

**RESULTS / MINUTES “FINAL”**  
**(ETSAB) Edmonton Transit System Advisory Board**  
**Monday, October 26, 2015**  
**5:30PM – 8:00PM**  
**Heritage Room, City Hall**

**Meeting No. 15.09**

*Results prepared by Carissa Campbell*

**Present:**

Izak Roux (Chair), Anand Chair (Deputy-Chair), Shaminder Parmar, Sean Lee, Gail Brown, Bob Macklon, Kristina Peter, Syed Zaidi, Steve Bradshaw (President, ATU 569).

**Regrets:**

Amy Mannix, Mariah Samji, Vlad Slavov.

**Guests:**

None.

**ETS & City Staff:**

Carrie Blouin (Staff Liaison), Carissa Campbell (Recording Secretary), Ken Koropeski (Acting Branch Manager, Edmonton Transit), Chuck Van Deel Piepers (Acting Director, Customer Safety & Security), Gabryel Joseph (Legislative Services Advisor), Stephanie McCabe (Director, Policy Implementation & Evaluation Section), Dave McReynolds (Director, Research, Revenue, and Expenditure Control).

**Materials & Attachments:**

- Agenda for October 26<sup>th</sup>, 2015
- Draft Minutes from September 28<sup>th</sup>, 2015
- Branch Highlights Report
- Accessibility Subcommittee Terms of Reference
- Bike & Ride Report (For Approval)
- Transit Strategy Update – Part 1 Project Update
- Transit Strategy Update – Part 2 Transportation Planning Branch Update

**1. CALL TO ORDER**

- Call to order at 5:30PM.

**2. AGENDA REVIEW**

**DECISION**

- To move the “Transit Strategy Update” under Section 3.
- To add under Section 8 “Strathcona County Letter”.

**3. PRESENTATION, FOLLOWED BY Q&A**

**INFORMATION**

**Budget**

**D.  
McReynolds**

***Overview of the Budget Process:***

- Ken Koropeski & Dave McReynolds.
- Brief outline on what will be seen on the Budget document to be released this Thursday,
- 2016 – 2018 operating budget is a new process. In the past it's been done on a yearly basis. The new process will allow for a more forward thinking approach.
- Objectives in the budget for Edmonton Transit include: maintaining operations and covering inflationary increases, operating impacts on Capital projects that have been approved, unfunded service packages.
- The budget includes a recommended budget which includes a base budget (inflationary costs), funded packages (recommended to fund to include in the base numbers), unfunded (on the table for Council to consider / have made it through administration's review.

#### **2016 – 2018 Budget:**

- Discussed the budget, financials and revenues.
- As the budget has not yet been released publically, it was asked of ETSAB members to treat the materials and conversation and confidential until public release on October 30<sup>th</sup>, 2015.
- Q&A ensued.

*To answer the following questions:*

- Rides per capita, showing population and ride totals
- Cost recovery percentage
- Total salary each year and the % of the total budget.

*Questions to be answered by November 15<sup>th</sup>, 2015.*

**D. REYNOLDS & K. KOROPESKI**

#### **Security Initiative**

**C. Van Deel  
Piepers**

- Chuck Van Deep Piepers, Acting Director of Customer Safety & Security presented.
- Discussed the Security Initiative Report being presented at Transportation Committee on November 9<sup>th</sup>, 2015.
- Security Initiative is the result of customer engagement and feedback on perceptions of safety and security conducted in 2015.
- Results of the engagement included the following recommendations to be included in the report:
  - Public service campaigns
  - Training of transit operators
  - Updating of an existing app to identify “hotspots”
  - Creation of an emergency discrete contact number
  - Improving messaging and streamlining of communications.
  - Increasing staffing and resources
- Q&A ensued.

#### **Transit Strategy Update**

**S. McCabe**

- Provided an update on the Transit Strategy and timing of the project.
- Q&A ensued.

4. APPROVAL OF PREVIOUS MEETING MINUTES	INFORMATION
Approval of the Previous Meeting Minutes	I. Roux
<ul style="list-style-type: none"> <li>• Remove Kouresh Lotfi from the attendance.</li> <li>• Section “Agenda Review” - Correct spelling to “according”.</li> <li>• To remove G. Brown from Section “Public Art” and replace with “M. Samji”.</li> </ul>	
<p><b>MOVED:</b> by G. Brown &amp; seconded by S. Zaidi to approve the September 28<sup>th</sup>, 2015 minutes with the above noted amendments.</p> <p style="text-align: right;"><b><u>CARRIED</u></b></p>	

5. REQUEST FOR APPROVAL	DECISION
Bike & Ride Report	B. Macklon
<p><b>MOVED:</b> by B. Macklon &amp; seconded by A. Pye to approve Bike &amp; Ride Report to be submitted to C. Campbell for formatting and I. Roux for signature and the final version to be circulated to Transportation Committee.</p> <p style="text-align: right;"><b><u>CARRIED</u></b></p>	

6. UPDATES	INFORMATION
Accessibility	B. Macklon
<ul style="list-style-type: none"> <li>• 2<sup>nd</sup> meeting occurred mid October 2015.</li> <li>• Subcommittee is in its preliminary stages and have recently drafted the Terms of Reference.</li> </ul>	
<p><b>MOVED:</b> by B. Macklon &amp; seconded by K. Peter to approve the Terms of Reference for the Accessibility Committee.</p> <p style="text-align: right;"><b><u>CARRIED</u></b></p>	
<p>As follow up to the email sent to Councillor Oshry, C. Campbell to provide a copy of the Accessibility Report completed by ETS to B. Macklon by November 6<sup>th</sup>, 2015.</p> <p style="text-align: right;"><b><u>C. CAMPBELL</u></b></p>	
Public Art	M. Samji
<ul style="list-style-type: none"> <li>• M. Samji not in attendance.</li> </ul>	

- G. Brown spoke to Public Art.
- Currently working on planning the next subcommittee meeting.

## Bus Rapid Transit

A. Pye

- Went to Transportation Committee on October 7<sup>th</sup>, 2015. The following motion resulted:

### 6.2 [A Case for Edmonton to Explore Bus Rapid Transit - Edmonton Transit System Advisory Board](#)

I. Roux, Edmonton Transit System Advisory Board, made a presentation and answered the Committee's questions.

#### Moved D. Iveson:

Rapid Bus Service - Transit Strategy	Transportation Svcs.
That Administration include consideration of rapid bus and/or super express service as part of the Transit Strategy to serve transit avenue services, crosstown services and consideration for LRT precursor service.	

K. Koropeski, A. Homes and D. Wandzura, General Manager, Transportation Services, answered the Committee's questions.

#### In Favour:

M. Oshry, S. McKeen, T. Caterina, E. Gibbons, D. Iveson

#### Carried

## Park & Ride

M. Samji

- Park & Ride should be going to Transportation Committee on November 9<sup>th</sup>, 2015.

## Transit Innovation (Optional)

V. Slavov

- V. Slavov not in attendance.
- 1<sup>st</sup> meeting has now occurred.

## 7. TRANSIT BRANCH MONTHLY REPORT

## INFORMATION

October 2015

C. Blouin

- C. Blouin spoke to the Transit Branch Monthly report.
- Discussed the new Branch Manager, Edie Robar who will be coming on board in January 2016.
- The following reports will be going to Transportation Committee:
  - October 28<sup>th</sup>, 2015 – Air Conditioning Report.
  - November 9<sup>th</sup>, 2015 – Transit Fare, Park & Ride Report, Low Income Transit Pass, and Safety Initiative
- **\*\* Contingent on Agenda Review Committee**
- Q&A ensued.

*To provide a poster to G. Brown on the Christmas Lights Tour by November 6<sup>th</sup>, 2015.*

**C. BLOUIN & C. CAMPBELL**

8. INFORMATION SECTION		INFORMATION
<b>DAG Update</b>		<b>R. Macklon</b>
<ul style="list-style-type: none"> <li>• No update.</li> </ul>		
<b>ATU Update</b>		<b>S. Bradshaw</b>
<ul style="list-style-type: none"> <li>• Discussed ATU's support for the Harassment Free Workplace Initiative, yet have not directly endorsed ETS' project.</li> <li>• Discussed Peace Officer FTE's.</li> <li>• Q&amp;A ensued.</li> </ul>		

9. TRANSIT EXPERIENCE		INFORMATION
<b>October 2015</b>		<b>I. Roux</b>
<ul style="list-style-type: none"> <li>• In camera session. To be omitted from the minutes.</li> </ul>		

10. TOPIC OF THE NIGHT		DECISION
<b>October 2015</b>		<b>A. Pye</b>
<ul style="list-style-type: none"> <li>• Budget presentation - was well put together and easy to understand.</li> <li>• Good discussion with Safety &amp; Security and focus on the Harassment Free Initiative within ETS.</li> </ul>		

11. MOTION TO ADJOURN		DECISION
October 2015		All
<b>MOVED:</b> by [REDACTED] & seconded by [REDACTED] to adjourn the meeting at 7:58PM.		<b><u>CARRIED</u></b>

### APPROVAL

**November 30<sup>th</sup>, 2015 Meeting:**  
Minutes approved at ETSAB meeting.

### Next Meeting Information:

Date: Monday, November 30<sup>th</sup>, 2015  
 Time: 5:30PM – 8:00PM  
 Location: Heritage Room, City Hall

### Annual Meeting Dates:

~~January 26<sup>th</sup>, 2015~~  
~~February 23<sup>rd</sup>, 2015~~  
~~March 30<sup>th</sup>, 2015~~  
~~April 27<sup>th</sup>, 2015~~

~~May 25, 2015~~  
~~June 29, 2015~~  
~~August 31, 2015~~  
~~September 28, 2015~~

~~October 26, 2015~~  
 November 30, 2015  
 December 15, 2015