

# WHO WE ARE



## DEVELOPMENT SERVICES

UPDATED JUNE 1, 2016

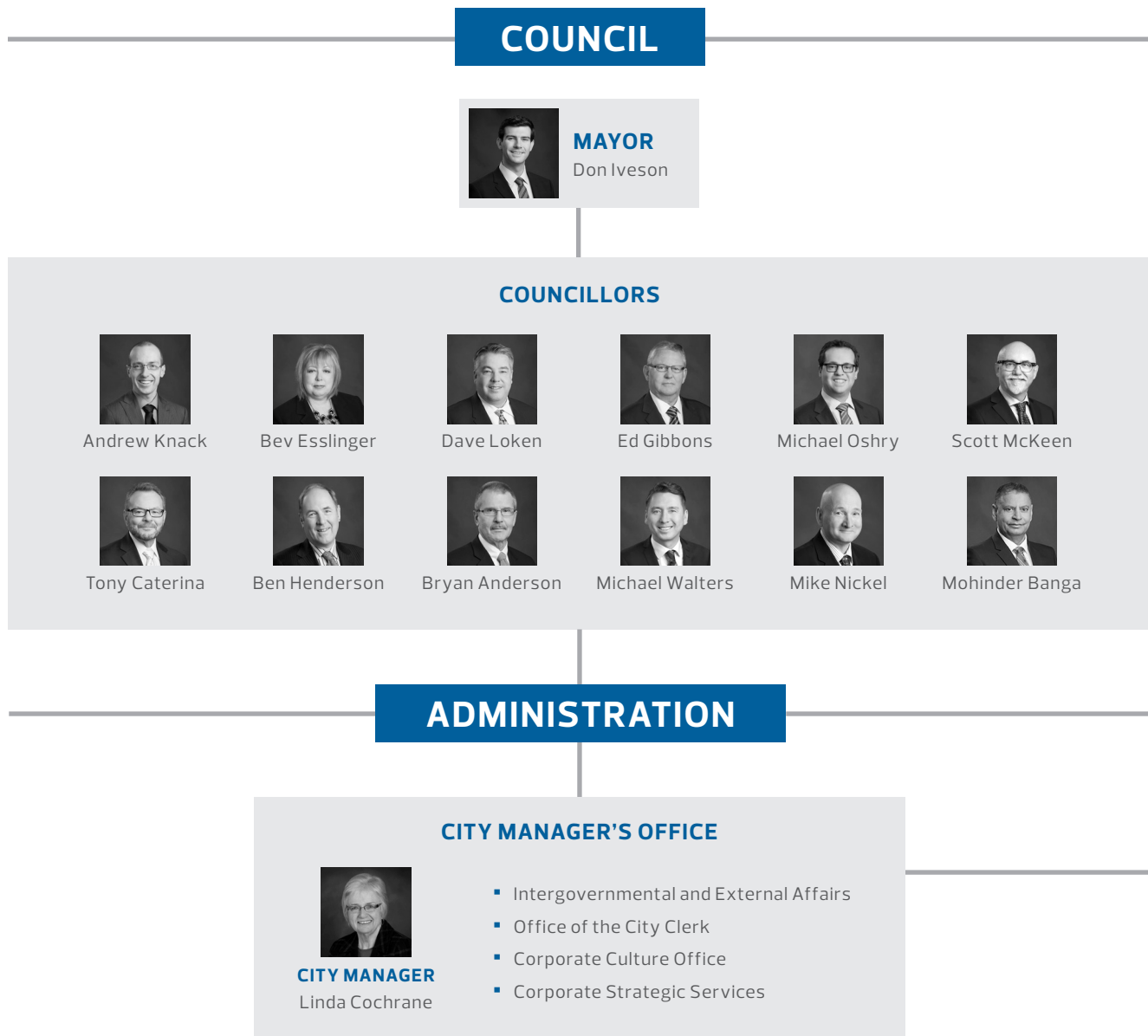


## COPORATE STRUCTURE

# THE CITY OF EDMONTON

As a corporation, the City of Edmonton serves a population of over 750,000 residents. The Mayor and Council govern this corporation, setting policy, budget and direction for the City Manager. The City Manager ensures Administration (non-elected City staff) carries out Council's direction and administers public services.

In addition to the City Manager, administration consists of more than 12,000 employees and is divided into different departments, each responsible for a particular aspect of public service. Additionally, there are City-owned subsidiaries and authorities that provide services to the City and to the public on the City's behalf.



Approximately 30 branches are organized into six departments that are each led by a Deputy City Manager

## CITY OPERATIONS

### DEPUTY CITY MANAGER

Gord Cebryk (Acting)

- Building and Parks Operations
- Edmonton Transit
- Fleet Services
- Transformation Program Office
- Transportation Operations
- Utility Services

## CITIZEN SERVICES

### DEPUTY CITY MANAGER

Rob Smyth (Acting)

- Community and Recreation Facilities
- Community Standards
- Community Inclusion and Investment
- Fire Rescue Services
- Integrated Strategic Development

## FINANCIAL AND CORPORATE SERVICES

### DEPUTY CITY MANAGER

Todd Burge

- Assessment and Taxation
- Corporate Procurement and Supply Services
- Financial Services
- Financial Strategies and Budget
- Human Resources
- Information Technology
- Law
- Open City and Innovation

## SUSTAINABLE DEVELOPMENT

### DEPUTY CITY MANAGER

Gary Klassen

- City Planning
- Development Services
- Real Estate and Housing
- Economic and Environmental Sustainability
- Downtown Arena Project
- Blatchford Redevelopment Project
- Northlands

## INTEGRATED INFRASTRUCTURE SERVICES

### DEPUTY CITY MANAGER

Adam Laughlin

- Facility and Landscape Infrastructure
- Transportation Infrastructure
- LRT Projects
- Utilities Infrastructure

## COMMUNICATIONS AND PUBLIC ENGAGEMENT

### DEPUTY CITY MANAGER

Carolyn Campbell

- Corporate Communications
- Customer Information Services

There are 5 City Affiliates — **Edmonton Police**, **Edmonton Public Library**, **EPCOR**, **Northlands**, and the **Edmonton Economic Development Corporation** are arm's length bodies from the City. These organizations are governed by Council but are not considered a part of Administration.



## DEPARTMENT STRUCTURE

# SUSTAINABLE DEVELOPMENT

Sustainable Development helps to shape the way Edmonton grows by planning, promoting and advocating change that moves our city towards the Edmonton envisioned by the citizens we serve.

The department consists of over 800 employees divided into four branches and project teams. The work of the department concentrates on planning and executing for the development needs of today and the future.

---

## DEPARTMENT PURPOSE

Sustainable Development is the team of City Builders who lead Edmonton's growth and urban form. We help people and goods move, ensure our communities are well-planned and built, steward the environment, and foster a prosperous city to sustain our future.

---

### OFFICE OF THE GENERAL MANAGER



**DEPUTY CITY MANAGER** Gary Klassen

**STRATEGIC COORDINATOR**

Lee Weiler

**CO-EXECUTIVE ASSISTANT**

Barb Chudyk

**CO-EXECUTIVE ASSISTANT**

Isabel Gozjolko





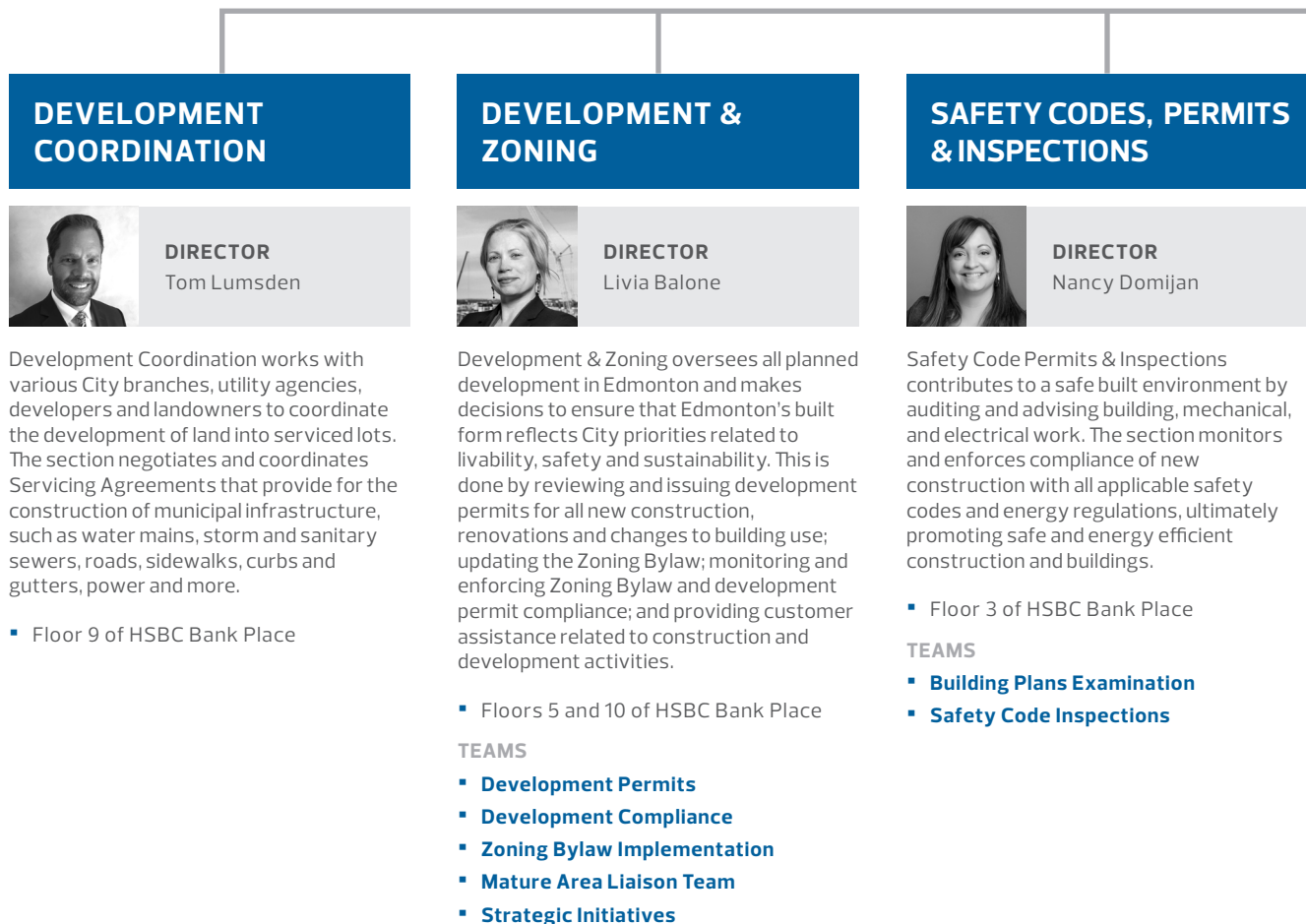


## BRANCH STRUCTURE

# DEVELOPMENT SERVICES

Development Services helps to build a great city by guiding and making decisions on behalf of the residents and businesses who are investing in Edmonton's growth and development. This may include building a new highrise, renovating an existing house or opening a new business. Through every development, building and license approval, we work with applicants and partners to build the envisioned future of a livable, safe and sustainable city.

The branch consists of over 300 employees, divided into six sections.



---

## BRANCH PURPOSE

Development Services advances the City of Edmonton vision of a livable, safe, and sustainable city by guiding how land is developed, buildings are constructed and businesses operate.

---

### OFFICE OF THE BRANCH MANAGER



**BRANCH MANAGER** David Hales

**STRATEGIC COORDINATOR**

Angela Brugger

**ADMINISTRATIVE ASSISTANT**

Shirley Brown

#### LICENSING



**DIRECTOR**

Garry Dziwenka

Business Licensing & Vehicle for Hire works with businesses to encourage safe and responsible business practices. This includes issuing business licenses and providing training, advice, and information sharing related to operating a business in Edmonton. The section works closely with taxi, limousine, shuttle and private transportation providers to promote safe and accessible transportation options for citizens.

- Floor 2 of HSBC Bank Place

##### TEAMS

- **Business Licensing**
- **Vehicle for Hire**

#### PERMITS & LICENSES SERVICE CENTRE



**DIRECTOR**

Maria Stopainig

The Service Centre provides a wide range of services to residents, businesses and industry representatives through a number of channels: in-person, phone, mail/email, online and 311 referral. A professional team committed to STAR service ensures licences and permits move efficiently through each stage of the City's process, including: application intake, review, and approval; inquiries; payments; records management.

- Floors 2 and 5 of HSBC Bank Place

##### TEAMS

- **Mail, Applications & Payments (MAAP)**
- **Counter, Applications & Phone (CAAP)**
- **One Stop**
- **Records, Information & Library (RIAL)**
- **Section Coordination & Training**

#### BUSINESS STRATEGY & OPERATIONS



**DIRECTOR**

Mike Chong

Business Strategy & Operations works behind the scenes to provide analytical, financial, marketing and strategic planning support for all Branch services. The section works collaboratively with internal and external partners to support process and technology improvements, staff development and positive client relations.

- Floor 13 of HSBC Bank Place

##### TEAMS

- **Business Solutions & Analytics**
- **Marketing & Client Relations**
- **Client Liaison Unit**
- **eServices Project**



