

Background

This Green Building Grant Program (the “Program”) offers eligible lot owners who purchase a lot under the [Meadows of Laurel Phase 2 Lot Draw](#) the possibility of obtaining up to \$25,000 in grant funding if they are building a verified Net Zero Energy Home. Applications will be accepted until **October 31, 2020**.

A maximum of three Program grants per Applicant will be awarded. Applications will be approved at the City of Edmonton’s sole and unfettered discretion.

Eligibility

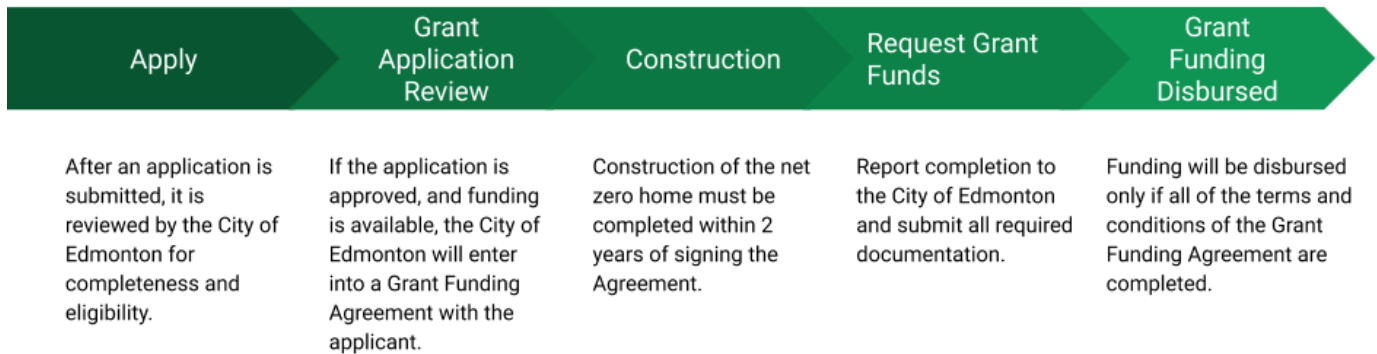
In order to be eligible for a Grant(s) under the Program, projects must satisfy the following eligibility criteria:

- Applicants must have purchased, and be the registered owner of, a lot from the City of Edmonton under the Meadows of Laurel Phase 2 Lot Draw.
- Applicants must attend one of the following two webinars on the topic of “Building Net Zero”:
 - Webinar for Buildings: 12:00-1:30 pm, June 17, 2020
 - Webinar for Lot Owners: 6:00-7:30 pm, June 24, 2020
- Applicants must enter into a Grant Funding Agreement (the “Agreement”) with the City and comply with all of the terms of the Program and the Agreement.
- The construction on the Net Zero home(s) must not have started before the execution of the Agreement.
- The Applicant must build 1-3 Net Zero Homes, verified with a Zero (0) GJ/year EnerGuide Rating System (ERS) Label, to the sole satisfaction of the City.
- The Applicant must be a Built Green builder, a Canadian Home Builder Association (CHBA) member, or a registered lot owner(s).
- Applicants must provide a fully completed application form and all application supporting documentation.
- Applications along with all supporting documentation must be received by the City of Edmonton no later than October 31, 2020.

Program grant funding is strictly limited. Submitting an application does not guarantee funding, even if all eligibility criteria are met.

Process Overview

There are 5 steps in the Green Building Grant Program process:



1. Apply for the Program Grant

The applicant will submit a complete application package to the City of Edmonton, including the following documents:

- A complete application form; and
- A copy of the Registered Land Title Certificates for each property.
 - Note: as it may take time for the Land Title Certificate to reflect new ownership, this document may be submitted within 45 days of the application date.

2. Grant Application Review and Execution of Grant Funding Agreement

The City of Edmonton will review all completed Program applications. If a Program application is approved the City will provide the Applicant with a Grant Funding Agreement for execution.

Applicants must attend one of the following webinars which will be held on:

- **Home Builder Webinar - 12:00-1:30 pm, June 17, 2020; and**
- **Lot Owner Webinar - 6:00-7:30 pm, June 24, 2020.**

3. Construction Phase

The Applicant will construct the Net Zero home(s) and meet all of the terms and conditions of the Agreement.

4. Request Grant Funds

Upon meeting all of the terms and conditions of the Agreement, the Applicant must submit the following documentation demonstrating that the home has achieved net zero energy performance, including:

- A Zero (0) GJ/year EnerGuide Rating System (ERS) Label which will be disclosed publicly on the City of Edmonton's energy map; and
- Blower Door Test Results.

5. Grant Funding Disbursed

If all of the required documentation is received by the City of Edmonton, and it is deemed that the project(s) has been completed in accordance with the terms and conditions outlined in the Agreement, grant funding will be disbursed to the Applicant.

Please note that the City of Edmonton reserves the right to inspect the site(s) in order to confirm compliance with the terms outlined in the Grant Funding Agreement.

Contact

For more information on the Green Building Grant Program, including instructions on how to apply, please contact greenbuilding@edmonton.ca.

Application Form

Your name, contact information, and project information is collected in accordance with 33(c) of the Freedom of Information and Protection of Privacy (FOIP) Act. This information will be used to administer the Green Building Grant. If you have any questions about the collection and use of your personal information, contact the Senior Project Manager at 780-944-0316, 9th Floor 10111 104 Ave, Edmonton Alberta T5J 0J4. Please note that the location of properties and EnerGuide label information may be released to various organizations, the media and the public in connection with the Green Building Grant.

Reminder:

- A maximum of three Program grants per Applicant will be awarded.
- Applications will be approved at the City of Edmonton's sole and unfettered discretion.
- **Applications will be accepted until October 31st, 2020, or until funding is depleted (whichever is sooner).**

Part 1: Applicant/Project Information

Application Date: _____

1a. Applicant Information

Name of Builder Organization/Registered Lot Owner: _____

City of Edmonton Business License Number (if applicable): _____

Contact Name (First and Last): _____

Contact Phone Number: _____

Contact Email: _____ +

Mailing Address: _____

_____ Postal Code _____

**CHANGE
HOMES
FOR
CLIMATE**



1b. Project Information

Number of Net Zero Homes the applicant is seeking funding for (maximum of 3):

Municipal Address of Each Lot:

- 1.
- 2.
- 3.

Legal Address of Each Lot:

- 1.
- 2.
- 3.

1c. Certified Energy Advisor Information:

Company Name: _____

Name (First and Last): _____

Email: _____

Phone Number: _____

Part 2: Attached Documentation

The following documents need to be submitted as part of the application package:

- A completed application form; and
- A copy of the Registered Land Title Certificates for each property.
 - Note: as it may take time for the Land Title Certificate to reflect new ownership, this document may be submitted within 45 days of the application date.

Additional information may be required depending on the nature of your project; the City of Edmonton will contact you for more information if necessary.

Part 3: Applicant Declaration

I understand that submitting an application package does not guarantee funding under the Green Building Grant Program. I further certify that:

- I/we have reviewed this application package and I/we understand the conditions attached to the funding;
- This application includes all relevant documentation;
- All information in this application, and supporting documents, is true and complete to the best of my/our knowledge;
- Incomplete applications, and those that do not meet the eligibility criteria, will not be evaluated or kept on file;
- I/we understand that all decisions regarding applications are at the sole discretion of the City, final and cannot be appealed; and
- I have the authority to submit this application and legally bind the applicant.

Applicant Name (Print): _____

Builder Organization Name: _____

Applicant Signature: _____

Date: _____

