

# LOCAL IMPROVEMENT PROCESS



# What is a Local Improvement?

- A local improvement is a construction project undertaken near or adjacent to your property.
- A project City Council considers of greater benefit to an area of the municipality than to the municipality as a whole.
- A project that can be paid for in whole or in part by a local improvement tax.

# Types of Local Improvement

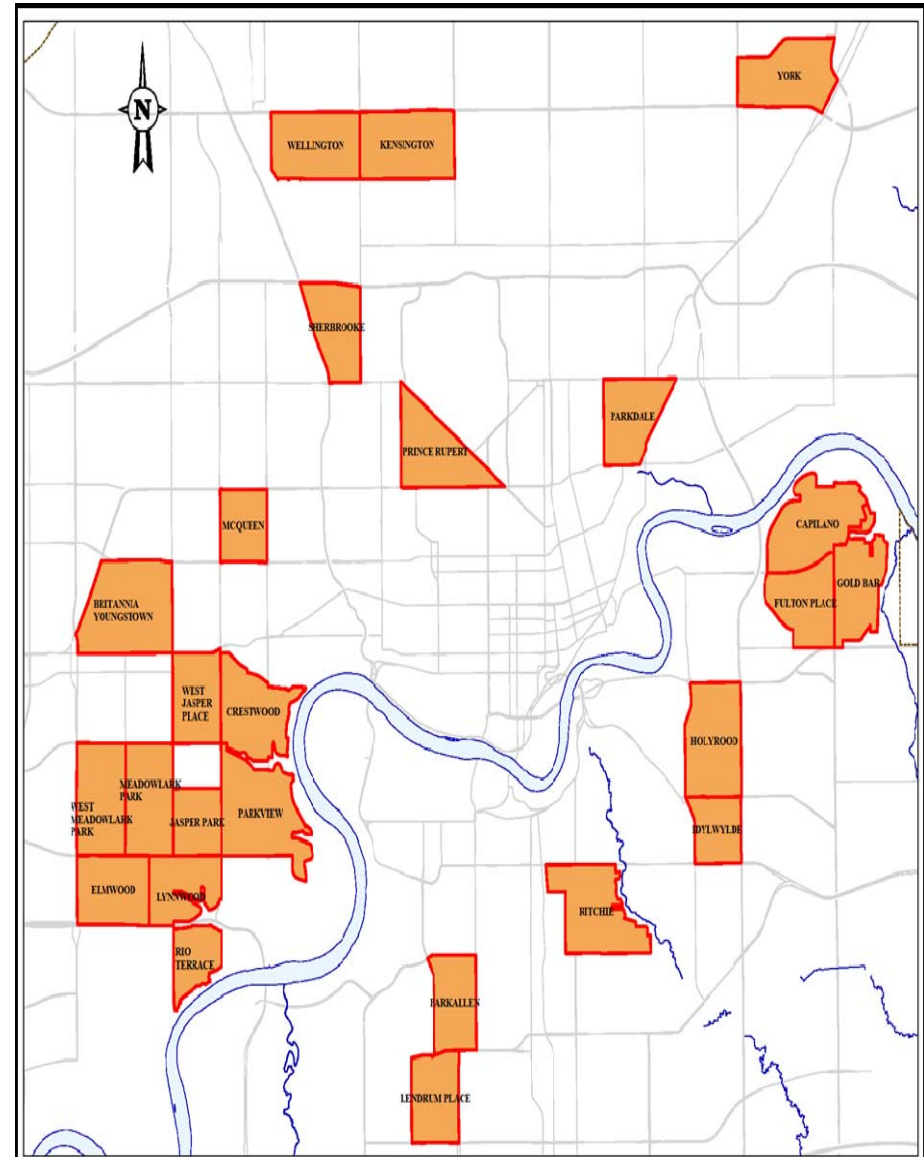
In your neighbourhood:

- Sidewalk reconstruction (50/50 cost share)

Other Local Improvements:

- Sidewalk reconstruction (no 50/50 cost share)
- Curb crossing
- Alley lighting
- Decorative street lighting
- Streetscaping
- Alley renewal (reconstruction or resurfacing)

# Neighbourhoods with Sidewalk Local Improvement





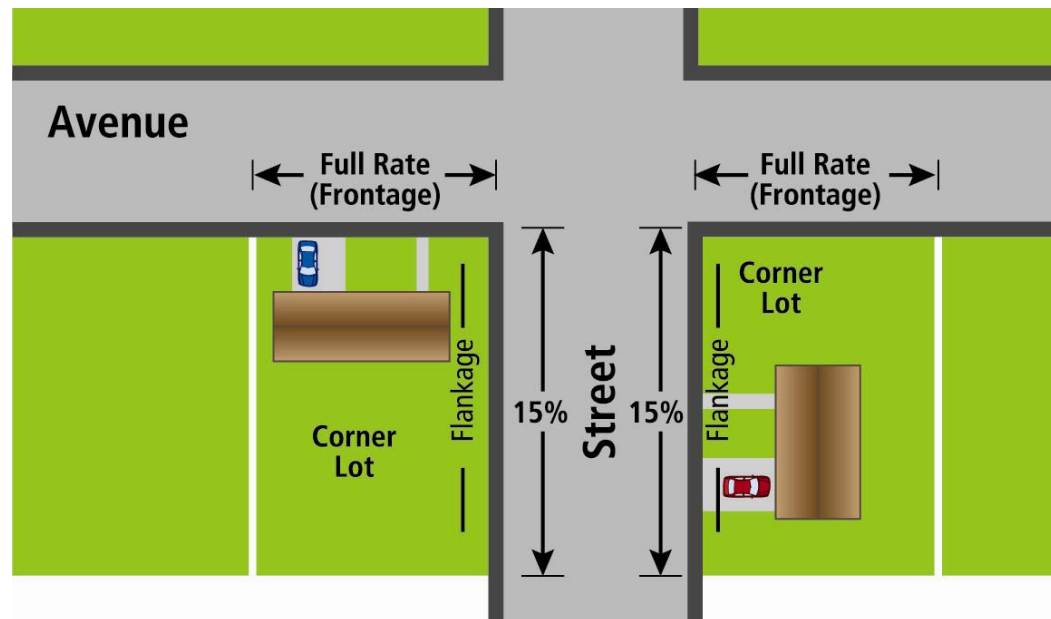
## 50/50 Cost Share for Sidewalks

- 2013 Local Improvement sidewalk rates:
  - \$181.29/m (one-time/cash cost payment)
  - \$12.78/m (yearly rate over 20 years)
- A typical 50 ft. (15.24 m) frontage would cost:
  - \$2,762.86 (one-time payment)
  - \$194.77 (yearly rate over 20 years)



# Assessment Length: Frontage

- Frontage assessable length is the shorter side of the lot
- The orientation of the house does not impact the frontage calculation

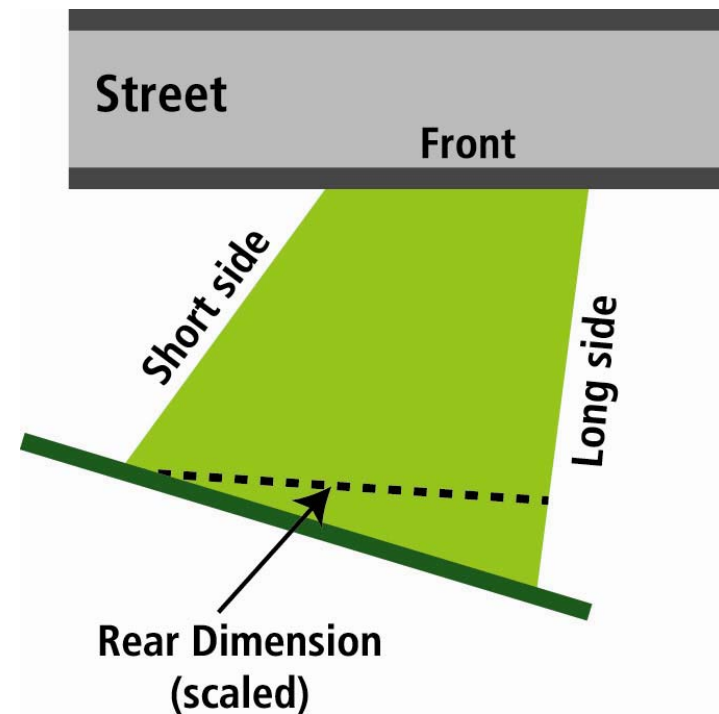


## Assessment Length: Pie-shaped or Odd-shaped Lots

For odd-shaped lots, local improvement will be assessed as:

$$\frac{(\text{front} + \text{rear dimension})}{2}$$


*Note: this average may not be more than two times the front parcel dimension.*



# Local Improvement Notices

Package includes:

- Invitation
- **Notice**
- Petition Form
- Affidavit of Execution
- Local Improvement Project Map
- Neighbourhood Renewal Brochure

 CAPITAL CONSTRUCTION 17TH FLOOR, CENTURY PLACE  
9803 - 102A AVENUE  
EDMONTON, ALBERTA  
T5J 3A3

Project # 15

November 1, 2010

MR. HOMEOWNER  
MRS. HOMEOWNER  
14412 64 STREET NW  
EDMONTON AB T5A 2C3

Tax Roll # 6667309  
Ref:

RE: Proposed Local Improvements

Local improvements are proposed for construction in 2011 adjacent to property that is registered under your name, at 1015 60 STREET NW.

The proposed local improvement is the construction of the following:

**Alley Paving, Residential**, to be assessed to owners of land benefiting from the proposed improvement at the 2011 uniform unit rate of **\$30.71** per assessable metre per annum for 10 years. The owner(s) may at any time pay the remaining balance.

The owner(s) of any lands affected may pay cash for the improvements. The cash cost for this type of improvement is **\$248.85** per assessable metre.

Based on your estimated assessed width of **15.85** metres, the **estimated** charge to you would be **\$486.75** per annum for 10 years, or **\$3,944.27** cash cost. The actual charge will be determined after construction is complete, at the time of assessment.

The total estimated cost of the local improvement is **\$201,570**. The portion of the estimated cost of the proposed local improvement to all the benefiting property owners is 50% and 50% is to be borne by the City at large.

This local improvement is being constructed in accordance with Section 393(1) of the *Municipal Government Act*, R.S.A. 2000, c. M-26 (MGA). As per City Policy C433D, this local improvement may be constructed unless the majority of the assessable owners, representing at least one half (1/2) of the value of the assessments prepared under Part 9 of the MGA for the parcels of land, petition against this proposed improvement within 30 days of this notice.

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# Local Improvement Petition

Package includes:

- Invitation
- Notice
- **Petition Form**
- Affidavit of Execution
- Local Improvement Project Map
- Neighbourhood Renewal Brochure

Tax Roll No.: \_\_\_\_\_ Project \_\_\_\_\_

**Petition Against the Proposed Local Improvement**

We, the registered owners, are opposed to the above local improvement project, as notified by the Capital Construction Department, and do not wish it to proceed.

Owner's Name (Print)	Owner's Address (Where You Live)	Property Address (Improvement Location)	Owner's & (Signature)	Date	Witness (Signature)
1. _____	_____	_____	_____	_____	_____
2. _____	_____	_____	_____	_____	_____
3. _____	_____	_____	_____	_____	_____
4. _____	_____	_____	_____	_____	_____
5. _____	_____	_____	_____	_____	_____

**PLEASE NOTE:**

1. To cancel this project, two conditions must be met. First, a majority (50% plus 1) of the benefiting owners must submit a petition opposing this local improvement. Second, the value of the petitioners' properties must equal at least one half of the total value of the assessments of all the benefiting properties. This form may be used.
2. If a parcel of land is owned by more than one owner, all owners must sign the petition. The owners are considered as one owner for the purpose of counting the number of owners that reply.
3. If a corporation, church, organization, estate or other entity is entitled to sign a petition, the petition may be signed on its behalf by a person who is at least 18 years old and who can produce a certificate authorizing the person to sign the petition.
4. The WITNESS must fill in the "Affidavit of Execution of Witness", (attached).

This personal information is being collected under the authority of sections 392 & 396 of the Municipal Government Act, R.S.A. 2000, c. M-26 and will be used to process your petition against the Local Improvement project. It is protected by the privacy provisions, Section 33 (3) of the Freedom of Information and Protection of Privacy Act, R.S.A. 2000, c. F-26. If you have any questions about the collection contact the Branch's Administrative Assistant at (780) 644-7957.

# Affidavit of Execution

Package includes:

- Invitation
- Notice
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- Affidavit of Execution
- Local Improvement Project Map
- Neighbourhood Renewal Brochure

**AFFIDAVIT OF EXECUTION of WITNESS**  
(Must be filled in by the WITNESS and sworn before a Commissioner for Oaths)

CANADA ) I, \_\_\_\_\_ (Witness) of the  
PROVINCE OF ALBERTA ) City of Edmonton, in the Province of Alberta,  
TO WIT ) MAKE OATH AND SAY:

1. That I was personally present and did see (Print Owner Name(s))  
(1) \_\_\_\_\_, (4) \_\_\_\_\_,  
(2) \_\_\_\_\_, (5) \_\_\_\_\_,  
(3) \_\_\_\_\_,  
named in the within instrument who is (are) personally known to me to be the person(s)  
named therein, duly sign and execute the same for the purpose named therein.

2. That the same was executed at the City of \_\_\_\_\_ in the  
Province of Alberta, and that I am subscribing witness thereto.

3. That I know the said (Print Owner Name(s))  
(1) \_\_\_\_\_, (4) \_\_\_\_\_,  
(2) \_\_\_\_\_, (5) \_\_\_\_\_,  
(3) \_\_\_\_\_,  
and (s)he (they) is (are) in my opinion the full age of eighteen years.

SWORN BEFORE ME at the \_\_\_\_\_ )  
City of \_\_\_\_\_ )  
In the Province of Alberta, this \_\_\_\_\_ )  
\_\_\_\_\_ day of \_\_\_\_\_, (Signature of Witness)  
20\_\_\_\_.

A COMMISSIONER FOR OATHS in and for  
the Province of Alberta  
(Print Name & Expiry Date or Affix Stamp)

# Local Improvement Process

- City prepares **Local Improvement Plan**
- **Notices** sent to owners
- **Bylaw** prepared
- 30-day **petition period**
- Bylaw passed by **City Council**
- **Construction**
- **Local Improvement Tax Levy**

## More Information

Contact: General Local Improvements  
(Melinda Durand, CET / Virgilio Mendoza CET)

Phone: 780-944-7663

Email: [NeighbourhoodRenewal@edmonton.ca](mailto:NeighbourhoodRenewal@edmonton.ca)

Website: [www.edmonton.ca/LocalImprovements](http://www.edmonton.ca/LocalImprovements)