

Friday, March 18, 2016 – 8:30 am to 11:00 am
St Anthony Centre, 10425 - 84 Ave

Attending: Boris Radyo, Edmonton Catholic Schools (Chair)
 Rob Tarulli, Edmonton Catholic Schools
 Roland Labbe, Edmonton Public Schools
 Jennifer Thompson, Edmonton Public Schools, FMC/LMC Liaison
 Judith Rohovie, City of Edmonton
 Peter Ohm, City of Edmonton
 Craena Coyne, Joint Use Coordinator

Regrets: Christopher Wright, Edmonton Public Schools
 Lorne Parker, Edmonton Public Schools
 Henri Lemire, Conseil scolaire Centre-Nord

Guests: N/A

ITEM	DISCUSSION	OUTCOME	FOLLOW-UP
1. Welcome, Introductions and Call to Order		Boris Radyo called the meeting to order and welcomed everyone	
2. Agenda Review		Agenda accepted as presented	
3. Review of Previous Minutes	Draft minutes of Steering Committee meeting held on February 5, 2016 were reviewed	Minutes were accepted as presented.	Craena to post the minutes on JUA website
4.1 ELEVATE/ECSC - update	Boris provided a verbal update on the last ECSC meeting. Rob Smythe chaired the meeting and several councillors were present. Jackie and Mayja gave a good presentation on the working committee. ECSC will meet again next month. Peter advised that he had a meeting with Councillor Walters who indicated that he will work on moving Elevate forward.	Received as information.	Item to remain on agenda as a standing item
4.2 Charter Schools - Update	Roland advised that EPSB has not heard back from the Province on the status of the transfer agreements for the two charter schools.	Received as information.	
4.3 New Schools /Modernizations/ Consolidations - update	Craena advised that the list has been revised since the last meeting with updated information. Jennifer advised that EPSB capital plan has been approved and shared by email. Peter advised that they are finalizing their capital plan requests and should have funding for St Andrews. They will also work out arrangements for the fields.	Update received as information.	

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4.4 Vacant Surplus School Sites - update	<p>Craena indicated that it was helpful to receive copies of letters requesting transfer of claim on vacant surplus sites as she is able to keep all committees informed.</p> <p>Boris advised that their board hasn't had a reply from the Minister yet.</p> <p>Roland advised that their board wrote to the Province and other boards at the same time to speed up the process. He noted that the wording of the JUA is out of sync with the Disposition of Property Regulation under the School Act and we should move to align it at the next review.</p> <p>Roland also advised that they have declared a single parcel at McKay School as surplus. It is undevelopable as a single lot but may be of interest to a neighbouring landowner.</p>	<p>Received as information.</p> <p>This item may be worthwhile talking about at the planning session.</p>	Item to remain on agenda as a standing item
4.5 Big City Charter / MGA Review - update	<p>Peter advised that there was not anything new to share at this point. The results of the MGA review are expected in the spring and will roll out in three phases. Phase two and three will include more stakeholders and the topics will be of interest to boards.</p> <p>Boris advised that their board, in discussion with other boards, have sent a joint letter to the Minister requesting involvement by boards in future deliberations for the MGA.</p>	Update received as information	
5.1 Amending Agreement for Schedule D – signing process update	<p>Craena is working with Geoff Smith on preparing an information report to move the signing process forward within City administration.</p> <p>Sustainable Development will steer the process through Committee.</p>	Update received as information	Craena will follow-up
6.1 School Community Renewal	<p>Roland advised that EPSB has started a consultation process in three clusters. The first round of community meetings went really well. The next step is the 15 schools will be evaluated for facility condition reports. This is modelling the same process used for Highlands and Rundle. There will be a second round of community meetings in May.</p> <p>Peter advised that their branch has been re-evaluating parking standards so that could be considered if it becomes a barrier for schools.</p>	Received as information	

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6.2 New School Site Servicing Costs	Brief discussion held on site servicing costs in mature neighbourhoods when school is rebuilt or modernized. These costs typically are out of scope of the project costs. It was suggested that renewal in a neighbourhood could be considered an opportunity to coordinate capital plans.	Agreed that this item could be discussed further at the next Steering Committee meeting.	
7.1 SC Action Plan 2015/16 – monthly review	Craena presented the current SC action plan for monthly review. Action items are on target	Update received as information	Craena to update the action plan for the next meeting.
7.2 Facilities Agreement Review Working Group - update	Boris advised that the working group met on March 7 with all partners represented. Feedback is requested from FMC/LMC on what stakeholders need to be consulted and what portions or themes of the agreement should be considered. The results of that feedback will be shared at the planning session.	Update received as information	Craena to follow-up
7.3 Opportunities to Present at Conferences	Boris and Lorne will be speaking at the A4LE conference in Alaska regarding school consolidations. A proposal was submitted to speak at the A4LE International conference in Philadelphia at the end of September. There is an additional call for speakers for the ARPA conference in October and Craena indicated that would be a great opportunity to build support for the Joint Use Centre of Excellence.	Agreed that we should submit a proposal to speak about the Centre of Excellence at the ARPA conference.	Craena to prepare a proposal.
7.4 Appraisal Principles Working Group - update	Rob advised that the appraisals are close to completion and he will update Steering Committee at the next meeting.	Update received as information	
7.5 Summer Access - update	Craena provided a verbal update on preparations for summer access. Five groups have applied so far and two additional new groups have indicated an interest. One current summer access group is working with their local school to arrange for a spring break camp at the school for vulnerable youth.	Update received as information	
7.6 Joint Use Outreach	Craena advised that she met with Bill Well of Alberta Parks and Rec Association to discuss ways of working together. Their group has sent letters to several ministers seeking support for recreation provincially including joint use.	Update received as information	

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	Craena also shared information on the Joint Use summer access program with End Poverty Edmonton as an example of collaborative initiatives.		
7.7 Joint Use Newsletter	Craena presented the draft text for the next Joint Use News.	Text for newsletter approved.	
8.1 SC planning Session – draft agenda	Craena presented the draft agenda for the SC planning session in May.	Agenda approved as presented	Craena will follow-up
8.2 Joint Use BBQ – new date proposed	Craena advised that the Kinsmen clubhouse is not available on the date proposed for the June SC Meeting and the Joint Use BBQ. It is suggested that the date be moved to Thursday June 9.	New meeting date approved	Craena will update meeting request
8.3 JU Position in City Structure - update	Brief discussion held on JU position within the City structure. Judi advised that she will be discussing the best placement of the coordinator position within Citizen Services.	Update received as information	
8.4 City Representation at SC – discussion	Peter advised that his portfolio has increased in size in recent months and he will be reviewing his committee commitments. He will update Steering Committee of any changes.	Update received as information	
9. LMC Update	Jennifer provided a verbal update on LMC activities as information. EPSB will be working on a new formula for student generation and will be seeking input from partners. An update is expected in early fall.	Update received as information	
9.1 Sports Field Strategy Review - request	Jennifer advised that LMC would like the City to move forward with the sports field strategy review. Peter advised that they need to have a discussion on where the work will fall within the organization and how it might be resourced.	Peter will take the matter forward within the City.	Craena to follow-up with Peter
10. FMC Update	Jennifer provided a verbal update on FMC activities as information. FMC discussed cancellations, criteria for allowable activities, facility rehab closures as well as the possibility of a two stage gym allocation process. It was suggested that the two stage allocation process be considered as a pilot project.	Update received as information	
10.1 FMC Briefing Note – Cost Model	Jennifer presented a briefing note from FMC outlining the results of the	Recommendations of FMC approved.	

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Review	annual Cost Model review. FMC is recommending that the rates remain the same for the coming year and the Cost Model be considered in the Facilities agreement review process.		
10. FMC Briefing Note – Advocacy to Province	Jennifer presented a briefing note from FMC outlining issues where advocacy at all levels of government would help with joint use.	Briefing note received as information	
11.1 Vision/Mission check	Vision / Mission check reviewed		
11.2 Information Sharing	<p>EPSB – Roland advised that the Ritchie site has been transferred to CSCN.</p> <p>Jennifer advised that they have conducted four public engagement meetings around high school allocation. There are plans for two more high schools in the south. The request for a high school in Blatchford is indicated in year 3 of their capital plan.</p> <p>City – Judi advised that the Rec Facility Master Plan is being reviewed and the emphasis will be on existing structures and retro fits. The major projects will be Lewis Farms and Coronation. The proposal from Northlands includes 6 new sheets of ice. When this is considered as part of the arena strategy, it may involve closure of 3-4 older sites. Judi is the point of contact for the Northlands proposal.</p>		
12. Agenda Building	Agenda items for next meeting reviewed.	Agenda items will be brought forward as noted and as indicated in the action plan. A request for agenda items will be circulated to committee members prior to the next meeting.	
13. Next meeting date: May 18, 2016 – 8:30 am – Strategic Planning Session			