

BLUEPRINTS/MAPS/PLANS REPRODUCTION ORDER FORM

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Maps/plans used for commercial purposes are subject to an additional commercial fee. Please see reverse of form.
4. No negatives or any other form of reproduction may be made of City of Edmonton Archives graphic materials without permission.
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				ARCHIVES USE ONLY	
Qty	Map / Plan No.	Description		Routing	Ready

I have read and I agree to comply with the above conditions of sales of graphic reproductions.

Signature	Date
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Orders take between 10-12 working days to be completed (large orders will take longer). Orders must be picked up within **90** days of notification that the order is complete. Visa, MasterCard, American Express, and Debit Cards accepted.

FOR ARCHIVES USE ONLY			ORDER NO.	
Reproduction Charges	# Ordered	Cost	Tender Type: Internal Transfer or other _____	
Deposit for sending out (\$25)		\$	Date Completed: _____	
Balance owing on order		\$	Letter of permission required: _____	
Scan to CD		\$	Date mailed: _____	
Reproduction – Commercial Use		\$		
Research Fee		\$		
Postage		\$		
Total		\$	Total Amount Pre-Paid	\$

Personal information on this form is collected in accordance with
Alberta's Freedom of Information and Protection of Privacy Act and will be used to respond to your request.

DO NOT PUT CREDIT CARD INFORMATION ON THIS FORM
PLEASE CALL 780-496-5989 TO PAY BY CREDIT CARD



COMMUNITY SERVICES

CITY OF EDMONTON ARCHIVES

10440 - 108 Avenue, Edmonton, Alberta T5H 3Z9
Ph. (780) 496 8711 Fax (780) 496 8732

Custom reproductions (blueprints / maps / plans) - \$25.00 (non-refundable) deposit prepaid.

Additional charges may apply based on the number of pages in the set or oversize.

We may be able to provide an estimate before the work is done; however, the deposit is still required.

POSTAGE FEES

A postage fee of \$5.00 will be charged on all mail-out orders in Canada and \$12.00 internationally.

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**Prices in effect 1 January 2015. Prices subject to change without notice.
Thank You!**