Site Plan Standard - Child Care Facility

Standard applies to both development permit (zoning approval) and building permit applications. Standards apply to business owners working without a contractor. Professionals must adhere to industry drawing standards.

Drawings must contain all items in the checklist. Submitting incomplete drawings will delay application processing.

Drawing Instructions
- Metres or feet/inches are accepted. Please use units consistently.
- Diagrams must be drawn to scale. Minimum scale is 1:500. Tip: Use graph paper to draw to scale.
- Clearly mark proposed changes to the existing site.

Site Plan Checklist

Information bar:
- Type of business and business name
- Address including suite number
- Floor area inside the business
- North arrow and scale indicator

Site details:
- Streets, avenues and lanes
- All property lines
- Distance from building to all property lines
- Building measurements
- Location and dimensions of loading spaces
- Location of garbage enclosure
- Location of entrance and exit points
- Location and number of parking spots
- Identify accessibility parking
- Location of nearest fire hydrant

Details for proposed and existing businesses:
- Type of business(es) and business name(s)
- Address(es) including suite number
- Floor area(s) inside the business(es)

Child care details:
- Outdoor play space and dimensions
- Fence location, height and material
- Safety features (self-latching gate, bollards)
- Location and number of pick-up/drop-off spaces

Checklists identify the minimum information required for application review. More information may be requested during application review.

Proposed day care
Sticky Hands
Unit 1 - 7656 ABC Ave. NW
Floor area: 375m²

Notes:
- Unit #1 - Sticky Hands - proposed day care
- Unit #2 - Reach-Ur-Toes - existing yoga studio
- Unit #3 - Stretchy pants - existing restaurant
- Unit #4 - Claws and Talons - existing nail salon

We are planning on installing new fencing and sod to create the outdoor play space. Right now this space is empty pavement.

- Tree
- Shrub
- Property line
- Fire hydrant

Scale: 1:200

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