what was your involvement?

The purpose of the IPM Advisory Group is to provide advice using a collaborative model. Describe your experience in this regard.

Applicant Signature:

Date of Application: