

RESULTS / MINUTES “FINAL”
(ETSAB) Edmonton Transit System Advisory Board
Tuesday, December 16th, 2014
5:30PM – 6:30PM
Heritage Room, City Hall
Meeting No. 14.13

Results prepared by Carissa Campbell

Present:

Chris Dulaba, Amy Mannix, Bruce Robertson, Anand Pye, Mariah Samji, Vaughan Hoy, Robert Macklon, Laurie Young.

Regrets:

Varinder Bhullar, Vladslav Slavov, Shannah Sutherland, Izak Roux.

ETS & City Staff:

Steve Bradshaw (President, ATU 569), Lorna Stewart (Director of Customer Service & Innovation), Glen Dennis (City Administration), Cliff Henson (City Administration), Patricia Wasiman (Staff Liaison), Carissa Campbell (Recording Secretary).

Materials & Attachments:

- **Material Package:**
 - Agenda
 - Minutes from November 17th, 2014
 - Branch Highlights Report
 - TC & Council Report Letter
 - Comment on ETS LRT Escalator Maintenance & Procurement
 - 2015 Budget Comment to Council
- **Material Amendments:**
 - Amenities Report Response
 - Amenities Report – September 2012
 - Draft Itinerary

1. CALL TO ORDER

- B. Robertson called the meeting to order at 5:35PM.

2. INTRODUCTION OF LAURIE YOUNG, NEW BOARD MEMBER

INFORMATION

- Laurie Young is welcomed to ETSAB as its newest member.

3. AGENDA REVIEW	DECISION
<ul style="list-style-type: none"> Governance carry forward to the next meeting. Rapid Bus Transit to be carry-forwarded to next meeting. <p><i>MOVED:</i> by V. Hoy & M. Samji that the agenda is approved with carry-forward of both the Governance & Rapid Bus Transit.</p> <p><u>CARRIED</u> <u>MOTION CARRIED</u></p>	

4. APPROVAL OF MINUTES	DECISION
Approval of November 17 th , 2014 Minutes	B. Robertson & A. Mannix
<ul style="list-style-type: none"> Moving forward “Action” items are listed as internal information only and not to be included on the final posted version. <p><i>MOVED:</i> by M. Samji & B. Maklon that the November 17th, 2014 meeting minutes are approved.</p> <p><u>CARRIED</u> <u>MOTION CARRIED</u></p>	

5. REQUEST FOR APPROVAL: ETSAB PRIORITY PROJECTS FOR 2014, PART 1	DECISION
Marketing (747)	A. Mannix
<ul style="list-style-type: none"> As discussed at the last meeting, the letter is a circulation of thoughts and ideas on how to improve the service. On how to see the project continued on a permanent basis. Photos are also to accompany the package. The letter will be sent to C. Stolte with a carbon copy to the Transportation Committee and D. Wandzura. The letter is focused on functional improvements. Questions relating to the budget were not addressed, and its felt that it may need to be addressed at a future date. Updated from P. Waisman: The 747 has been extended for a pilot for a further year. Transit has agreed to fund it with partnership. Suggested for next year that if the pilot is deemed successful, to have a request to have it budgeted as a permanent route. Although there was a request to send the letter with the pilot project approval recommendations in the letter, and also comment on the EIA contributions, it was decided to send the letter as is, without including. <p><i>FAST ACTION:</i> by V. Hoy & M. Samji for A. Mannix to distribute the letter for ETSAB comment by January 10th and finalized by January 17, 2015.</p> <p><u>MOTION CARRIED</u></p>	

6. UPDATES: ETSAB PRIORITY PROJECTS FOR 2014, PART 2		INFORMATION
Transit Planning (Escalator Maintenance)		B. Robertson
<ul style="list-style-type: none"> Letter to Council from October 2014 was included as an attachment for reference. If there is a notice for the next time it goes to Council ETSAB can choose to comment or re-circulate the original letter. 		
Park & Ride		B. Robertson
<ul style="list-style-type: none"> This has been on the work plan for some time. It's also a focus with Councillors. A member of ETSAB will need to be decided to Chair this. It will wait until the next meeting, as majority of the attendees are absent. Will be carried forward to next meeting. Request inquiry on park and ride at heritage valley – ask for administration on an update on it. 		

7. TRANSIT BRANCH MONTHLY REPORT		INFORMATION
December 2014		P. Waisman
<ul style="list-style-type: none"> DATS & Ridership figures are included in the report. Showing an increasing ridership between both. Also included graphs on ridership vs budget. Monthly figures are also included. Ridership figures decrease in the summer months due to student breaks, holidays, etc. Metro line is delayed. Issue with coordination of the software. The new opening date is tentatively February – March 2015. 		

8. INFORMATION SECTION		INFORMATION
DAG Update		R. Macklon
<ul style="list-style-type: none"> Pilot project currently in motion for a Voice Response System generated by the driver to announce that their ride is about to arrive. The pilot project has pointed out a few flaws in the system –as this the pilot will be extended to ensure the issues are worked out and corrected before further commencement of the project. Website www.transformingedmonton.ca it's a monthly blog regarding DATS and the people that work there. Accommodating rate is 98.7%. Monday, December 15th the National Film Board began working with DATS to film some segments to document regarding Dr. Heidi Chang. 		
ATU 569 Update		S. Bradshaw

- In negotiations – approximately a year out from the initial contract. Now heading to negotiations.
- Contention at the table from the City's perspective.
- November 28th, 2014 Telephone Town Hall Meeting occurred. It was a successful event and a good communication tool. Highest turn out in the City's Union history.

CUTA Conference

B. Robertson

- Spring & Fall conference for 2015
 - May 30th – June 3rd in Winnipeg, MN
 - November 20 – 25th in Montreal, QC
- A decision will be made later in the year regarding attendance of meetings.
 - The rules regarding conferences have not changes. (Cannot attend if it's a member's first or last year or service).

Elections

B. Robertson

- To be carry-forward to the January 2015 meeting and to take effect February 2015.

Facility Tour

A. Mannix

- Draft itinerary was circulated.
- Ensure to include on the tour the north transit centres and an outside source to mentioned volume concerns that may lead to safety problems.

9. TOPIC OF THE NIGHT

DECISION

December 2014

A. Mannix

- Welcome to our newest member Laurie Young.

APPROVAL

January 26th, 2014:
Minutes approved at ETSAB meeting.

Next Meeting Information:

Date: Monday, January 26th, 2014
Time: 5:30PM – 8:00PM
Location: Heritage Room, City Hall

Annual Meeting Dates:

January 26th, 2015
February 23rd, 2015
March 30th, 2015
April 27th, 2015

May 25, 2015
June 29, 2015
July 27, 2015
August 31, 2015

September 28, 2015
October 26, 2015
November 30, 2015
December 28, 2015