

# EVALUATION PROCESS FOR SURPLUS SITES

1. A School Board declares school sites surplus.  
Other School Boards receive notice of surplus declaration

2. Other school boards have 90 days to declare interest if any.

2b. School board expresses interest: Surplus site transfers to other School Board with permission of Minister of Education (process ends)

2a. If no interest: School Board provides notice to City

3. City Administration assesses potential new uses for site locations

5. City Administration informs school board, elected officials and Edmonton Federation of Community Leagues, (EFCL) re: community engagement

4. City Administration engages community in accordance with its Public Involvement Policy

6. City Administration recommends to City Council approval in principle for all sites

7. City Council makes decision

8. City Administration sends letters to Community League President, EFCL advising Council's decision.

9. City Administration works with community / neighborhood on site specific changes