

## Liquor



Liquor is not permitted to be consumed in any open space – this includes all City Parkland.

## Dogs & Pets



Dogs are not permitted within 10 meters of any picnic site, gazebo or playground. All other pets are not permitted on Parkland. Service animals are permitted

## Please Note

**NO** rice/bird seed in any location.

**NO** artificial flower blossoms  
Live music is possible. Clarify details and requirements with the Reservations Office. Personal stereos may be used as electricity is available in some locations. Max 75 dBA  
**NO** liquor. Liquor is strictly prohibited by law.

Additional disclaimers may apply based on the location and event. Please discuss with the Reservations office.



### Reservations Office

14<sup>th</sup> floor, CN Tower  
10004 104 Avenue, Edmonton, AB  
T5J 2R7  
Hours: Monday-Friday 9am-4pm

Telephone: 780 423-7428  
Email:  
[picnicbookings@edmonton.ca](mailto:picnicbookings@edmonton.ca)

## Weather



City picnic sites are in an outdoor park setting and are subject to the weather. It is the permit holder's responsibility to ensure the safety and well-being of their guests during their event.

We recommend you closely monitor the weather during your event and have plans in place in the event severe weather threatens the area.

- All requests to change or cancel prior to weather event can be subject to the cancellation fees.

Inclement weather refunds will be given in the event of significant precipitation (heavy rain, hail, sleet and snow). It is the permit holder's responsibility to contact the Bookings office to arrange a refund after their event has been affected by inclement weather. Refunds will be granted on a case-by-case basis depending on historical data supplied by Environment Canada.

- Refunds will **NOT** be granted in the event of cold weather, strong winds, due to mosquitos, or Fire Bans.

## Cancellations/ Rescheduling

Rescheduling: Must be submitted in writing a minimum of 4 business days prior to the reservation date.

Cancellations: Must submit a written request a minimum of 16 or more days prior to the reservation date to receive a full refund – minus a

cancellation fee of \$25.00. Any cancellation requests that come within 16 days of the reservation date forfeit any refund.

Upon cancellation, delete or dispose of the cancelled/rescheduled permit as it is no longer valid. If you are found using a cancelled permit you will be billed for the reservation.

## Food Service



Food service/ catering is permitted within most City Parks. The caterer must have a current City of Edmonton license, current Food Handling Permit and proper insurance.



## Capacity/Seating

There is a predetermined capacity for each location.  
A maximum of 10 chairs are permitted in the grass or walk areas at any of our picnic sites and gazebo's for those with reduced mobility, special needs and honoured guests. Please include this information with your request. You are responsible for the set up, take down and rental of any chairs.

## Conditions:



Although each location and nearby bathrooms are cleaned regularly, we cannot guarantee their condition when you arrive. You may want to consider putting someone in charge of maintenance to pick up prior to and following your reserved time. Please be considerate of the next user and leave the location clean.

# Parkland Weddings



## Open Parkland Gazebos Picnic Sites



## FAQs

Q1. How many guests will be attending? (Include yourself and your wedding party)

All of our locations have a maximum capacity. Open parkland is not included in your reservation, cannot be reserved for private functions, and is open to the general public during your event.

Q2. What is your plan in the event of inclement weather?

All of our sites are located in outdoor settings, and are subject to the weather.

Q3. How are you, the wedding party and your guests getting to the location?

Parking is first come, first-served, and in some locations meter parking or paid lot only. It is not guaranteed, reserved or included in your reservation. An option may be to rent an ETS bus/ shuttle to ferry your guests to and from the park.

Q4. Where had you planned on having your guests sit/ stand?

Your reservation does not include any surrounding parkland. No more than 10 chairs are permitted in the grass or walk areas at any of our picnic sites and gazebo's for those with reduced mobility, special needs and honoured guests. Please notify the Reservations office prior to the event of any set up.

The Parks department is unable to assist in the set-up, tear down, or transportation of chairs, or aid in alterations at the wedding area. Are your guests able to stand for the length of your ceremony?

Q5. How are you getting the chairs and decorations to the venue?

The majority of sites do not permit vehicles on the parkland, so all chairs, structures and decorations will have to be carried in by hand from the parking lot.

Q6. Do you want to have a rehearsal?

Please reserve a second date if you require a rehearsal.

Q7. Do you want to have your reception at the park?

All parks close at 11:00pm. No liquor is permitted.

Q8. Do you and/or your guests need washroom facilities on-site?

The majority of our picnic sites are not located right next to accessible washrooms. The majority of our gazebos are located in parks without washrooms.

Q9. What type of food and drink are you planning on serving?

Liquor is not permitted in public places including all City Parks. Catering/ Food services is permitted but requires additional approval and permits

Q10. Do you want an aisle way/ runner to walk down?

Open parkland, and gazebos do NOT permit runners/walkways to be set up. A runner/walkway may be accommodated at a picnic site. (Please contact the Reservations Office for more information)

## Parkland Wedding Locations

### 1. OPEN PARKLAND

[www.Edmonton.ca/Weddings](http://www.Edmonton.ca/Weddings)

- Permit Required (No charge)
- Maximum 49 people (including yourself)
- No chairs, tables, structures, etc.
- Not reserved – Open to the public
- Perfect for a short and sweet ceremony
- No liquor, No dogs, No pets

### 2. GAZEBOS

[www.Edmonton.ca/Gazebos](http://www.Edmonton.ca/Gazebos)

- \$37.45 per hour, 2 hour minimum
- Maximum 50 people (including yourself)
- Chairs and tables permitted in the gazebo
- Power (additional fee) for personal music player
- Max 10 chairs in park around gazebo – Not reserved & open to the public
- Perfect for a short and sweet ceremony
- No liquor, No dogs, No pets

### 3. PICNIC SITES

[Picnic Sites](#)

- Prices vary, 4 hour minimum
- Sites are 'As Is'
- Maximum 20-96 people (including yourself) depending on the site
- Picnic tables on site, may also include a canopy, fire pits, and camp stoves
- Up to 10 chairs may be set up adjacent to the site
- Power at some sites (additional fee) for personal music player
- Site is reserved – Not open to the public
- Perfect for a ceremony and reception
- No liquor, No dogs, No pets