

**Friday, November 20, 2015 – 8:30 am to 11:30 am**  
**St Anthony Centre, 10425-84 Ave**

Attending: Boris Radyo, Edmonton Catholic Schools (Chair)  
 Rob Tarulli, Edmonton Catholic Schools  
 Lorne Parker, Edmonton Public Schools  
 Jennifer Thompson, Edmonton Public Schools, FMC/LMC Liaison  
 Judith Rohovie, City of Edmonton  
 Erik Backstrom, (for David Hales), City of Edmonton  
 Craena Coyne, Joint Use Coordinator

Regrets: David Hales, City of Edmonton  
 Roland Labbe, Edmonton Public Schools  
 Christopher Wright, Edmonton Public Schools

Guests: Henri Lemire, Conseil scolaire Centre-Nord  
 Pete Millar, City of Edmonton

ITEM	DISCUSSION	OUTCOME	FOLLOW-UP
1. Welcome, Introductions and Call to Order		Boris Radyo called the meeting to order and welcomed everyone	
2. Agenda Review		Agenda accepted as presented	
3. Review of Previous Minutes	Draft minutes of Steering Committee meeting held on October 2, 2015 were reviewed	Minor revisions were made and minutes were approved as revised.	Craena to update the minutes and post on JUA website
4.1 ELEVATE - update	Lorne provided a verbal update on the activities of the Elevate Steering Committee and the Working Committee. The Hardisty Coalition project is continuing and the committee is also looking at opportunities around 118 Ave. Jennifer provided an update on a new committee that she is a part of. The Integrated Working Committee is exploring options in the Hardisty area. It was suggested that there may be an opportunity to explore with the new library being built in the area.	Received as information.	Item to remain on agenda as a standing item
4.2 Charter Schools - Update	EPSB in continuing work on the transfer agreement for the two charter schools. The draft wording has been forwarded to City legal counsel for review.  Two separate agreements providing for the community use between the City and the charter schools have been drafted and a meeting to review booking processes and signature of the agreements is planned for next	Received as information.	

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	week. Brief discussion held on Private Schools interested in purchasing and /or leasing school board properties.		
4.3 City of Edmonton Turf Report	Pete Millar provided an overview of the Turf Report presented to City council recently. Brief discussion on maintenance and rehabilitation of sports fields.	Received as information. Agreed that this item should be discussed at LMC and FMC.	Craena will add it to the agenda for both subcommittees.
4.4 New Schools /Modernizations/ Consolidations - update	Craena provided an updated list with the revised opening dates. Brief discussion held regarding the NAIT Collegiate site. Lorne and Boris will meet with NAIT Administration.	Update received as information.	Lorne and Boris will update SC after meeting
5.1 Amending Agreement Signatures – Process	Craena is working on an information report to move the signing process forward within City administration. Sustainable Development will steer the process through Executive Committee.	Update received as information.	Craena will update SC as needed.
6.1 SC Action Plan 2015/16 – monthly review	Craena presented the current SC action plan for monthly review. Action items are on target	Update received as information	Craena to update the action plan for the next meeting.
6.2 Appraisal Principles Working Group - update	Jennifer provided a verbal update on recent activity of the working group. Draft principles for both reserve and non-reserve sites have been developed and will be applied on a pilot study basis to the St Andrew and St Bernard sites.	Update received as information	
6.3 Review of Steering Committee Terms of Reference	Tabled to next meeting for discussion		
6.4 Joint Use Centre of Excellence – update	Craena advised that she is drafting a business case for review by Steering Committee in the new year.	Update received as information	
7.1 Developing key messages around surplus sites	Discussion held on key messages needed when surplus sites.	Craena to develop list of key messages based on discussions and liaise with Tim McCargar.	Craena to follow-up
7.2 Response to councillors and trustees on cancellations	Judi advised that there was a recent complaint emailed to city councillors and school trustees regarding a significant cancellation. She indicated that the Booking Unit is working with the school board involved to ensure consistent supportive messaging among JUA partners in the response to the complainant.	Update received as information	
8.1 JUA Annual Report - draft	Craena is working on the draft JUA annual report and will send it out for review shortly.	Update received as information	

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8.2 Budget Reconciliation for 2015	Craena presented the budget reconciliation for 2015. Expenditures are expected to be under budget. Partners will be invoiced for their share of JUA expenditures in December	Update received as information	
8.3 Proposed Budget for 2016	Craena presented a draft budget for 2016. The amounts are similar to 2015 with the additional amount allocated for the Traffic Impact Assessment study approved by Steering Committee in October	Budget for 2016 approved as presented	
9. LMC Update	Jennifer provided a verbal update on LMC activities as information. Brief discussion held on the need for the Sports Field Strategy review to move forward in conjunction with the Open Space Master Plan.	Update received as information	Judi will discuss the Sports Field Strategy Review with City staff and update SC on status.
9.1 LMC Action Plan	Jennifer presented the LMC action plan as information.	Received as information	
10. FMC Update	Jennifer provided a verbal update on FMC activities as information.	Update received as information	
10.1 FMC Action Plan	Jennifer presented the FMC action plan as information.	Received as information	
11.1 Vision/Mission check	Vision / Mission check reviewed		
11.2 Information Sharing	Informal partner sharing held over lunch		
12. Agenda Building	Agenda items for next meeting reviewed.	Agenda items will be brought forward as noted and as indicated in the action plan. A request for agenda items will be circulated to committee members prior to the next meeting.	
13. Next meeting date: <b>January 15, 2016 – 8:30 am to 11:00 am</b> – St Anthony Centre – 10425 - 84 Ave <i>Note: Meeting was subsequently rescheduled to February 5, 2016</i>			