



## MAYOR'S AWARD NOMINATION FORM

### AWARD FOR OUTSTANDING SERVICE

#### Nomination Procedure:

1. Complete all applicable items in Section A and Section B, below.
2. Section C describes the purpose of the Mayor's Awards and the history of the Award for Outstanding Service.
3. Attach this page (Page 1) to the nomination details that you will provide according to the instructions in Section D.
4. **The deadline for receipt of nominations is Friday, March 3, 2017.**

Send your nomination by mail, Email or FAX to:

Mail: Carissa Lamoureux  
Accessibility Advisory Committee  
Community Services  
P.O. Box 2359  
8th Floor, CN Tower  
Edmonton, AB  
T5J 2R7

Phone: 780-496-4910

Fax: 780-577-3525

Email: Carissa.Lamoureux@edmonton.ca

5. The AAC will contact all nominees by Email or by letter to notify them of their nomination and the award process. Nominees will be required to sign a release form regarding use of their personal information and to provide consent for photography. **The recipient of the Award is announced at the Mayor's Awards presentations at City Hall on Thursday, May 25, 2017.**

#### SECTION A: Nominee

Name of nominee: \_\_\_\_\_

Email address: \_\_\_\_\_

Phone number(s): \_\_\_\_\_ FAX: \_\_\_\_\_

Mailing address: \_\_\_\_\_ Postal Code: \_\_\_\_\_

#### SECTION B: Nominator

Name of nominator: \_\_\_\_\_

Email address: \_\_\_\_\_

Phone number(s): \_\_\_\_\_ FAX: \_\_\_\_\_

Mailing address: \_\_\_\_\_ Postal Code: \_\_\_\_\_

## SECTION C: Purpose and History

Presented annually, the Mayor's Awards promote awareness of the need for increased accessibility of services and employment for those with disabilities. Four award categories recognize individuals, organizations and businesses within Edmonton who use creative methods to ensure the dignity and inclusion of persons with disabilities.

This event is important because it not only thanks those who make significant contributions to Edmonton's livability but also informs others by highlighting innovations in accessibility that may not have received the attention they deserve.

The Advisory Board on Services for Persons with Disabilities (now the Accessibility Advisory Committee) identified a need to recognize individuals, organizations and businesses that provide, through their outstanding service and creative initiatives, accessible services for persons with disabilities in the City of Edmonton.

On March 7, 2000, City Council approved a Mayor's Award for Outstanding Service.

## SECTION D: Nomination Instructions

Provide **all** information that is important to **support** why your nominee should receive this Award including relevant facts not covered by the following questions.

1. Describe the service provided by the nominee and its value to persons with disabilities.
2. Explain if and how the nominee provided service that went beyond the scope of their normal duties.
3. Describe what motivated the nominee to provide the service.
4. Explain if and how the nominee demonstrated creativity or innovation in providing the service.
5. Describe the impact and benefits to persons with disabilities of the service provided.
6. Describe how the nominee treats those they serve with dignity and respect. Give specific examples.

The personal information in this nomination package is collected under the authority of section 33(c) of the Freedom of Information and Protection of Privacy (FOIP) Act. It will be used for the purpose of selecting worthy recipients for the Mayor's Awards. Upon receipt of the signed consent waiver from the nominee, the City of Edmonton may disclose some of the nominee's personal information for promotional purposes. Please note that section 34(e) of the FOIP Act allows information about nominees to be collected indirectly from nominators. All personal information collected by the City of Edmonton's Accessibility Advisory Committee is protected by provisions of the FOIP Act. If you have any questions about the collection, use or disclosure of this personal information, contact the Event Planner of the Accessibility Advisory Committee at 780-496-1472.