

## Bags and External Equipment Guidelines for City of Edmonton Recreation Facilities Last updated: December 24, 2013

Spaces	Bookings	Programs (Registered and Drop-in Leader led)	Drop-in Users
Gymnasiums, Flexi-halls and Field Houses	During rental time groups are permitted to bring in their own personal bags and/or equipment required for the purposes of their booking only. Bags and personal belongings are only permitted in their rented space or in storage cubbies and lockers provided. Rental groups are not permitted to store equipment or bags in areas not rented under contract (e.g. an open court or floor space), but rather must use designated storage spaces such as lockers, storage cubbies or change rooms.	During program time groups are permitted to bring in their own personal bags and/or equipment required for the purposes of the program only. Bags and personal belongings are only permitted in the program space or in storage cubbies and lockers provided. Registered participants are not permitted to store equipment or bags in areas not designated for the program.	Users are permitted bags and necessary personal belongings (Jackets, shoes) if stored in cubbies or lockers provided in this space or in a reasonable and safe location that represents low risk of theft and/or tripping hazard (approved by on-site staff). If storage option is not available then they must use locker change rooms (no equipment on floors or stored in bleachers). Personal equipment is permitted if included on approved equipment list. The facility will provide popular approved equipment (basketballs, rackets, etc.) for sign-out to be used in these spaces. If the facility does not provide this equipment (or not on approved equipment list) and staff believe that the equipment will not harm others, will not impact the experience of others, is appropriate for designated program (e.g. open gym, dedicated b-ball), or will not do damage to the facility, then they (staff: Gym Animators, RFAs, Fitness Monitors, program staff) are empowered to make an executively informed decision.
Track (and perimeter spaces)	During rental time, groups are permitted to bring in their own personal bags and/or equipment required for the purposes of their booking only. Bags and personal belongings are only permitted in their rented space or in storage cubbies and lockers provided. Rental groups are not permitted to store equipment or bags in areas not rented under contract e.g. an open court or floor space, but rather must use designated storage spaces such as lockers, storage cubbies or change rooms.	During program time, groups are permitted to bring in their own personal bags and/or equipment required for the purposes of the program only. Bags and personal belongings are only permitted in the program space or in storage cubbies and lockers provided. Registered participants are not permitted to store equipment or bags in areas not designated for the program.	Users are permitted bags and necessary personal belongings (jackets, shoes) if stored in cubbies or lockers provided in this space or in a reasonable and safe location. Bags and personal belongings are not permitted to be brought into neighboring fitness centres.



Program spaces (studios, Multi-purpose rooms)	During rental time groups are permitted to bring in their own personal bags and/or equipment required for the purposes of their booking only. Bags and personal belongings are only permitted in their rented space or in storage cubbies and lockers provided.	During program time groups are permitted to bring in their own personal bags and/or equipment required for the purposes of the program only. Bags and personal belongings are only permitted in the program space or in storage cubbies and lockers provided. Registered participants are not permitted to store equipment or bags in areas not designated for the program.	Personal equipment and bags are only permitted in program spaces while a City of Edmonton staff member is present (e.g. fitness instructor). Personal equipment and bags are not permitted in studios that are unlocked for drop-in use and when no instructor is present.
Fitness Centres (including Functional Training Centre)	No users are permitted to bring in their own equipment and/or bags into any of our fitness centre spaces.	No users are permitted to bring in their own equipment and/or bags into any of our fitness centre spaces.	No users are permitted to bring in their own equipment and/or bags into any of our fitness centres spaces.
Arenas	Users are permitted to bring in their own equipment necessary for their experience. Bags and personal belongings must be stored in change room and are not permitted on the ice surface.	Users are permitted to bring in their own equipment necessary for program (e.g. shinny, public skate). Bags and personal belongings must be stored in change room and are not permitted on the ice surface.	Users are permitted to bring in their own equipment necessary for program (e.g. shinny, public skate). Bags and personal belongings must be stored in change room and are not permitted on the ice surface.