



## MAYOR'S AWARD NOMINATION FORM

### **AWARD FOR EMPLOYERS – PAID POSITIONS**

#### **Nomination Procedure:**

1. Complete all applicable items in Section A and Section B, below.
2. Section C describes the purpose of the Mayor's Awards and the history of the Award for Employers – Paid Positions.
3. Attach this page (Page 1) to the nomination details that you will provide according to the instructions in Section D.
4. **The deadline for receipt of nominations is Friday, March 3, 2017.**

Send your nomination by mail, Email or FAX to:

Mail: Carissa Lamoureux  
Accessibility Advisory Committee  
Community Services  
P.O. Box 2359  
8th Floor, CN Tower  
Edmonton, AB T5J 2R7

Phone: 780-496-4910

Fax: 780-577-3525

Email: Carissa.Lamoureux@edmonton.ca

5. The AAC will contact all nominees by Email or by letter to notify them of their nomination and the award process. Nominees will be required to sign a release form regarding use of their personal information and to provide consent for photography. **The recipient of the Award is announced at the Mayor's Awards presentations at City Hall on Thursday, May 25, 2017.**

#### **SECTION A: Nominee**

Name of nominee: \_\_\_\_\_

Email address: \_\_\_\_\_

Phone number(s): \_\_\_\_\_ FAX: \_\_\_\_\_

Mailing address: \_\_\_\_\_ Postal Code: \_\_\_\_\_

#### **SECTION B: Nominator**

Name of nominator: \_\_\_\_\_

Email address: \_\_\_\_\_

Phone number(s): \_\_\_\_\_ FAX: \_\_\_\_\_

Mailing address: \_\_\_\_\_ Postal Code: \_\_\_\_\_

## SECTION C: Purpose and History

Presented annually, the Mayor's Awards promote awareness of the need for increased accessibility of services and employment for those with disabilities. Four award categories recognize individuals, organizations and businesses within Edmonton who use creative methods to ensure the dignity and inclusion of persons with disabilities.

This event is important because it not only thanks those who make significant contributions to Edmonton's livability but also informs others by highlighting innovations in accessibility that may not have received the attention they deserve.

On July 31, 2001, Edmonton City Council approved a Mayor's Award for Employers who support and accommodate persons with disabilities.

This Award honours employers, businesses or organizations that have provided paid employment for disabled persons.

## SECTION D: Nomination Instructions

Provide **all** information that is important to **support** why your nominee should receive this Award including relevant facts not covered by the following questions.

1. Describe what motivated the employer to hire a person with a disability.
2. Describe the position including hours, tasks and benefits.
3. Describe if or how the employer supports and enables the employee to adapt and adjust to job duties.
4. Describe the mechanisms for employee recognition, such as through wage increases, performance evaluations and performance feedback.
5. What does the employer do to educate others within the organization on disability and accessibility issues?
6. What does the employer do to encourage an inclusive work environment and how has everyone benefited?

The personal information in this nomination package is collected under the authority of section 33(c) of the Freedom of Information and Protection of Privacy (FOIP) Act. It will be used for the purpose of selecting worthy recipients for the Mayor's Awards. Upon receipt of the signed consent waiver from the nominee, the City of Edmonton may disclose some of the nominee's personal information for promotional purposes. Please note that section 34(e) of the FOIP Act allows information about nominees to be collected indirectly from nominators. All personal information collected by the City of Edmonton's Accessibility Advisory Committee is protected by provisions of the FOIP Act. If you have any questions about the collection, use or disclosure of this personal information, contact the Event Planner of the Accessibility Advisory Committee at 780-496-1472.