

**Wednesday, June 10, 2015 – 4:00 pm to 5:00 pm**  
**Kinsmen Clubhouse, 9150 Walterdale Hill**

Attending: Lorne Parker, Edmonton Public Schools (Chair)  
 Roland Labbe, Edmonton Public Schools  
 Christopher Wright, Edmonton Public Schools  
 Boris Radyo, Edmonton Catholic Schools  
 Jennifer Thompson, Edmonton Catholic Schools, FMC/LMC Liaison  
 Rob Tarulli, Edmonton Catholic Schools  
 Heather McRae, City of Edmonton  
 Henri Lemire, Conseil scolaire Centre-Nord  
 Craena Coyne, Joint Use Coordinator

Regrets: Peter Ohm, City of Edmonton

ITEM	DISCUSSION	OUTCOME	FOLLOW-UP
1. Welcome and Call to Order		Lorne Parker called the meeting to order and welcomed everyone	
2. Agenda Review		Agenda accepted as presented	
3. Review of Previous Minutes	Draft minutes of Steering Committee meeting held on March 20, 2015 reviewed	Minutes approved as presented.	
3.1 Update on Naturescapes	Heather provided an update on the request for funding to the City on behalf of Naturescapes. She indicated that the request was to complete current projects only not for future projects.	Steering Committee agreed with this position and confirmed that any future requests for funding by Naturescapes were to be discussed by Steering Committee beforehand.	Heather will advise the City Naturescapes representative
4.1 ELEVATE - update	Heather provided a verbal update on the activities of the Elevate Steering Committee and the Working Committee including an update on the Hardisty coalition and Stewarding Great Neighbourhoods	Received as information.	Item to remain on agenda as a standing item
4.2 New Schools/ Consolidations/ Modernizations - update	Boris and Rob provided a verbal update on progress being made for the ECSD schools Lorne and Roland provided a verbal update on the progress being made for EPSB schools.	Updates received as information.	
4.3 Appraisal Principles – update	Jennifer advised that the working group will meet again in June to continue work on the draft appraisal principles and will move forward with St Bernard as a pilot project for reserve school sites for the fall.	Update received as information	Working group to continue
4.4 Charter Schools - update	Craena advised that she is working with Community Services to determine a format for a service agreement between the City and the	Update received as information.	Craena to follow-up and update SC regularly.

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	charter schools to participate in joint use this fall if possible.		
4.5 Meeting with Calgary Joint Use	Lorne advised that a phone call with the Chair of Calgary Joint Use Committee had been planned but did not happen. In order to forge a connection in Calgary, Lorne indicated that he will work to establish a connection through the Calgary Board of Education.	Update received as information.	Lorne to follow-up
5.1 Amending Agreement Changes – Follow-up – Legal Counsel Review	EPSB advised that their legal counsel supports the changes in the amending agreement. CSCN and ECSD confirm that they support the changes in the amending agreement as well.	It is agreed that the amending agreement can be forwarded for signature to all parties to the Joint Use Agreement. The preparation process should be completed over the summer so that the amending agreement can be submitted for signature to boards and council in the fall.	Craena will commence the process to have the document signed.
6.1 SC Action Plan 2014/15 – ongoing review	Craena presented the current SC action plan for review. Actions completed for this year have been noted and will be highlighted in the annual report. Any outstanding action items will be completed over the summer where possible.	Update received as information	Craena to wrap up the current year action plan prior to next meeting.
6.2 SC Action Plan – 2015/16 – draft for review	Craena presented the draft 2015/16 SC action plan for review. This plan stems from the discussions held at the planning session in May 2015. Heather indicated that it should be noted that Rob Smyth of Recreation Facilities will have a role in the Facilities agreement review.	Action plan for 2015/16 accepted as revised	Craena to implement plan
6.3 Summer Access - Preparation	Craena provided a verbal update on preparations for summer access. 11 groups have applied for schools and 8 schools have been confirmed so far. A highlight for summer access is the Aboriginal Indigenous Games being held at Eastglen School. Craena advised that the summer coordinator with REACH Edmonton will present the year-end report to SC in October.	Update received as information	Craena to follow-up
6.4 Joint Use Centre of Excellence - concept	Craena presented a briefing note outlining the concept of a Joint Use Centre of Excellence for consideration by Steering Committee. It was suggested that a subcommittee may need to be formed in the fall and the possibility of grant funding should	SC approves moving forward with the concept and requests that a proposal for the project be prepared for the fall.	Craena to follow-up

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	be explored.		
7.1 New Business – CSCN School site requests - update	Henri advised that he is continuing to explore options with both boards.	Received as information	
8. LMC Update	Jennifer provided a verbal update on LMC activities.	Update received as information.	LMC to be updated.
9. FMC Update	FMC has not met since the last SC meeting so no update is required.		
10.1 Rotation of SC Chair	The outgoing chair (Lorne) and the incoming chair (Boris) will meet to discuss transition of chair duties on June 22.	Update received as information.	Craena to follow-up
10.2 Role of Steering Committee Liaison	Brief discussion held on the role of the Steering Committee liaison. Lorne indicated that this is an important role and proposed that Jennifer continue in the role of liaison.	SC agrees to that proposal	
11.1 Vision/Mission check	Vision / Mission check reviewed		
11.2 Information Sharing	City – Heather indicated that it is important to note that messaging needs to be clear when the surplus sites review is being conducted.	SC agreed to jointly develop a set of messages that reflects joint use process for review of surplus sites for the fall meeting.	Craena to follow-up
12. Agenda Building	Agenda items for next meeting reviewed.	Agenda items will be brought forward as noted and as indicated in the action plan. A request for agenda items will be circulated to committee members prior to the next meeting.	Craena to follow-up
13. Next meeting date: <b>October 2, 2015 – 8:30 am to 12:00 noon – St Anthony Centre – 10425 - 84 ave</b>			